

Luxulyan Parish Council **DRAFT** Minutes  
Ordinary Meeting, THURSDAY 9 DECEMBER 2021  
6.00 pm, at Luxulyan Memorial Institute

**PRESENT:**

Cllr Michaela Linfoot (Chair), Cllr Michael Grindley (Vice-chair), Cllr Keith Bilston, Cllr Dan Cordy, Cllr Bob Hatton, Cllr Francis Payne.

**ALSO PRESENT:**

Clerk to the Parish, Mrs Christine Wilson, Lockengate Ward Member Cllr Peter Guest, Luxulyan Ward Member Cllr Colin Martin, and no Members of the Public.

**ABSENT:**

Cllr Helen Francis, Cllr Margaret Higman, Cllr Sarah O’Toole, Cllr Carl Tonkin.

**ABBREVIATIONS:**

Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), \*\*\* indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

**NOTE ON NUMBERING:**

The prefix will follow the Municipal Year which begins in May. January-April will carry the 21/ prefix. At the May 2022 meeting the first item on the Agenda will be 22/1.

**MINUTES:**

*The meeting began at 6.00 PM and the Chair welcomed all.*

21/91 Apologies

Apologies were received from HL, MH and CT. The Chair advised that Sarah O’Toole has resigned from the council because she is moving out of the county.

21/92 Declarations of interest or requests for dispensation.

None.

21/93 Public Session

None.

21/94 Meetings and governance

A The council **RESOLVED** that the minutes, as read, of the meeting held on 11 November 2021 are a true and correct record (proposed MG, 2nd KB) and they were duly signed.

B LPC Standing Orders were reviewed and it was **RESOLVED** (proposed MG, 2<sup>nd</sup> ML) to only change S/O 26. The word “Covid-19” will change to “Pandemic”. To (a) will be added: “When allowed by legislation,”; (b) and (c) will be deleted; (d) and (e) will remain the same; (f) will be deleted.

In order to give the parishioners time to comment, the reviewed and revised Standing Orders will take effect after the January meeting when this decision will be ratified.

C LPC Financial Regulations were reviewed, no changes were proposed, and it was **RESOLVED** (proposed ML, 2<sup>nd</sup> MG) to approve the document.

D The revised Code of Conduct for Local Councils, which is a collaboration between Cornwall Council and the Cornwall Assoc. of Local Councils was **NOTED**. It is now

available on LPC’s website and will be discussed and approved at the January meeting.  
NB: The proposed and current LPC policies are available on the council’s website under *Parish Council Policies*.

E With a letter template supplied by the National Assoc of Local Councils, the parish council **RESOLVED** (proposed MG, 2<sup>nd</sup> ML) to send a letter to our MP, Sheryll Murray, requesting she support legislation to allow local councils to hold online meetings.  
ACTION: Clerk

F It was **AGREED** that Cllr Hatton could assist Cllr Payne when necessary to post the Agendas and Minutes on the notice boards in Luxulyan village and Lockengate. ML will get two new keys cut for the notice boards.  
ACTION: ML

21/95 Finance

A There were no questions about the accounts and it was **RESOLVED** (proposed KB, 2<sup>nd</sup> MG) to receive the Clerk’s reports, *Bank Reconciliation*, *Budget Comparison* and *Cash Flow* to the end of November 2021, as a correct record.

B The council **AUTHORISED** payments for December 2021 totalling £1,497.05 (proposed KB, 2<sup>nd</sup> MG).

Description	Amount with VAT	VAT
Clerk's salary and expenses	£1,061.30	8.34
HMRC payment	109.69	-
Clerk's Pension	38.92	-
Playground inspections	60.00	-
Public Conveniences, electricity	14.20	0.67
Village Hall room hire	157.50	-
Granite Towers postage	37.44	-
Quarterly Bank Fee	18.00	-

21/96 Reports

A Report on Actions. Actions completed.

B Chair’s report. ML will replace the rusted locks with the new weatherproof ones purchased for the sand bag boxes outside the Institute. A beautiful bushy Christmas tree for the Institute has been ordered and will be up soon. Grit Bins (see 21/100.D). Hedges at Carne Cross (see 21/99.A).

C Crime & Prevention. Nothing to report other than emails from Police in Clerk’s Notes. It was agreed that this item would be removed from the standing item on the agenda.

D River Par reports for Oct & Nov 2021 showing elevated phosphate levels from Friends of Luxulyan Valley were **NOTED**. They will be placed on the website page *Notices* and as meeting documents under *Meetings, Agendas & Minutes*. [River Par Reports](#).  
ACTION: Clerk

E Cornwall Councillor Peter Guest’s report to the Parish (Lockengate Ward). PG sent a full report to the council of which these are highlights:

- attended, poignant and moving Remembrance Day services and was particularly impressed with the amount of youngsters who attended.
- Roche Skate Park is progressing rapidly and will be a ‘destination’ park.
- PG will monitor enforcement cases and challenge CC if there is no progress.

- As Vice Chair of the Cornwall Adult education Board, PG will champion practical skills training.
- PG is also works as a part of both the Children and Families Overview and Scrutiny Committee and the Health and Wellbeing Board. They have submitted a strategy document for approval to deliver better health care and give every child the best possible start in life.
- There is hope that all Leisure Centres will remain open.
- Council tax will increase by 1.99% plus a 1% increase in the Adult social care precept. It will work out at approximately 96p per week for a band D house.
- I devote the bulk of my time and energy to casework and try to make myself as available as possible. Please get in touch if you or any of your parishioners have an issue or even a good idea or suggestion!
- I wish you and yours a very merry Xmas and a happy new year.

- F Cornwall Councillor Colin Martin’s report to the Parish (Luxulyan Ward)
- Cllr Martin has been working long hours with the Cabinet on the Housing Action Plan for the housing emergency in Cornwall which will now go before CC.
  - CC has declared an Ecological Emergency.
  - Cllr Martin explained the problems with cuts in the CC budget. There will be around 200 redundancies. Click on this [LINK](#) for the line by line CC budget. He requests your comments about which cuts might have a negative impact on the council's priorities.

*Ward Member C Martin left to attend another meeting.*

21/97 Considerations

- A The council **DEFERRED** acceptance of the Local Maintenance Partnership for the footpaths because the 2023 offer had not yet arrived.
- B The council looked at 5 different mugs commemorating the Queen’s Platinum Jubilee which will be celebrated in June next year. It was **RESOLVED** (proposed ML, 2nd DC) to purchase bone china commemorative mugs at £5.55 each for the school children in the parish. As the total number of children is not yet known, it was agreed that the Chair and Clerk would make the final decision about how many to purchase.  
ACTION: ML and Clerk

21/98 Planning

- A Planning issues and correspondence. Planning decisions are reported in Clerk’s Notes and on the website.
- i. The Ward Member has heard nothing concerning the two applications, PA21/07353 Land North of Penrose Farm and PA21/03156 Atwell Gardens, that the council has requested go to Planning Committee.
- ii. There is also no decision yet for PA21/08493 4 holiday units. Ward Member guest is following up the refusal of PA21/07308 for 6 glamping units.
- B Beswetherick Field. Nothing to report.
- C StARR project. Nothing to report.
- D Applications for consultee comments and Pre-applications for comments submitted to the case officer.
- i. **PA21/10484 | Proposal Two storey extension and alterations to existing porch | Rose In Valley Higher Menadue Bugle St Austell Cornwall PL26 8RW.**

The council discussed the application and **RESOLVED** (proposed FP, 2nd DC) to submit the following consultee comments:

\*\*\* Luxulyan Parish Council has NO OBJECTION to this application.

- ii. **PA21/10297 | Reserved Matters application for access, appearance, landscaping, layout and scale in relation to outline approval dated 22/11/2013 for Outline planning application for power plant and ancillary infrastructure, office, storage, water supply connection, electricity and heating connection to the Eden Project Energy Centre, landscape and habitat strategy and ancillary infrastructure | Eden Geothermal Ltd Carne Cross St Blazey Par PL24 2SX.**

The council discussed the application and **RESOLVED** (proposed MG, 2nd BH) to submit the following comments to the case officer:

\*\*\* Luxulyan Parish Council has NO OBJECTION to this application on the understanding that the case officer will address concerns about light pollution. Flood lights or similar effects would be a great annoyance to any neighbouring properties and would maximise the visual impact along site lines to more distant properties. Light pollution should also be avoided to protect wildlife.

21/99 Highways & Flooding

A	A trial of the 20 MPH speed limit through towns and villages is taking place in the Camelford and Falmouth/Penryn areas. In a few months Cornwall Council will assess the trials and consider expanding the programme.
B	It was <b>AGREED</b> that the Clerk would contact the PCSO who deals with Community Speedwatch groups so that Luxulyan could request a Speedwatch during the Easter holidays 2022. ACTION: Clerk
C	ML reported that the trees at Carne Cross are overhanging the road so that lorries are forced into the opposite lane. The Clerk will report this again to Highways. ACTION: Clerk

21/100 Assets – reports and maintenance

A	Playing Field. Playing Field inspections for month were received and <b>NOTED</b> .
B	Cemetery. Nothing to report.
C	Footpaths. Nothing to report.
D	Grit Bins. Following from discussion at the last meeting, it was <b>RESOLVED</b> that LPC should deliver grit/salt to the many bins that were not filled by Cormac. ML will fill them and LPC will pay for the salt/grit used. Ward Member C Martin said that CC should be filling them all and will try to get Cormac to visit again; otherwise, ML will organise the delivery at the council's expense. ACTION: Ward Member C Martin (or ML)
E	Luxulyan Memorial Institute. Nothing to report.
F	Village Toilets. The cleaning of the public toilets is sometimes good, sometimes not. It tends to depend on which cleaner arrives. The advertisement for a local cleaner continues in the Granite Towers magazine. The Ladies Wallgate unit is broken again, and it is not the same problem as before. It is the water. The Clerk will ask Cormac to fix it. ACTION: Clerk

21/101 Parish Matters – reports

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| A Luxulyan Parish Community Fund. Will be meeting in December. |
| B Luxulyan Valley Partnership. Nothing to report.              |
| C Village Hall Committee. Nothing to report.                   |

21/102 Correspondence & Invitations

A letter concerning the Framework Convention for the Protection of National Minorities and its application to the Cornish people was read out at the meeting and <b>NOTED</b> .
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21/103 Business for the next meeting

It was suggested that the council should look into an electric car charger for the village. It could be quite expensive, but it might be a service that would generate revenue. Where would it be positioned? At the Village Hall? Near the Institute and Shop? Ideas welcome.
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21/104 Second Public Session for feedback from the public

None.
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21/105 Dates of next meetings.

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| A It was <b>AGREED</b> to meet next month again in the Institute. The council will follow government guidelines and will move to the Village Hall if necessary. It is hoped that the government will again allow local councils to hold online meetings for the duration of the pandemic. |
| B Thurs, 13 January 2022. Audit Panel, 5.00 pm at the Memorial Institute.   |
| C Thurs, 13 January 2022. Ordinary Meeting, 6.00 pm at the Memorial Institute.  |
| D An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.  |

*The meeting closed at 7.45 pm and the Chair thanked everyone for attending.  
Mrs C Wilson ~ Parish Clerk ~ 29 December 2021*

**SIGNED:**

**THESE ARE DRAFT MINUTES.**

Chair: \_\_\_\_\_ Date: \_\_\_\_\_