

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 14 July 2022
6.00 pm, at Luxulyan Memorial Institute

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston (Vice-chair), Cllr Michael Grindley, Cllr Bob Hatton, Cllr Margaret Higman, Cllr Carl Tonkin.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, and two Members of the Public.

ABSENT:

Cllr Dan Cordy, Cllr Helen Francis, Cllr Sarah Kemp, Cllr Francis Payne, Lockengate Ward Member Cllr Peter Guest, Luxulyan Ward Member Cllr Colin Martin.

ABBREVIATIONS:

Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

MINUTES:

The meeting began at 6.00 PM and the Chair welcomed all.

22/53 Apologies

Apologies were received from DC, HF, SK, FP, Cllr Guest.

22/54 Declarations of interest or requests for dispensation.

None.

22/55 Public Session

A A founding member of LEGGS (Luxulyan Environment Green Glebe Space) attended to let the council know that the group now has a bank account. The promised funds from the parish council (Minute 22/44.C) of £1000 will be added to the council's payments this month. It was noted that Councillors B Hatton and F Payne are members of LEGGS as private residents, not as parish councillors.

The LEGGS member reported that they have had a lot of enthusiasm from many volunteer organisations offering expertise. They hope to develop the land into a woodland and wildflower meadow. The 'Forest for Cornwall' is advising them about trees. BH reported that since the area has not been touched for some time there are a lot of wildflowers there already and moths and butterflies.

A member of the public left the meeting.

22/56 Meetings and governance

A The council **RESOLVED** that the minutes, as read, of the meeting held on 9 June 2022 are a true and correct record (proposed KB, 2nd CT) and they were duly signed.

B The DRAFT Minutes of the Annual Parish Meeting held on 12 May will be approved by the electors at the next Parish Meeting but, as this may not be until May 2023, the Draft has been reviewed and it was **AGREED** that they are a correct record of the meeting.

22/57 Finance

A	KB reported that Audit Panel had met that day before the ordinary meeting. The internal control check was completed for the 1st quarter and there were no issues.		
B	There were no questions about the accounts and it was RESOLVED (proposed KB, 2nd CT) to receive the Clerk's reports, <i>Bank Reconciliation</i> , <i>Budget Comparison</i> and <i>Cash Flow</i> to the end of June 2022, as a correct record.		
C	The council AUTHORISED payments for July 2022 totalling £3,352.93 (proposed ML, 2nd MH).		
	<u>Description</u>	<u>Amount with VAT</u>	<u>VAT</u>
	Clerk's salary and expenses	£1,076.75	-
	HMRC payment	£66.29	-
	Clerk's Pension	£40.23	-
	Playground inspections	£60.00	-
	Public Conveniences, electricity	£17.66	0.84
	Grass cutting	£1,020.00	-
	CALC Code of Conduct training x3	£72.00	12.00
	Grant to LEGGS; legal fees & 1st year lease	£1,000.00	

22/58 Reports

A	Report on Actions. The replacement of the play equipment roofs is still in progress. All other actions completed.
B	Chair's report. The main issues were highways and fly-tipping. The Clerk will ask the Highways Manager to tour the parish with the Chair. ACTION: Clerk
C	Cornwall Councillor Peter Guest's report to the Parish (Lockengate Ward) No report.
D	Cornwall Councillor Colin Martin's report to the Parish (Luxulyan Ward). No report.
E	The Clerk attended the CALC hosted informational meeting on the 'County Deal' which is about possible extra funding for CC offered by central government. The extra funds are linked to an elected 'mayor', aka 'directly elected leader' for Cornwall Council. This meeting just talked about the possible funding. Thus far, the discussions with central government are in the early stages and it is not yet clear whether a directly elected leader would benefit Cornwall. The deal has not been finalised. CC has sent central government its requests and is awaiting the counteroffer. There will be another informational meeting hosted by CALC to discuss the political structure involved with a 'directly elected leader'. CC will make the decision whether to go with a 'directly elected leader', though there is some support for a referendum to decide the issue.

22/59 Considerations

A	Consideration of prices for recycled plastic fingerposts was DEFERRED .
B	Approval of a pallet of salt/grit for the parish grit bins was DEFERRED .
C	The council RESOLVED (proposed KB, 2nd CT) that the Landmark Tree to be planted in the Playing Field at What3Words /// youth.weekends.outlooks will be a Whitebeam, which is suited to the acid soil and climate.
D	Consideration of a defibrillator at Croft Farm Park was DEFERRED .

E Consideration of a WiFi dongle for the internet during council meetings was **DEFERRED**.

22/60 Planning

A Planning issues and correspondence.

i. Planning decisions are reported in Clerk's Notes and on the website.

ii. Planning Enforcement reported by Ward Member Martin. Acknowledgement Ref: 101006165208. A field at Ponds Mill is being used as a residential caravan site, reported by Ward Member Martin.

B Applications for consultee comments and Pre-applications for comments submitted to the case officer.

i. **PA22/05100 & PA22/05101 | Listed building consent for proposed conversion of existing outbuilding (former piggery) to artist's studio | Trenince Farm Luxulyan PL30 5DS.**

The council will hold a site visit on Tues, 19 July and an extraordinary meeting immediately afterwards in the Memorial Institute to decide consultee comments. Details are posted on the website under *Meetings, Agendas & Minutes*.

ii. **PA22/05547 | Proposed extension and alterations. | Sunnyside Access To Rosemullion Farm Rosemelling Luxulyan Cornwall PL30 5EQ**

The council discussed the application and **RESOLVED** (proposed CT, 2nd ML) to submit the following consultee comments:

*** Luxulyan Parish Council SUPPORTS this application. It is a reasonable size.

iii. **PA22/05597 | To convert and extend existing stable block to home office and garage | Lower Gurtla Cottage Road From Moor Lane To Junction West Of Roseneay Farm Luxulyan Cornwall PL30 5DU**

The council will hold a site visit on Thurs, 21 July and decide consultee comments at the August ordinary meeting.

22/61 Highways & Flooding

Nothing to report. See 22/58.B.

22/62 Assets – reports and maintenance

A Playing Field. Playing Field inspections for month were received and **NOTED**. These are the last weekly inspection as the contractor has other employment.

i. The bin at the play area need emptying regularly. Until now we have relied on councillors to do this. The clerk will contact Biffa to see what the cost would be for regular pick up.
ACTION: Clerk

ii. The clerk requested a quote from St Austell TC to see if Luxulyan's previous play equipment inspector could be sub-contracted. Unfortunately, there has been no reply to repeated requests. The clerk will look for quotes for professional inspections.
ACTION: Clerk

B Cemetery. Nothing to report except that wreaths continue to be left uncollected from the graves. The council respectfully requests that families collect old flowers and wreaths from the graves in a timely fashion, so the cemetery looks tidy and fresh.

C Footpaths. Nothing to report.

D Luxulyan Memorial Institute. BH has offered to remove the weeds from the Institute.

E Village Toilets. Nothing to report.

22/63 Parish Matters – reports

A Luxulyan Parish Community Fund. Recently met and the Clerk will be updating the webpage on the council website.

ACTION: Clerk

B Luxulyan Valley Partnership. As of the meeting on 21st June, Working Groups have been formed which will carry out the majority of the work. Members of the public are invited to join the Working Groups.

C Village Hall Committee. The AGM is in November.

22/64 Correspondence & Invitations

A Code of Conduct complaint REF CCN028/22/23. The Subject Member, Councillor F Payne, was found in breach of the council's Code of Conduct. Action: The Subject Member should write to the Complainant and apologise.

The Second Public Session was brought forward. See the discussion at Minute 22/66.

22/65 Business for the next meeting

None requested.

22/66 Second Public Session

The complainant for the Code of Conduct complaint REF CCN028/22/23 spoke to the council about the history of his property and the works on it and he answered councillors' questions. He is concerned that he has not yet had a decision on planning application PA20/06870.

22/67 Dates of next meetings.

A Site Visit for PA22/05100. Meet Tues, 19 July, 10.30 am, Village Hall to travel together.

B Extraordinary Meeting 19 July August 2022, 11.30am at the Lux Memorial Institute.

C Site Visit for PA22/05597. Meet Thurs, 21 July, 6.00 pm, Village Hall to travel together.

D Ordinary Meeting 11 August 2022, 6.00 pm at the Luxulyan Memorial Institute.

The meeting closed at 8.40 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 19 July 2022

SIGNED:

THESE ARE DRAFT MINUTES.

Chair: _____ Date: _____