

LUXULYAN NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP

REPORT OF A MEETING HELD ON TUESDAY 18TH June 2019

1. Present:

Robin Stephenson (RS) - Chairman; Nick Legard (NL) - Vice-Chairman; Mick Coleman (MC); Francis Payne (FP) - Luxulyan Parish Council; Simon Hall (SH); Sue Perry (SP);

2. **Apologies:** Roger Smith (RS2); Michele Latham (ML) - Luxulyan Parish Council.

3. Minutes and Matters Arising of the meeting held on 21st May 2019

These were approved as a true record. There were no matters arising.

4. Finances/Grant completion form

The finance's of the group, whose work has been largely completed was not discussed in detail. RS informed the group that the small outstanding amount of £2.65 was now not deemed worthy of recovery and therefore had been written off. RS also informed the group that all financial documents had been satisfactory completed and that they had been forwarded CC, so that they could recorded and uploaded to the council's website

5. Independent Examiner

With the work conducted through the last few months by the independent examiners completed and their approval the Neighbourhood Plan given. The group were pleased and reassured that the LNDP was no longer a draft document but, subject to confirmation of its public acceptance by the referendum a verified legal document.

6. Referendum

The Chairman (RS) was able to report to the group that he had been told by the returning officer that the referendum was probably going to be given a date for "some when" in August 2019, this date will be finalised as soon as possible.

7. Referendum promotion

It was agreed that printed copies of the neighbourhood plan should be placed in: The Church, The Chapel at Gunwen, The village hall, The Village Institute, The Village Shop, The Kings Arms and both Ladies Hairdressing Saloons.

The group then went on to discuss any acceptable forms of promoting the referendum. It was informed by (RS) that the group or council were not permitted to promote the contents of the NP but were able to promote the referendum itself. (NL) informed the group that he had attended the last parish council meeting to make a report on the group's progress. This lead him and other members of the group express concerns that the message of the plan was not being as clearly

understood by the wider public as its compilers would wish it to be. This led to the group discussing, if it would be possible for an abbreviated/shortened/indexed introduction, to be included at the eleventh hour. Which would permit readers to quickly refer to any areas of special interest to them. Without them having to read through entire document. The group concluded that if it was legally possible to include such an introduction to the plan, then it led the public to a better understanding of its aims, by virtue of the fact that it would encourage a larger number of the public to study the LNDR.

(RS) Undertook to check the legality of such an introduction and subject to confirmation from him (RS) (RS1) and (FP) would meet the following week and attempt to construct this document. Following an introduction from (NL), (FP) informed the group that he obtained the backing from other councillors, for the Parish council to print off 400/500 A5 fliers introducing the detailed arrangements for the referendum. With a view to these being posted by hand through the letter boxes of people living in the Northern and Southern areas of the parish. Two other parish councillors had offered to help with this task.

(SP) Suggested that:

She had seen banners promoting neighbourhood plan referendums used in other parishes and thought these would be a good means of promotion. After discussion it was concluded that if the cost of production was not prohibitive the use of three such banners would help be the public's attention to the referendum and the LNP. (SP) agreed to research the price of banners and forward that to (FP) so that he may approach the PC to seek their support in funding the costs.

The Chairmen (RS)

Then thanked all for attending and closed the meeting at 7.35pm