

Complete	Task Name	Duration	Start	Finish	Resource Names
	<b>Luxulyan LNP</b>				
	<b>Phase One</b>				
	<b>Start-up</b>				
✓	'What is a Neighbourhood Plan meeting'	1 day	Tue 18/10/16	Tue 18/10/16	CRCC,Parish,General Public
✓	Establish Steering committee group and assign roles	1 day	Tue 08/11/16	Tue 08/11/16	Parish,General Public
✓	Confirm meeting dates (3rd Tuesday of each month)	1 day	Tue 08/11/16	Tue 08/11/16	Committee,Parish
✓	Committee Baselined	0 days	Tue 08/11/16	Tue 08/11/16	
	<b>Grant fund management</b>				
✓	<b>First Grant Secured - 9th Aug 16</b>	<b>1 day</b>	<b>Fri 31/03/17</b>	<b>Fri 31/03/17</b>	<b>Parish</b>
✓	End of grant budget review - £2075 was spent. £333.00 returned - 31st March 2016	1 day	Fri 31/03/17	Fri 31/03/17	Treasurer
✓	Apply for second grant - Beginning august	1 day	Tue 01/08/17	Tue 01/08/17	Nick
✓	Update grant monitoring (monthly)	0 days	Tue 18/10/16	Tue 18/10/16	Nick
	<b>Initiation - Structure Planning</b>				
✓	Review and update Terms of Reference	1 day	Tue 29/11/16	Tue 29/11/16	Committee,Parish
✓	<b>Identify Core Objectives of the Cornwall Local Plan</b>	<b>1 day</b>	<b>Tue 29/11/16</b>	<b>Tue 29/11/16</b>	
✓	Review Cornwall Local Plan: Strategic Policies 2010-2030	1 day	Tue 29/11/16	Tue 29/11/16	Committee,Parish
	<b>Information Gathering Based on Key areas</b>				
✓	<b>Identify how to obtain this information</b>				
✓	Review other Parish LNP's	34 days	Wed 30/11/16	Mon 16/01/17	Committee
✓	i.e. public questionnaire	34 days	Wed 30/11/16	Mon 16/01/17	Committee
✓	statistical reports	34 days	Wed 30/11/16	Mon 16/01/17	Committee
✓	Sessions with independent bodies in that field?. i.e. Local Landscape Character Assessment	34 days	Wed 30/11/16	Mon 16/01/17	Committee
	<b>Identify High Level Themes</b>				
✓	HOUSING DEVELOPMENT	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	TRANSPORT IMPACT	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	COMMUNITY FACILITIES	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	EMPLOYMENT AND COMMERCIAL	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	NATURAL ENVIRONMENT	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	TOURISM	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	COMMUNITY GREEN SPACE	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	HISTORIC ENVIRONMENT	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
✓	RENEWABLES	1 day	Tue 17/01/17	Tue 17/01/17	Committee,Parish
	<b>CRCC Review direction on LNP</b>				
✓	CRCC attend LNP meeting to review and advise on our progress and approach	1 day	Tue 21/02/17	Tue 21/02/17	Committee,CRCC,Parish
	<b>Steering Group Structure:</b>				
✓	New chairman and sub committee formed	1 day	Tue 18/04/17	Tue 18/04/17	Committee
✓	Two new Parish councillors joined/replaced steering group	1 day	Tue 13/06/17	Tue 13/06/17	Parish
	<b>Sub-committee meeting on regular basis including reviewing other Parish's np/documentation</b>				
✓	Meeting 1 - 28th March	1 day	Tue 28/03/17	Tue 28/03/17	Nick,Robin,Roger
✓	Meeting 2 - 13th April	1 day	Thu 13/04/17	Thu 13/04/17	Nick,Robin,Roger
✓	Meeting 3 - 25th April	1 day	Tue 25/04/17	Tue 25/04/17	Nick,Robin,Roger

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✓	Meeting 4 - 23rd May	1 day	Tue 23/05/17	Tue 23/05/17	Nick,Robin,Roger
✓	Meeting 5 - 13th July	1 day	Tue 13/06/17	Tue 13/06/17	Nick,Robin,Roger
✓	Meeting 6 - 20th July	1 day	Tue 20/06/17	Tue 20/06/17	Nick,Robin,Roger
	Meeting 6 - 27th July	1 day	Tue 27/06/17	Tue 27/06/17	Nick,Robin,Roger
	<b>Local Landscape Character Assessment</b>				
✓	LLCA Introduction	1 day	Mon 15/05/17	Mon 15/05/17	Judy,Roger,Mick
	<b>Key areas identified for Luxulyan</b>				
✓	Discussions took place within the committee	1 day	Tue 16/05/17	Tue 16/05/17	Committee,Parish,Cornwall council
	<b>Part One (priorities)</b>				
✓	Housing and settlement patterns	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Housing types and design	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Economic Development	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Traffic and Transport	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
	<b>Part Two (post referendum)</b>				
✓	Sustainability and renewables	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Community facilities	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Natural environment and open spaces	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Heritage & historic environment	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Healthy living & support structures	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	General Policies and other issues	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Key areas agreed at May meeting	0 days	Tue 16/05/17	Tue 16/05/17	Committee,Parish
✓	Verbal presentation to the Parish council	1 day	Thu 18/05/17	Thu 18/05/17	Parish,Robin
✓	Send to councillors to review for advise	1 day	Fri 19/05/17	Fri 19/05/17	Robin
✓	Councillor review and respond (2 weeks)	10 days	Mon 22/05/17	Fri 02/06/17	Cornwall council
	<b>Phase Two - Consultation analysis and finalisation of draft LNP</b>				
✓	Identify opportunities for promoting the consultation	1 day	Tue 13/06/17	Tue 13/06/17	Committee,Parish
	Carry out consultation including mailshot questionnaire	10 days	Wed 06/09/17	Tue 19/09/17	Committee
	Analysis of response from consultation	10 days	Wed 25/10/17	Tue 07/11/17	Committee
	Revise draft neighbourhood plan	20 days	Tue 21/11/17	Sun 10/12/17	Committee + Consultant
	Present draft to Parish council Nov	1 day	Thu 14/12/17	Thu14/12/17	Committee
	Parish Review period and finalising draft	25days	Thu 14/12/17	Tue 16/01/2018	Parish, committee+ consultant
	Final consultation	6 weeks	Mon19/02/18	10/05/18	Committee
	Any revisions to plan in April 2018	1 day	10/05/18	10/05/18	Committee
	Present draft neighbourhood plan to Parish Council	1 day	10/05/18	10/05/18	Committee
	Send final draft and associated papers to Cornwall Council	1 day	20/05/18	20/05/18	
	<b>Phase Three - Council approval of plan, referendum and implementation</b>				
	Finalised draft approved by the council May2018				Cornwall council
	Carry out referendum May/June 2018				Cornwall council
	If agreed Council and Parish Council adopt NP				Cornwall council
	Phase four - If Plan agreed then possible part two of plan initiated				Parish