

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 13 APRIL 2023
6.00 pm, at Luxulyan Memorial Institute

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston (Vice-chair), Cllr Dan Cordy, Cllr Michael Grindley, Cllr Bob Hatton, Cllr Sarah Kemp, Cllr Francis Payne.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Lockengate Ward Member Cllr Peter Guest, Luxulyan Ward Member Cllr Colin Martin, and 4 Members of the Public.

ABSENT:

Cllr Helen Francis, Cllr Margaret Higman, Cllr Carl Tonkin.

ABBREVIATIONS:

Councillors may be abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Community Land Trust (CLT), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

NOTE ON NUMBERING:

The prefix will follow the Municipal Year which begins in May. January-April will carry the 22/ prefix. At the May 2023 meeting the first item on the Agenda will be 23/01.

MINUTES:

The meeting began at 6.00 PM and the Chair welcomed all.

22/195 Apologies

Apologies were received from HF, MH, CT.

22/196 Declarations of interest or requests for dispensation.

None.

22/197 Public Session

A A resident from Beswetherick spoke of his, and his neighbours', support for the application PA23/00781, which LPC objected to, for two detached dwellings at Beswetherick Field because the plot is currently a jungle. If Coastline Housing affordable housing goes ahead across from the Village Hall, the community should have enough affordable housing and therefore 2 market houses would be welcome. Also, perhaps it would be better not to have streetlights and keep the skies as dark as possible.

The council explained, it was very concerned that PA23/00781 did not have any provision for finishing the pavements or streetlights and forgetting the footpath relocated. The council has been doing its best to get this completed as per the original plans. The council encouraged all the residents of Beswetherick to post their comments on the planning website so the case officer can take their views into consideration.

Additionally, the member of the public voiced his concerns that there will be too many affordable houses built by Coastline and they will be filled by people without ties to Luxulyan. The council explained that it has been informed that there will be enough people from the area to fill 20 affordable dwellings.

One member of the public left the meeting.

- B Two people spoke about their Newquay based organisation, Whitehead Ross Education Consulting, that works with children outside of state schooling, that is, the NEETs (Not in Education, Employment or Training). They work all over Cornwall and families with children outside formal education need to know about what is available, so the two people are visiting parish councils so the word about their work can get around. It was **AGREED** that the clerk should post information about their work on the council's Facebook page and the two representatives will send information to the clerk.

Two members of the public left the meeting.

- C An ex-teacher came to ask whether there is a need in Luxulyan Parish for out of school activities, such as Time to Move (as advertised on the council's Facebook page), which give children active experiences outside of formal schooling. This is coordinated with Active Cornwall. The council thought this would be good for children in the parish and suggested she contact Luxulyan School and its Parent-Teacher Organisation.

22/198 Meetings and governance

- A The council **RESOLVED** that the minutes, as read, of the meeting held on 9 March 2023 are a true and correct record (proposed KB, 2nd BH) and they were duly signed.

22/199 Finance

- A KB reported that Audit Panel had met before the ordinary meeting. The internal control check was completed for the 4th quarter and all is correct. The Panel also looked at the Year-end accounts and found no discrepancies.

- B The council **RESOLVED** (proposed ML, 2nd SK) to approve the 10.1% increase in the cleaning for the public toilets, mainly due to the Foundation Living Wage increase. The cleaning will continue as before with CorServ Facilities, a Cornwall Council company.

- C YEAR END ACCOUNTS. There were no questions about the 2022/23 Year End Accounts: Budget Comparison, Cash Flow, and Bank Reconciliation to end of March 2023; also the Financial Briefing Note and the External Audit Figures (Section 2 of the AGAR). It was **RESOLVED** (proposed SK, 2nd KB) to receive them as a correct record.

- D The council **RESOLVED** (proposed DC, 2nd FP) to put the 2022/23 List of Payments and the Budget-Payments Charts on the website.

- E After consultation with each of the councillors, the council **RESOLVED** (proposed DC, 2nd MG) to declare no conflict of interest with the external auditor BDO LLP and the Conflict of Interest Form was duly signed by the Chair and the Clerk.

- F The council **AUTHORISED** payments for month totalling £2,426.79 (proposed BH, 2nd DC).

Description	Amount with VAT	VAT
Clerk's salary and expenses	£1,139.08	-
HMRC payment	93.39	-
Clerk's Pension	45.15	-
Playground inspections	120.00	-
Public Convenience Cleaning Mar23	341.29	56.88
Public Conveniences, electricity	0.00	-
CALC Annual Subscription	611.98	86.65

CALC training, Year-end audit	36.00	6.00
Granite Towers postage	39.90	-

22/200 Reports

A	Report on Actions. The Clerk reported actions complete.
B	<p>Chair’s report. The Chair has been around the parish with the Highways Manager and discussed parking at St Julitta and problems with emergency services being able to get through. They discussed the possibility of putting more parking in St Julitta where the green triangle is.</p> <p>The Chair also showed her the areas that regularly flood and the need for clearing drains.</p> <p>The flooding includes the sewage leaking across the road at Carne Cross which was discussed at a site meeting attended by the Chair, the Clerk, various officers from Cornwall Council and Cllr Martin.</p> <p>ACTION: Cllr Martin will follow this up.</p> <p>The Chair, Cllr Payne and the Clerk met with the Environmental Services Manager from Ocean Housing and it as agreed that the trees along the road behind St Julitta will be pruned and cut back from the road at the end of this month by Ocean Housing.</p>
C	<p>Cornwall Councillor Peter Guest’s report to the Parish (Lockengate Ward)</p> <p>The Easter holidays have been and gone, the clocks have gone forward and spring is definitely in the air. I hope you all managed to have a good break over the holiday and are looking forward to the improving weather ahead.</p> <p>Now that Easter is behind us, we can focus on and look forward to the Coronation of H.M. King Charles III. Plans are being put into place for the village to celebrate this historic occasion and I hope that as many of you as possible will be able to join in. As you know, the Coronation will take place in May, this will closely be followed in June by Cornwall hosting ‘Armed Forces Week’. This will be an opportunity for us to celebrate and thank our Armed Forces for the vital work that they do in keeping our country safe. It’s no secret that I have close connections especially with the British Army and I am looking forward to being heavily involved in the various events planned. Although it will primarily be based in Falmouth, various events and activities will be put on Countywide. The weeks celebrations will certainly put us as a County on the map as it will attract a lot of visitors and media attention. If you feel that you would like to get involved, or even organise an event yourself, information can be found at these links.</p> <p>Community-Event-Toolkit-3.pdf (cornwall.gov.uk) Home - Armed Forces Day (cornwall.gov.uk)</p> <p>As always, if you have any queries, please feel free to contact me.</p> <p>The main item of news out of County Hall this month has been the decision to drop the Level 3 Devolution deal. The results of the consultation were mixed and there was a robust debate as to whether or not to go forward with a referendum. It was a pragmatic decision as it is unlikely that the deal would have attracted sufficient support to proceed. We are now in the position of re-grouping and negotiations are about to start to try and secure the maximum amount of funding and powers for Cornwall at Level 2 which will not require a change of governance or leadership.</p> <p>We are expecting ‘sign off’ on Luxulyan Parish joining the Clay Country Community partnership in May. Prior to that, it is my intention to bring Roger Gates along to the June P.C. meeting. Roger will be our Community Liaison Officer, taking on the same role</p>

that Tasha Davies and Caitlin Lord have held in the past. I already work closely with Roger, he is a very knowledgeable and capable Officer and I hope not only to introduce him to you, but also give a briefing on how the new Community Area Partnerships will work.

I look forward to our monthly meetings, but, as always, if something crops up, please don't wait until the next date, either drop me a line or give me a call.

Peter | cllr.peter.guest@cornwall.gov.uk | 07947 826627

D Cornwall Councillor Colin Martin's report to the Parish (Luxulyan Ward)

Cllr Martin gave a verbal report.

- The Devolution Deal was rejected by the cabinet because of the result of the public consultation. The public wanted devolution but without a Mayor. CC will return to government to negotiate for devolution without a change of governance.

- Some climate change bills will be reaching government in the next months.

- 12 Community Area Partnerships will be replacing 19 Community Networks.

Unfortunately, the 8 parishes in the district represented by Cllr Martin are in 3 different CAPs which run all the way from Torpoint to Lostwithiel to Mevagissey. No one yet knows whether these CAPs can be run so that decisions are made efficiently.

- [Introduction of a use class \[Class C5\] for short term lets and associated permitted development rights](#) was explained. The current C3 Class for housing includes year-round residential use and short-term lets. This proposal would introduce a new Class C5 for dwellings used for short-term lets (this includes holidays lets and business travel). A change from C3 to C5 would require planning permission. This is a proposal that would significantly affect the Cornwall. The public consultation runs until 7 June 2023.

Cllr Martin made his apologies and left the meeting; also a member of the public.

22/201 Considerations

A LPC has renewed the Luxulyan CLT membership with the CLT Network. Nothing further to report this month.

B The council **AGREED** that Feast Week may use the playing field as is traditional. ML offered a digger to reduce the incline of the vehicular entrance to the field so that it is more accessible in wet weather.

C The council **AGREED** to advertise on Facebook for Design & Build quotes for the public conveniences. The council will need at least three quotes.
ACTION: Clerk

D Some councillors are concerned about Cornwall Council plans for '15-minute cities', '20-minute neighbourhoods', digital currency, and digital IDs. Cllr Guest has promised to investigate Cornwall Council's future plans along these lines.
ACTION: Cllr Guest.

E The council had no proposal for a response to the Cornwall Council Public Spaces Protection Order (Alcohol Consumption in Designated Public Spaces) because Luxulyan is not on the list.

22/202 Planning

A Beswetherick update. No progress to report. See Minute 22/197.A.

B Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.

C Pre-apps. Comments on pre-applications may be submitted to the case officer but the council is not a consultee.

i. **PA23/00343/PREAPP** | Pre application advice for erection of 3 detached holiday pods and associated works | Toms Barn Nanscawen St Blazey Par PL24 2SR
The council briefly discussed and **NOTED** the pre-application. There were no concerns for the time being and the council awaits the full application.

22/203 Highways & Flooding

A Cllr Payne reported on the very inconvenient bus times for bus services in and out of Luxulyan. He reported on an incident last week when a number of people had been left stranded at the Eden Project when the bus that should have taken them home was too small and no other service was available. CC Cllr Guest has promised to look into this.
ACTION: Cllr Guest

B A resident complained about the damage to the verges and hedgerows from Ebenezer to Bowling Green, through Higher Menadew and Lavrean, after the recent diversion of all traffic from the A391. Highways replied to his complaint that it will only look at “any immediate highway safety issues” and that damage to private property “would generally be a civil matter”.
ACTION: ML and Cllr Guest will take a look at the damage.

C Parking at St Julitta. See Minute 22/200.B.

D The sign for Rosemelling hamlet has fallen and cannot be repaired. A new sign is needed. It was thought that ‘gateway’ signage would be attractive. The Clerk will ask the Highways Manager and request she ring the Chair to discuss.

22/204 Assets – reports and maintenance

A Playing Field. Playing Field inspections for March were received and **NOTED**. See also Minute 22/201.B.

B Cemetery. Nothing to report.

C Footpaths

i. The Clerk reports that Definitive Map Modification Order (DMMO) applications are clearly marked on the CC Interactive Map as a blue line. These are requests for these paths to become Public Rights of Way. There are three current DMMO applications in the parish.
1) as reported in March, from the end of St Blaise FP 425/8/1 at the A390 in Tywardreath Highway, along the stream/leat to Ponto Mill.
2) from below Rock Mill through the Higman’s farm to FP 408/16/2.
3) from the entrance to Kents Farm on Minorca Lane around a field to join FP 408/8/1

D Luxulyan Memorial Institute. Nothing to report.

E Village Toilets.

i. The public toilets have received 100% tax relief in accordance with the Non-Domestic Rating (Public Lavatories) Act 2021.

ii. The public toilets have received a £150 grant from the Energy Bill Discount Scheme for non-domestic customers. So, for approximately 7 months there will be no payments for electricity in the toilets until the £150 is used up.

iii. The council **RESOLVED** (proposed MG, 2nd DC) to purchase a three-tread step ladder

for the cupboard of the toilets in order to read the electricity meter easily.
iv. The Clerk, Cllrs Linfoot, Kemp & Hatton will meet at the Village Toilets to discuss the parameters for a refurbishment.
v. See also Minute 22/199.B.

22/205 Parish Matters – reports

A Luxulyan Parish Community Fund. The Panel will be meeting this month.
B Luxulyan Valley Partnership. The next meeting is the AGM on Sat, 17 June. During Feast Week they will hold an AGM and an exhibition about their achievements.
C Village Hall Committee. No meeting.

22/206 Correspondence & Invitations

Nothing to report outside these Minutes and Clerk’s Notes.
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22/207 Business for the next meeting

No business was requested.

22/208 Dates of next meetings.

A An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.
B 11 May 2023, 6.00 pm. Annual Parish Meeting (Meeting of the Electors) at the Luxulyan Memorial Institute. THEN — the Annual Parish Council Meeting. The Chair is elected and the councillors are appointed to committees and to represent the Council on outside bodies. THEN — the Ordinary Meeting of the Parish Council.

*The meeting closed at 8.10 pm and the Chair thanked everyone for attending.
Mrs C Wilson ~ Parish Clerk ~ 21 April 2023*

SIGNED:

THESE ARE DRAFT MINUTES.

Chair: _____ Date: _____