

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 14 APRIL 2022
6.00 pm, at Luxulyan Memorial Institute

PRESENT:

Cllr Michael Grindley (Vice-chair), Cllr Keith Bilston, Cllr Helen Francis, Cllr Bob Hatton, , Cllr Sarah Kemp, Cllr Francis Payne, Cllr Carl Tonkin.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Lockengate Ward Member Cllr Peter Guest, and ONE Member of the Public.

ABSENT:

Cllr Michaela Linfoot (Chair), Cllr Dan Cordy, Cllr Margaret Higman, Luxulyan Ward Member Cllr Colin Martin

ABBREVIATIONS:

Councillors are abbreviated with their initials. Luxulyan Parish Council (LPC). Cornwall Council (CC). Cornwall Assoc. of Local Councils (CALC). Footpath (FP). *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

NOTE ON NUMBERING:

The prefix will follow the Municipal Year which begins in May. January-April will carry the 21/ prefix. At the May 2022 meeting the first item on the Agenda will be 22/1.

MINUTES:

The meeting began at 6.00 PM and the Chair was absent, so the Vice-chair took the meeting and welcomed all.

21/153 Apologies

Apologies were received from ML, MH, DC and Ward Member Colin Martin.

21/154 Declarations of interest or requests for dispensation.

None.

21/155 Public Session

It was reported by a member of a new group of parishioners (so new that they don't have a name yet) that they have successfully submitted a tender for the lease hold on a parcel of Glebe land running from the church yard towards the cemetery, abutting an area of land referred to as "the island", with the intention of establishing a conservation/ recreation area on it. They asked for parish council financial support for the first three years of the lease and the cost of the tenancy agreement, totalling £1,800. The parish council is very much in favour of the group's goals and will put the item on the next agenda.

FP explained that this project could be managed by the Luxulyan Community Land Trust, which must reorganise itself. (See Minute 21/163.D)

FP has thought for some time about forming a group in Luxulyan to consider how to promote biodiversity and combat climate change. This group would not be part of the parish council.

A member of the public left the meeting.

21/156 Meetings and governance

- A The council **RESOLVED** that the minutes, as read, of the meeting held on 10 March 2022 are a true and correct record (proposed HF, 2nd SK) and they were duly signed.

21/157 Finance

- A KB reported that the Audit Panel had met that day at 5.00 pm. The internal control check was completed for the 3rd and 4th quarters. All was in order.
- B YEAR END ACCOUNTS. The council reviewed the Clerk's 2021/22 Year-end accounts: the Financial Briefing Note, Budget Comparison, Cash Flow, Bank Reconciliation, Asset Register submitted. There were no questions about the accounts and it was **RESOLVED** (proposed HF, 2nd SK) to receive the Year-end accounts as a correct record. On the Parish Council website under *Parish Council Accounts*, the Financial Briefing Note, a list of all payments, the Explanation of Variances and the Explanation of Reserves will be available along with all the external audit documents, as in previous years.
- C EXTERNAL AUDIT FIGURES. The council reviewed the Clerk's 2021/22 External Audit figures and variances, and it was **RESOLVED** (proposed HF, 2nd SK) to receive them as a correct record.
- D RESERVES 2022/23. The Clerk reported that reserves earmarked for the maintenance of its assets total £22,341.14 and ringfenced grant funds total £47,551.48. It was **RESOLVED** (proposed SK, 2nd KB) to approve the following breakdown of the reserves to begin the new fiscal year. Earmarked reserves: Contingency £4,042.03; Election £6,980.00; General Buildings £1,905.03; Toilets £4,862.77; Playing Field £3,211.31; Cemetery £1,340.00. Ringfenced Grant reserves: LPC Grant Fund £3,773.86; £Bodwen Solar Park Fund £33,717.62; Special Project Fund £10,000.00; Community Chest grant £60.00.
It was further **RESOLVED** (proposed SK, 2nd MG) to appoint SK, FP and HF to a working party tasked to look into how the grant funds can best benefit the parish.
- E The council **RESOLVED** (proposed SK, 2nd FP) to remain a member of the Cornwall Association of Local Councils (CALC) and to pay the yearly subscription of £509.80 + VAT.
- F The council **AUTHORISED** payments for April 2022 totalling £2,584.43 (proposed SK, 2nd FP).

Description	Amount with VAT	VAT
Clerk's salary and expenses	£1054.32	-
HMRC payment	95.90	-
Clerk's Pension	40.23	-
Playground inspections	75.00	-
Public Convenience Cleaning	269.34	44.89
Public Conveniences, electricity	15.58	0.74
CALC Annual Subscription	594.16	84.36
Granite Towers postage	39.90	-
Path to bench at Atwell triangle	400.00	-

21/158 Reports

- A Report on Actions. The clerk reported actions completed, though the Lockengate notice board has not yet been moved.
HF has spoken with the children waiting for the school bus at Lockengate, across the

road from the bus shelter. They said that they would appreciate a hard standing that would keep their feet dry in the rainy weather. It was thought that a porous hard standing, not concrete, would be best. The clerk will contact Highways to see whether this needs permission.

ACTION: Clerk

B Audit Panel. See Finance 21/157.A

C Cornwall Councillor Peter Guest's report to the Parish (Lockengate Ward)

Three weeks ago I spoke at the Boundary Commission England's hearing at the Guild Hall in Exeter about the proposal to move the Roche & Bugle electoral division into the South East Cornwall parliamentary constituency. As you know along with the other 3 Clay country councillors, I put forward an alternative proposal for R&B to stay in the St Austell & Newquay constituency and move St Columb, St Mawgan & St Wenn into North Cornwall instead. Also speaking in support of this proposal were Steve Double, Cornwall Council, S.W. Conservative party and the national Conservative party. Overall, it went well and I'm quietly confident that we will stay as we are.

Ukraine. I've been bowled over by the level of support and donations that have left here for Eastern Europe, only last week, I took over 60 shoe boxes filled with life's little essentials from the area to Daisy Dukes in St Austell who will transport them over. A couple of days before that, along with Cllr Pauline Giles at Cornwall services we waved off the latest lorry to travel over, we did a quick tally up and realised that over 100 pallets of humanitarian aid donations have left for Ukraine from our area since the crisis first broke. It really is heartening to see the levels of generosity within our community.

The process of matching up refugees with people who have offered rooms within Cornwall is a slow but necessary procedure. There has been frustration expressed in some quarters at the amount of time it all takes. The Home Office are responsible for the issuing of visas, but Cornwall Council are working all hours carrying out the necessary safeguarding checks, availability of school places etc.

I was proud to make my maiden speech at Full Council on Tuesday supporting a motion to condemn the actions of Putin's regime, it seemed to go well and was passed with a unanimous vote.

The redecoration/ makeover of Roche Skate Park is now done. This was a project run by the Adult Education Board of Cornwall, and the students did a great job. There was a write up including pictures in the St Austell Voice, but, if you get a chance, go over and have a look, it's well worth it. As a local community initiative, the skate park has been a roaring success and I'd be keen to hear of any potential projects in the Parish that will benefit the local community, if it's viable and worthwhile, I'm happy to throw my weight behind it.

We are currently experiencing issues with the bus services especially within Roche and Bugle. I'd be keen to hear of any similar challenges withing the Parish as I am in the process of writing a joint letter with Steve Double to the Cabinet Member responsible for transport to try and sort the whole sorry situation out.

I met up recently with Stu Wood, he is the Forest for Cornwall Project Officer to discuss planting new trees around the electoral division. He would be happy to come along to a P.C. meeting to discuss the project and possibly identify any areas that would benefit. If the P.C. are interested, I'm happy to organise a meeting.

[The council AGREED that it would be interested in a talk about the Forest for Cornwall.]

D Cornwall Councillor Colin Martin's report to the Parish (Luxulyan Ward). No report.

21/159 Considerations

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| A | The council RESOLVED (proposed KB, 2nd CT) that it would accept the offer from Cormac Cleaning Services (now rebranded Corserv Facilities): £3,833.26 ex VAT for the period 1/4/22 to 31/03/23 – 4 cleans per week, one clean per visit , all consumables charged on usage. |
| B | There was no proposal to replace the hand sanitisers because there are a few remaining. They will be used until they break or are no longer needed. It has become apparent that the new Covid variants are passed through the air, no so much by contact. LPC still has plenty of sanitiser liquid. |
| C | The parish council will defer the proposal to purchase a defibrillator for Croft Farm Park to its Residents' Management Committee. |
| D | After discussion, there was no proposal to join the Platinum Jubilee Parade - 12.30pm, Truro, Thursday 2nd June, by invitation from the Lord Lieutenant & Bishop of Truro. The councillors would see if it would be appropriate for other parish groups. |

Cllr Kemp gave her apologies and left the meeting.

21/160 Planning

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| A | Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website. |
| B | Beswetherick update. A short update from CC stated: "Legal have drafted the letter." |
| C | Applications for consultee comments and Pre-applications for comments submitted to the case officer. |
| i. | PA22/01667 Proposed extension to existing workshop and storage building within the curtilage of a Listed Building. Workshop The Old Clay Dry Bridges Luxulyan Bodmin PL30 5EF.
The council discussed the application and RESOLVED (proposed KB, 2nd CT) to submit the following consultee comments:
*** Luxulyan Parish Council has NO OBJECTION to this application. |
| ii. | PA22/01668 Listed building consent for proposed extension to existing workshop and storage building within the curtilage of a Listed Building. Workshop The Old Clay Dry Bridges Luxulyan Bodmin PL30 5EF.
The council discussed the application and RESOLVED (proposed KB, 2nd CT) to submit the following consultee comments:
*** Luxulyan Parish Council has NO OBJECTION to this application. |
| iii. | PA22/02595 Non-material amendment in relation to decision notice PA21/08804: The exterior finish from grey sine wave metal to natural granite stone cladding. The colour of the windows & doors from grey to green. The size of the two windows as seen in the North West Elevation. The single pitch roof to an asymmetric pitch roof & add two more roof lights. Interior floor plan Lower Harros Farm Access To Lower Harros Farm Roche Cornwall PL26 8LN.
The council discussed the application and RESOLVED (proposed FP, 2nd KB) to submit the following consultee comments:
*** Luxulyan Parish Council has NO OBJECTION to this application. |
| iv. | PA22/02917 Works to trees covered by a Tree Preservation Order, namely, Group G1 - Alder, Willow and Birch coppice (<11 cm dbh) - re-coppice beneath 33kv |

powerline and 2.0 m either side of powerline at ground level to prevent conflict with powerline (annotated in red on site plan). T1 - Holly - reduce crown height by 1.0 m to prevent conflict with powerline and T2 - Hawthorn - reduce crown height by 1.0 m to prevent conflict with powerline | Land At Ponts Mill Pontsmill Road Pontsmill Par Cornwall

The council discussed the application and **RESOLVED** (proposed KB, 2nd CT) to submit the following consultee comments:

*** Luxulyan Parish Council has NO OBJECTION to this application.

21/161 Highways & Flooding

It was reported that the pedestrian walkway on the bridge at Bridges has been repainted as a solid line, when previously it was a broken line. BH will send photos of the previous layout and the Clerk will ask Highways about the change.

ACTION: BH & Clerk

21/162 Assets – reports and maintenance

- A Playing Field. Playing Field inspections for month were received and **NOTED**.
- B Cemetery. Nothing to report.
- C Footpaths. It was reported that the PUBLIC FOOTPATH sign on the roadside between 408/12/1 and 408/12/2 has fallen down, broken off at ground level. RESPONSE: "Unfortunately the replacement of broken or missing signs is not a priority for us to take action on at this time."
- D Luxulyan Memorial Institute. Nothing to report.
- E Village Toilets. BH, DC & ML will send a list of required works to request quotes.

21/163 Parish Matters – reports

- A Luxulyan Parish Community Fund. A meeting has been held and one group applied and received a grant. The secretary will pass the details to the Clerk to update the webpage.
ACTION: LPCF & Clerk
- B Luxulyan Valley Partnership. The revised Terms of Reference have been drafted and will be voted on at the next meeting in June. The LVP will have a stand at Feast Week.
- C Village Hall Committee. Nothing to report.
- D Luxulyan Community Land Trust (LCLT). This group has been dormant for some years but should be revived in order to 1) work for progress at Beswetherick Field and 2) to support the new group and its community woodland project. (See the Public Session.) It was **AGREED** that the two councillor representatives on the LCLT (FP and MG) would set a meeting date to reorganise the group. They will write to the previous Chair about these matters.

21/164 Correspondence & Invitations

Nothing to report outside these Minutes and Clerk's Notes.

21/165 Business for the next meeting

Financial support for the new conservation area behind St Julitta; Quotes for a pallet of grit for grit bins; To consider action for possible hardstanding on verge at Lockengate; To consider the report on the works needed at the Public Toilets.

21/166 Second Public Session for feedback from the public

None.

21/167 Dates of next meetings.

- A 12 May 2022, 6.00 pm. Annual Parish Meeting (Meeting of the Electors), Luxulyan Memorial Institute.
- B 12 May 2022, immediately following, Annual Parish Council Meeting, Luxulyan Memorial Institute.
- C 12 May 2022, immediately following, Ordinary Meeting of the Parish Council, Luxulyan Memorial Institute.
- D An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

The meeting closed at 8.09 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 22 April 2022

SIGNED:

THESE ARE DRAFT MINUTES.

Chair: _____ Date: _____