

Luxulyan Neighbourhood Plan – Steering Group - Meeting 16th May 2017

Attendees: Mick Coleman, Nick Legard, Simon Hall, Robin Stephenson, Roger Smith, Judy Kosh, Dave Bunt.

Absent: Lawrence Moores and Andrew Pearson

Summary:

- Roger, Mick and Judy attended the Landscape Character meeting Monday 15th May
- Local Landscape Character Assessment (LLCA) will be carried out post Feast Week
- CRCC questioned if we wished to continue with the LNP as Luxulyan Parish is only required to accommodate 22 new homes – committee vote agreed we should proceed to ‘future proof’ the needs of the community
- Still awaiting clarification from CRCC as to spending grant money for Internet installation.
- Require assistance from CRCC as to further grant applications.
- Updated documentation to be produced for next meeting.
- Aiming for a public consultation during Feast Week, Plant Swap, Pub quiz night,
- Agreed that questionnaire should be sent out by post with self-addressed envelopes for return.
- There should be a £20 draw for shopping voucher for replies and therefore questionnaires needed to be numbered.

Actions from previous meeting

- 1) Review if an Internet connection can be paid for with LNP funds.
Ongoing
- 2) Discuss internet connection with Chairman of the Village Hall as they have concerns that if internet is present at the institute also this could take business away from the village hall.
Complete
- 3) Obtain up-to date quote from BT. Please ensure it's ‘Super-Fast broadband’.
Ongoing
- 4) CRCC to advise on the date of the Landscape Character assessment session at Treverbyn.
Complete
- 5) Judy to upload the current project plan to BaseCamp so CRCC can review and update themes.
Complete – JK will show members once we get internet access
- 6) Robin Stephenson, Roger Smith & Nick Legard to arrange a meeting date and time between them to draft proposal for consultation and if time further update documentation.
Ongoing
- 7) Contact CRCC for assistance in further grant application
Ongoing
- 8) Contact CRCC to determine if there is any documentation/assistance available to help members get to understand how to use BaseCamp.
Complete

- 9) Speak to organisers/venues of Feast Week, Plant Swap, Pub quiz night, church service, and pub coffee morning to see if we can set-up a stand/event at the same time to reach different audiences. This will be allocated once consultation plan is agreed.

Ongoing

- 10) Send all meeting minute notes to Christine on the Parish council

Complete

Actions from this meeting.

- 1) Review if an Internet connection can be paid for with LNP funds.

ACTION: NL – *Still awaiting confirmation from CRCC that grant funds can be used this way.*

- 2) Obtain up-to date quote from BT. Please ensure it's 'Super-Fast broadband'.

ACTION: NL

- 3) Obtain costs and dates for the Landscape Character training session with Treverbyn.

ACTION: JK

- 4) Robin, Roger & Nick to arrange a meeting date and time between them to update the questionnaire, consultation letter, leaflet and summary of the first consultation carried out June 2016

ACTION: RS, RS, NL

- 5) Robin to speak to Coleen O'Sullivan to discuss the level of detail required in the LNP – 01209 616 964

ACTION: RS

- 6) Robin needs to discuss the grant status with Andrew (treasurer) this week.

ACTION: RS

- 7) Contact CRCC for assistance in further grant application

ACTION: AP

- 8) Robin to attend Local Parish Meeting 18th May to update the Parish on the LNP progress.

ACTION: RS

- 9) Speak to organisers/venues of Feast Week, Plant Swap, Pub quiz night, church service, and pub coffee morning to see if we can set-up a stand/event at the same time to reach different audiences. This will be allocated once consultation plan is agreed.

ACTION:

DB: Speak to Linda about attending the netball session at the Feast week

RS: Speak to the school to confirm we can attend PALS event on July 1st

NL: Pub quiz

10) Contact CRCC to understand the lead time and cost for a mailshot to allow Questionnaire to be delivered to the Parish.

ACTION: RS

Next Meeting: June 2017 18:30pm due to Feast Week