

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 10 NOVEMBER 2022
6.00 pm, at Luxulyan Memorial Institute

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston (Vice-chair), Cllr Dan Cordy, Cllr Helen Francis, Cllr Michael Grindley, Cllr Bob Hatton, Cllr Margaret Higman, Cllr Francis Payne, Cllr Carl Tonkin.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Lockengate Ward Member Cllr Peter Guest, and no Members of the Public.

ABSENT:

Cllr Sarah Kemp, Luxulyan Ward Member Cllr Colin Martin.

ABBREVIATIONS:

Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Community Land Trust (CLT), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

MINUTES:

The meeting began at 6.00 PM and the Chair welcomed all.

22/120 Apologies

Apologies were received from SK and Ward Member Martin. It was **RESOLVED** (proposed ML, 2nd FP) to excuse SK from the meeting. Though she arrived, she was not well and left immediately.

22/121 Declarations of interest or requests for dispensation.

None.

22/122 Public Session

None.

22/123 Meetings and governance

A The council **RESOLVED** that the minutes, as read, of the meeting held on 13 October 2022 are a true and correct record (proposed MG, 2nd KB) and they were duly signed.

B Community Network Review. Cllr Guest chaired the CN Review which was held online the evening before. The Clerk attended. The review refers to the reorganisation of 19 Community Network Panels into 12 Community Partnership Areas (CAPs). Staffing cuts allow just 12 officers, rather than the previous 19. After discussion regarding the two options for geographic boundaries for 12 CAPs, the parish council **AGREED** that Option 1 which brings Luxulyan Parish into the China Clay CAP, would give Luxulyan a louder voice because it would be a CAP of only 6 parishes. The deadline for a response is this week and the Clerk will confirm LPC's decision with Cllr Guest who will take the parish's view back to CC.

22/124 Finance

A There were no questions about the accounts and it was **RESOLVED** (proposed KB, 2nd

	CT) to receive the Clerk's reports, <i>Bank Reconciliation, Budget Comparison and Cash Flow</i> to the end of October 2022, as a correct record.		
B	Cllr Guest promised to report back on the recent document from the Community Network showing the S106 money for the Network area.		
C	KB reported that Audit Panel had met that day before the ordinary meeting. The internal control check was completed through October, with one invoice missing for the LEGGS grant, which the Clerk will obtain. The Audit Panel also went through the Draft Reserves, Budget & Precept for 2023-24 and brought recommendations to the council.		
D	RESERVES 2023-24. The council noted two types of reserves: (1) ordinary reserves for the maintenance and improvement of the council's assets, including Contingency and Election Reserves, and (2) Ringfenced/Earmarked reserves which include the Bodwen Solar Park Fund, the Special Project Fund, a Community Chest Fund grant and the LPC Grant Fund. At the beginning of the 2023-24 fiscal year, and with an estimated starting balance of £68K, the ordinary reserve fund (1) is £20,233 and the ringfenced reserve fund (2) is £46,151.		
E	BUDGET 2023-24. The council discussed the Budget previously circulated with suggested revisions made by the Audit Panel. It noted the reserves of £20,233 for non-ringfenced funds and the predicted underspend of approximately £2K on budget for this fiscal year. It also took into consideration the current financial pressures on everyone. With this in mind, the council RESOLVED (proposed KB, 2 nd MG) a Budget of £29,240 which is 5.4% or £1,585 less than last year.		
F	It was also RESOLVED (proposed KB, 2 nd MG) that the continuing grant for Granite Towers postage is contingent upon receiving their yearly accounts. This is good practice for all organisations dealing with grants from public funds.		
G	PRECEPT 2023-24. The council's Precept is calculated by subtracting the projected receipts for the year from the expected payments(Budget). The council RESOLVED (proposed ML, 2 nd FP) to demand a precept of £26,676, which is 5.3% less than last year. The taxbase has risen, which is beneficial, and therefore this equates to a reduction of 7.2% or £4.03 annually for a Band D property.		
H	It is best practice for the parish council to have a credit card which can be used to make payments when companies do not accept payment after delivery. The council requested that the clerk investigate the price of credit cards. ACTION: Clerk		
I	The council AUTHORISED payments for November 2022 totalling £3,704.55 (proposed KB, 2 nd HF).		
	<u>Description</u>	<u>Amount with VAT</u>	<u>VAT</u>
	Clerk's salary and expenses	£1,086.63	-
	HMRC payment	61.50	-
	Clerk's Pension	40.23	-
	Playground inspections	120.00	-
	Public Convenience Cleaning Oct'22	341.34	56.89
	Public Conveniences, electricity	15.38	0.73
	Red HDPE sheets for play equip	1,449.60	241.60
	Gritting Rock Salt	335.52	55.92
	Toilets, Ladies replacement lights	186.00	31.00
	Toilets, water – estimated	68.35	-

<p>A Report on Actions. The meeting with Ocean Housing to discuss their help with the hedgerows and parking will be arranged this month. ACTION: ML and Clerk</p>
<p>B Chair’s report. The Chair had a drive around the parish with the Highways Manager. The Environment Agency is now involved at Bridges regarding the leats and the flooding. Highways has agreed to renovate the old stone drain under the road by the Cemetery which has been crushed and does not function. They will also be clearing the pipework near Higher Greadow. They have also looked at the flooding near Croft Farm Park. Fly tipping was also reported.</p>
<p>C Possible Mayor for Cornwall. Ward Member Guest offered to update the council when more details are available after the Chancellor’s budget.</p>
<p>D Cornwall Councillor Peter Guest’s report to the Parish (Lockengate Ward)</p>
<p>They say that a week is a long time in politics, it’s been over a month since our last meeting, so, blimey, where do I start???? I sincerely hope that now we have a new Prime Minister in office, the dust will settle and they can get on with their day job of running the country. The shenanigans from Westminster have frustratingly overshadowed the good works that we are trying to get on with here in Cornwall.</p> <p>The Shared Prosperity Fund is a great opportunity to get real investment into our Parish. I will be meeting up with the Cabinet Portfolio Holder on Friday, I have 2 potential projects in Whitemoor and Bugle, this is a 3-year programme, and if we can think of any other projects that would benefit the community, I’d be more than happy to put it forward for consideration. An expression of Interest has been submitted to the Government for the Lithium project in Roche parish to be one of the new Investment Zones, this will cut through a lot of the red tape involved in setting up a major project like this one. If successful, this will be a massive boost to the local economy through job creation and spin offs.</p> <p>The A30 link road to St Austell build is moving along at an impressive rate and the current completion date is set at Spring of 2024.</p> <p>Both the Lithium people and Alun Griffiths [the main contractors for the A30 Link road] have small pots of money for any community initiatives, if you can think of a group that may benefit, please contact me for details. I also still have a little bit left in my Community Chest Fund, so, again, please get in touch if you can think of any worthy groups.</p> <p>You may have heard that we had a ‘BIG WIN’ at the Constitution & Governance meeting on Parish boundaries last week. St Austell’s attempt to annexe a huge slice of Treverbyn Parish ended in glorious failure as we won the vote 8-0! Although I had my 5 minutes in the spotlight, the bulk of the work has been done over the last couple of years, namely by the Clerk and Parish Council, which along with a contribution from Cllr Dick Cole really presented a strong case to retain an entire village in Treverbyn Parish.</p> <p>There has been a lot of media coverage about the County deal/ mayoral debate recently, there will be a major announcement about this in the Chancellors Autumn statement on the 17th November. Following this announcement, a lot more information will become available and if you find it useful, I’d be happy to brief you all on the deal after the 17th.</p>

Breaking news as I write this [Wednesday afternoon] concerns the current Immigrant situation in Newquay, I'm attending a briefing on this later on and will update you at tomorrow's meeting.

This morning I attended a Cabinet meeting to discuss next years budget. We all know that these are challenging times and we are currently looking at a shortfall in the budget of £62m, based on current Government funding figures. Along with all 6 Cornish M.P.s, we have made strong representations to Westminster for increased funding and are looking forward to see what [if anything] the Chancellor announces in his Autumn statement. At the meeting, I asked the Deputy Leader to re-iterate his invitation to all parties in Cornwall Council to work collaboratively and bring ideas and suggestions to the table. He is eager to have their input, but to date, only one Councillor outside the Conservative group has provided feedback.

Last week, I gave a talk to the Roche over 55's club. The 2 current issues in that village that were raised were the bus services and policing. I will be inviting the local Police Inspector and a representative of the Bus companies to a future meeting of the club. If there are any other local interest clubs in Luxulyan parish that wouldn't mind listening to me blathering on, I'm happy to be put in touch with them.

As always, if there is anything I can do for either you or our residents, please don't wait for our monthly meetings, just give me a call.

Peter | Cllr.peter.guest@cornwall.gov.uk | 07947 826627.

E Cornwall Councillor Colin Martin's report to the Parish (Luxulyan Ward). No report.

22/126 Considerations

A Luxulyan CLT. Cllr Payne gave an update. The paperwork needed for Companies House is delayed and it was **RESOLVED** (proposed ML, 2nd FP) that the clerk should write to Companies House about this. It was further **RESOLVED** (proposed FP, 2nd ML) to grant the Luxulyan CLT £350 from the LPC Grant Reserve. This will cover insurance and an annual membership in the Community Land Trust Network, a national body that will be able to advise the Luxulyan CLT.

ACTION: Clerk

B The Environment Agency is investigating various ways to alleviate flooding in St Blazey. They plan to remove an earthen dam beside Highway Garage to make a wetland there. They have asked the parish council to consider a maintenance contract for the wetland at that point. The council **RESOLVED** (proposed ML, 2nd BH) to ask for a site visit with the officers involved in the project.

ACTION: Clerk

C The council **NOTED** various correspondence from South West Water regarding Drought Permit Applications for Park Lake, Hawk's Tor Pit, and Restormel Water Treatment Works to abstract water for the purposes of replenishing the storage levels at Colliford Reservoir, which are greatly reduced after last summer's drought.

22/127 Planning

A Beswetherick update. No update this month.

B StARR project update. No update this month.

C Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.

D Applications for consultee comments and Pre-applications for comments submitted to the case officer.

i. **PA22/05597 | To convert and extend existing stable block to home office and garage | Lower Gurtla Cottage Road From Moor Lane To Junction West Of Roseneay Farm Luxulyan Cornwall PL30 5DU**

The council discussed the revisions to this application and **RESOLVED** (proposed KB, 2nd BH) to submit the following consultee comments:

*** Luxulyan Parish Council has noted the changes to this application which have addressed its objections in July. The applicants have now reduced the footprint of the building, modified the roof to keep it to the height of the existing building and are using slate tiles. It appears that the glazing is reduced and is more in keeping with the local vernacular. The Council continues to request that the unregistered parking area be restored to its original state, following the advice of the Commons and Greens Officer. With all this in mind, the Parish Council offers NO OBJECTION to this revised application.

ii. **PA22/09024 | Application for extension of residential curtilage for the placement of a mobile unit for use as ancillary residential accommodation | Little Innisvath Lockengate Bugle St Austell Cornwall PL26 8SA**

The council discussed the application and **RESOLVED** (proposed ML, 2nd DC) to submit the following consultee comments:

*** Luxulyan Parish Council conducted a site visit and have NO OBJECTION to this application.

iii. **PA22/09240 | First floor extension to rear of property | Penhale Farm, Bugle, St Austell Cornwall PL26 8RT**

The council discussed the application and **RESOLVED** (proposed ML, 2nd DC) to submit the following consultee comments:

*** Luxulyan Parish Council offers NO OBJECTION to this application.

iv. **PA22/09436 | Retrospective planning application for the provision of an extension to an existing agricultural building. | Land North Of Bodiggo Farm Yard Luxulyan Cornwall PL30 5DR**

The council discussed the application and **RESOLVED** (proposed ML, 2nd MH) to submit the following consultee comments:

*** Luxulyan Parish Council offers NO OBJECTION to this application.

22/128 Highways & Flooding

A See the Chair's report, Minute 22/125.B.

B It was reported that the road at Bodiggo is lagged.

C It is time again for Expressions of Interest (EoI) for the Highways Scheme, due 14 December. The Highway Manager said that a concrete plinth at Lockengate for students to use when waiting for the bus would need a Safety Inspector's report. It was **RESOLVED** (proposed HF, 2nd BH) to put in an EoI.
ACTION: Clerk

22/129 Assets – reports and maintenance

A Playing Field. Playing Field inspections for month were received and **NOTED**. The rubbish bin is being emptied. The Village Hall has offered to empty it when they get a

	cleaner, but no cleaner has yet been hired.
B	Cemetery. Cllr Linfoot reported that the root ball of the two trees that have come down at the cemetery will be dealt with privately when the field is dry.
C	Footpaths. CT will look at the footpath behind the school to report whether letters should be sent about overhanging tree branches. FP will look at FP 408/11/2 at Treskillig which also may have overhanging branches that need cutting back. ACTION: CT & FP
D	Luxulyan Memorial Institute. There is another water leak which ML will be fixing. ACTION: ML
E	Village Toilets. The council thanks Cllr Payne very much for dealing with a big blockage. FP and DC reported that the drainage there is not fit for purpose. Cllr Payne and Cllr Cordy see how it can be improved. ACTION: FP & DC

22/130 Parish Matters – reports

A	Luxulyan Parish Community Fund. No report.
B	Luxulyan Valley Partnership. The Partnership is investigating the possibility of a Shared Prosperity Fund grant for the turbine. The fence along the leat path at Black Hill is to be removed.
C	Village Hall Committee. The Millennium stone beside the VH is on its side. The Chair and FP will speak with the VH chairman to see what can be done to erect and secure it.

22/131 Correspondence & Invitations

	Nothing to report outside these Minutes and Clerk’s Notes.
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22/132 Business for the next meeting

	No business was requested.
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22/133 Second Public Session for feedback from the public

	None.
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22/134 Dates of next meetings.

A	Ordinary Meeting 8 December 2022, 6.00 pm at the Luxulyan Memorial Institute.
B	An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

*The meeting closed at 7.40 pm and the Chair thanked everyone for attending.
Mrs C Wilson ~ Parish Clerk ~ 12 November 2022*

SIGNED:

THESE ARE DRAFT MINUTES.

Chair: _____ Date: _____