

Luxulyan Parish Council **DRAFT** Minutes  
Ordinary Meeting, THURSDAY 13 JANUARY 2021  
6.00 pm, at Luxulyan Village Hall

**PRESENT:**

Cllr Michaela Linfoot (Chair), Cllr Michael Grindley (Vice-chair), Cllr Keith Bilston, Cllr Dan Cordy, Cllr Helen Francis, Cllr Bob Hatton, Cllr Margaret Higman, Cllr Francis Payne, Cllr Carl Tonkin.

**ALSO PRESENT:**

Clerk to the Parish, Mrs Christine Wilson, Lockengate Ward Member Cllr Peter Guest and three Members of the Public.

**ABSENT:**

Luxulyan Ward Member Cllr Colin Martin.

**ABBREVIATIONS:**

Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), \*\*\* indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

**NOTE ON NUMBERING:**

The prefix will follow the Municipal Year which begins in May. January-April will carry the 21/ prefix. At the May 2022 meeting the first item on the Agenda will be 22/1.

**MINUTES:**

*The meeting began at 6.00 PM and the Chair welcomed all.*

21/106 Apologies

MG will have to leave early because of another engagement. Apologies were received from Cllr Colin Martin.

21/107 Declarations of interest or requests for dispensation.

None.

21/108 Public Session

A member of the public expressed concerns about works at a property at Bridges that might need planning consent. CC Cllr Guest offered to help to find out whether this is the case. A site visit will be organised for the council.

21/109 Meetings and governance

A The council **RESOLVED** that the minutes, as read, of the meeting held on 9 December 2021 are a true and correct record (proposed KB, 2nd BH) and they were duly signed.

B The proposed Code of Conduct will be on the website under Parish Policies, to be approved at the 10 February meeting, along with the ratification of Standing Orders.

C The keys for the notice boards will be ready next week. The clerk reported that the notice board at Lockengate is badly damaged so that it is difficult to open and close. It also leaks rainwater onto the notices. HF will look at the newly painted Lockengate bus shelter to see whether it is possible to mount a similar sized notice board there.  
ACTION: HF

D The notice of the parish council vacancy has been published. If no election is requested

the co-option of a new councillor can be held at the February meeting.

## 21/110 Finance

A	There were no questions about the accounts and it was <b>RESOLVED</b> (proposed KB, 2nd MH) to receive the Clerk's reports, <i>Bank Reconciliation</i> , <i>Budget Comparison</i> and <i>Cash Flow</i> to the end of December 2021, as a correct record.		
B	FP reported on the CC Budget Briefing he attended earlier today. CC is working with estimates of 4% inflation for the first six months of the 2022/23 fiscal year and 5.5% inflation in the second six months.		
C	As per Minute 21/97.B, LPC has ordered 5 boxes of 36 mugs commemorating the Queen's Jubilee at a cost of £1033 + VAT to be taken from the Solar Park Fund. After the mugs have been distributed to the children, it was <b>AGREED</b> that however many are left could be sold to those wanting a bone china souvenir mug.		
D	The council <b>AUTHORISED</b> payments for January 2022 totalling £4,046.99 (proposed KB, 2nd BH).		
	<u>Description</u>	<u>Amount with VAT</u>	<u>VAT</u>
	Clerk's salary and expenses	£1,011.32	-
	HMRC payment	109.69	-
	Clerk's Pension	38.92	-
	Playground inspections	75.00	-
	Public Conveniences, cleaning Jul-Nov21	1,346.40	224.40
	Public Conveniences, cleaning Dec21	269.28	44.88
	Public Conveniences, electricity	15.38	0.73
	SLCC membership	186.00	-
	Grass cutting	605.00	-
	Dead trees and rotten post	390.00	-

## 21/111 Reports

A	Report on Actions. The clerk reported actions completed.
B	Chair's report. <ul style="list-style-type: none"> <li>• ML has filled the parish council salt bins with salt but will need more. See 21/115.D</li> <li>• A village clean-up may be organised in the near future and the children could be involved.</li> <li>• The school is having problems with vandalism and is considering CCTV equipment.</li> </ul>
C	Cornwall Councillor Peter Guest's report to the Parish (Lockengate Ward). Apart from the usual case work, he reported that CC is reducing its officers by 10%. Zoe will no longer be Luxulyan's Community Link Officer. There will now be 11 link officers to cover the 17 Community Networks. Peter wishes everyone a Happy New Year.
D	There was no report from Cornwall Councillor Colin Martin this month.

*MG gave his apologies and left the meeting.*

## 21/112 Considerations

A	Bus Shelter Lockengate. HF presented photos of the arguments for a bus shelter on the northbound side of the A391 at Lockengate. Bodmin College students need to catch the bus there and the verge is quite muddy when it rains. The council <b>AGREED</b> to look into getting a bus shelter. Permission needs to be sought from Highways and Cllr Guest said
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	there may be funding available soon for greener forms of transport; i.e., buses and bus shelters.
B	Electric car charging port. The decision to put a charging port in the village, particularly the Village Hall, is not entirely a decision for the parish council. The Clerk will be attending a meeting organised by the Truro Community Network about the installation of car charging ports and will report back next month. ACTION: Clerk
C	There was no proposal for a response to the survey of CC's Nature Recovery Team.
D	There was no proposal for a response to the Local council survey on nature from Cornwall Council.
E	There was no proposal for a response to CC's consultation on Hackney Carriage (Taxi) / Private Hire Vehicle, Operator and Driver Licensing.

21/113 Planning

A	Beswetherick update. The clerk requested an update from Cornwall Council's legal team since legal proceedings started in December 2020. The intermediate response is that there have been delays and that they will update the council in the next few weeks.
B	Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.
	i. Land at Bridges. See Minute 21/108.
	ii. <b>PA21/08493</b> Proposed Erection of 4no. Holiday Lodges. LPC has asked for this to go to planning committee but there is no word yet.
	iii. <b>PA21/12178</b>   Submission of details to discharge Conditions 7, 8, 11, 12 and 13 in respect of decision Notice PA17/08193 allowed on appeal APP/D0840/C/18/ 3202328 dated 13.12.2020.   Land South East Of Minorca Lane Bugle PL26 8QN This application did not call for comments, but LPC <b>RESOLVED</b> (proposed FP, 2 <sup>nd</sup> ML) to write to the case officer to explain that the condition about landscaping may not have been discharged yet.
	iv. <b>PA21/03271/PREAPP</b>   Pre-application advice to erect a 3 (No.) bay garage with associated vehicle access.   Lower Gurtla Cottage Luxulyan Bodmin PL30 5DU The council <b>NOTED</b> this pre-application.
C	Applications for consultee comments.
	i. <b>PA21/09763   Change of use from agricultural land to campsite with seasonal siting of showers, toilets and kitchen facility   Land At Tredinnick Farm Luxulyan Bodmin Cornwall PL30 5DS</b> The council discussed the application and <b>RESOLVED</b> (proposed ML, 2nd FP) to submit the following consultee comments: *** Luxulyan Parish Council has NO OBJECTION to this application in principle on the understanding that the case officer will judge the suitability of the positioning and layout of the facilities with particular regard to sewage and waste disposal.
	ii. <b>PA21/12210   Erection of steel portal frame agricultural building, widening of the existing entrance gateway   Land North Of Bodiggo Farm Yard Luxulyan Bodmin Cornwall PL30 5DR</b> The council discussed the application and <b>RESOLVED</b> (proposed KB, 2nd FP) to submit the following consultee comments:

\*\*\* Luxulyan Parish Council looked at the plans, looked at the previous development there and heard from neighbours of this development. It noted the slightly amended Site Plan (Drawing No. JVOK # 102). The Council offers NO OBJECTION to this application.

iii. **PA21/12066 | Works to trees subject to a tree preservation order, works include, a crown lift to T2, T4, T5, T10, T14, T15, T16 and T18, a reduction in height to T1, the removal of lowest limbs over highway to T9, the reduction in height of the southern most stem of T19, and the removal of 3 small Ash in G1 and the crown lifting of the remaining trees in G1. | Garden Cottage Road From Tremains Wood To Rock Mill Prideaux St Blazey PL24 2SS.**

The council discussed the pre-application and **RESOLVED** (proposed ML, 2nd DC) to submit the following comments to the case officer:

\*\*\* Luxulyan Parish Council has NO OBJECTION to this application.

21/114 Highways & Flooding

No reports to the meeting.

21/115 Assets – reports and maintenance

A Playing Field. Playing Field inspections for month were received and **NOTED**.

B Cemetery. Another tree has gone down into the adjoining field, but it has been agreed with the owner of the field that the contractor should wait for drier weather in order to get equipment in.

C Footpaths. Nothing to report.

D Grit Bins. The bins owned by the council have been partially filled. Two bins are full of water, though the lid appears to fit it well. A few small holes might help the water filter out slowly.

E Luxulyan Memorial Institute. A meeting of the committee will be organised.

F Village Toilets. The council is considering renovating the Toilets starting with the Gents. The council **RESOLVED** (proposed ML, 2<sup>nd</sup> KB) that the Councillors ML, BH and DC will get together to look at the toilets and bring a renovation plan to the council.  
ACTION: ML, BH, DC

21/116 Parish Matters – reports

A Luxulyan Parish Community Fund. Nothing to report.

B Luxulyan Valley Partnership. There will be a meeting on 9<sup>th</sup> February.

C Village Hall Committee. Nothing to report.

21/117 Correspondence & Invitations

Nothing to report outside Clerk's Notes.

21/118 Business for the next meeting

No business was requested.

21/119 Second Public Session for feedback from the public

None.

21/120 Dates of next meetings.

A	Ordinary Meeting 10 February 2022, 6.00 pm at the Village Hall.
B	The Audit Panel, 10 February 2022, 5.00 pm at the Village Hall.
C	An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

*The meeting closed at 7.45 pm and the Chair thanked everyone for attending.*

*Mrs C Wilson ~ Parish Clerk ~ 4 February 2022*

**SIGNED:**

**THESE ARE DRAFT MINUTES.**

Chair: \_\_\_\_\_ Date: \_\_\_\_\_