

Luxulyan Parish Council **DRAFT** Minutes  
Ordinary Meeting, THURSDAY 11 FEBRUARY 2021  
6.00 pm, ONLINE via Zoom

**PRESENT:**

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston (Vice-chair), Cllr Dan Cordy, Cllr Michael Grindley, Cllr Bob Hatton, Cllr Francis Payne.

**ALSO PRESENT:**

Clerk to the Parish, Mrs Christine Wilson, Ward Member Cllr Sally-Anne Saunders, and no Members of the Public.

**ABSENT:**

Cllr Kay Baker, Cllr Margaret Higman, Cllr Sarah Kemp, Cllr Michele Latham.

**NOTE ON JOINING THE MEETING AS MEMBERS OF THE PUBLIC:**

Members of the public must request online Meeting details in advance from the Clerk in order to join the meeting online. All participants that join the meeting start in the 'waiting room' and are admitted by the clerk as soon as possible.

**ABBREVIATIONS:**

Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), \*\*\* indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

**NOTE ON NUMBERING:**

The prefix will follow the Municipal Year which begins in May. January-April will carry the 20/ prefix. At the May 2021 meeting the first item on the Agenda will be 21/01.

**MINUTES:**

*The meeting began at 6.05 PM and the Chair welcomed all.*

20/179 Apologies

Apologies were received from MLa, MH, SK.

20/180 Declarations of interest or requests for dispensation.

MG declared an interest in PA20/10105 (Item 20/186.D.i) because he is a near neighbour.

20/181 Public Session

None.

20/182 Meetings and governance

A The government announced that the coming county and local council **elections will be held on Thursday, 6th May 2021**. Strict Covid precautions are being arranged.

B The council **RESOLVED** that the minutes, as read, of the ONLINE meeting held via Zoom on 14 January are a true and correct record (proposed KBi, 2nd FP). The Chair's signature will be obtained by post.

C The council **RESOLVED** (proposed FP, 2<sup>nd</sup> MLi) to approve the Footpath and Verge Contract Policy. The Chair's signature will be obtained by post.

D The council **RESOLVED** (proposed MLi, 2<sup>nd</sup> KBi) to send a letter to Luxulyan's MP requesting a long extension of the power to hold online meetings by local councils. The

council is concerned that many members of the public will not be able to attend an in-person meeting and that some councillors will also continue to need to self-isolate.

- E The council did not discuss procedures to meet in person at length. It was suggested that perhaps ‘hybrid’ meetings; that is, part in-person and part Zoom, could be arranged. It is unknown whether this would be allowed.

20/183 Finance

A There were no questions about the accounts and it was **RESOLVED** (proposed KBi, 2nd MLi) to receive the Clerk’s reports, *Bank Reconciliation*, *Budget Comparison* and *Cash Flow* to the end of January 2021, as a correct record.

B It was **RESOLVED** (proposed KBi, 2<sup>nd</sup> MG) to approve the HMRC recommended increase for home office allowance, to be paid retrospectively to the clerk from 1<sup>st</sup> April 2020 and further **RESOLVED** (proposed KBi, 2<sup>nd</sup> MG) to keep the split of 50/50 with the clerk’s other parish.

C Councillors MLi and FP will report on the completion of the play equipment renovation. The invoice can be paid if the toddler swing has had the bolt caps replaced.

D FP reported that the toilets are definitely not being cleaned 6 days a week. The Chair requested a socially distanced meeting with Cormac Cleaning. It was **RESOLVED** not to pay the invoice for January until this situation is resolved.  
**ACTION: Clerk**

E The council **AUTHORISED** payments for February 2021 totalling £4,226.77 (proposed MLi, 2nd KBi).

Description	Amount with VAT	VAT
Clerk's salary and expenses	£1,021.84	
HMRC payment	£104.18	
Clerk's Pension	£36.12	
Playground inspections	60.00	
Public Convenience Cleaning (see 20/183.D)	---	
Public Conveniences, electricity	21.93	1.04
Maintenance Play Equip. (see 20/183.C)	£1,784.70	297.45
Grass cutting	£652.50	
Toilets, water - estimated	£29.94	
Grit Bins x2 near Bridges	£515.56	85.93

20/184 Reports

A Report on Actions. The clerk is still awaiting a quote from Cormac for the weed treatment of the village pavements.

B Chair’s report.

- As the Chair works in the health sector, she is very aware of the risks of Covid and its consequences. If anyone needs help with deliveries of prescriptions she is willing to lend a hand.
- The Samaritans are still doing excellent work. Whatever you're going through, call free – any time, from any phone. Call 116 123.

C Crime & Prevention. Nothing to report.

D Cornwall Councillor Sally-Anne Saunders’ report to the Parish.

- The elections now confirmed to be taking place on May 6<sup>th</sup>. She confirmed that due to

the changes to the divisional boundaries following the electoral boundary review, and the fact that the current Bugle Division as is, will no longer exist, she has, after much consideration taken the decision to stand for the Penwithick Boscoppa Division in May and so will, whatever the outcome of the election, be saying goodbye to Luxulyan Parish. With that in mind she wishes to ensure that the Parish Council are kept up to date regards the status of any outstanding issues.

- **BESWETHERICK.** Confirmation has been received that the matter is now being progressed by the Council's legal team.
- **StARR Project.** The latest information is that the planning application regards the Whitehouse Farm/Prideaux Road interventions is due to be submitted for consideration in July 2021.
- **CC Budget.** The next Full Council meeting on the 23 February will be considering the recommendation by cabinet for a 4.99% rise in Council Tax overall come April. This includes a 3% rise for Adult Social Care. Separately, she is aware that the Devon and Cornwall Police have already determined to increase their precept by 6.7% In April.
- **Vaccine Rollout -** volunteering with The Clays Practice at Roche as a marshall, to assist with the rollout of the Covid-19 vaccine to the over 85's, over 75's and Clinically Vulnerable - she has had the pleasure of being able to see first-hand how efficient and successful the process has been thus far and how eagerly residents have been to be vaccinated. Braving even the most awful Jan/Feb weather in order to be able to do so.

20/185 Considerations

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|---|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A | The council <b>RESOLVED</b> (proposed MLI, 2nd FP) that the Luxulyan Valley Partnership (LVP) should not put an Information Panel on the shed door as this has been used for years for informal notices. The council is willing for the Information Panel to be placed in front of the Institute and requests that the LVP come back to the parish council for approval of the exact spot. |
| B | The council <b>DEFERRED</b> the discussion about the stopping up of the unclassified road at Roseney Mill and Roseney Farm. FP will be looking into this.                                                                                                                                                                                                                                  |
| C | The council <b>RESOLVED</b> (proposed MG, 2nd FP) that the grit bins will not be filled again until next year because the cost of refilling a grit bin is £118.                                                                                                                                                                                                                            |

20/186 Planning

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| A   | Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.                                                                                                                                                                                                                                                                                                                                              |
| i.  | <p><b>PA21/00662</b>   Prior approval for an agricultural steel portal framed building to be used for the storage of agricultural commodities and machinery.   Newgate Farm (Kernow Grain) Lanivet Bodmin Cornwall PL30 5HX.</p> <p>It was reported that the new building will be very large and visible from the road. No consultee comments were requested. The application had been decided the previous day: <b>PRIOR APPROVAL NOT REQ'D.</b></p> |
| ii. | <p>Mowhay and Ten Acres, <b>EN18/00907 &amp; PA17/06411</b>   Change of use of ancillary accommodation to holiday accommodation   The Mowhay Lower Gurtla Farm Road From Moor Lane To Junction West Of Roseney Farm Luxulyan PL30 5DU.</p> <p>After discussion, it was <b>RESOLVED</b> (proposed FP, 2nd MG) to send a breach of planning form to Cornwall Council so they can investigate the works.</p> <p><b>ACTION: FP, MLI &amp; Clerk</b></p>   |

iii. **PA20/07022** [Eden Fields] | Addition of 5 Mobile Homes (Statics) to existing Traveller Site | Eden Meadows Carne Cross St Blazey Par PL24 2SX.  
 Case officer: Michelle Billing  
 The application has not been decided, ditches are still blocked and the flooding on the road has not diminished. After discussion, it was **RESOLVED** (proposed KBi, 2nd FP) to report the situation to Cornwall Council.  
**ACTION: FP, MLI & Clerk**

B Beswetherick update. (See 20/184.D)

C StARR project update. (See 20/184.D)

D Applications for consultee comments.

*MG left the meeting for the duration of the discussion and vote on this next item.*

i. **PA20/10105** | Conversion of agricultural building to residential dwelling | Land North Of Penrose Farm Luxulyan Cornwall PL30 5EQ.

The council has sent consultee comments in support of the application previously; however, the case officer invoked the 5-day protocol because she is minded to refuse. The council discussed the application again and looked at the site in detail. It was **RESOLVED** (proposed MLI, 2nd FP) to submit further consultee comments:  
 \*\*\* Luxulyan Parish Council continues to SUPPORT this application on the understanding that the residential dwelling would have an agricultural tie, in accordance with NPPF Para 79 (a) and (c). It is undoubtedly an unused brownfield site and the dwelling would improve the aspect of the immediate setting and promote the sustainability of the farm business for the future.

ii. **PA21/00056** | Proposed first floor infill extension. | The Cottage Canna Bugle St Austell Cornwall PL26 8RW.

The council discussed the application and **RESOLVED** (proposed BH, 2nd KBi) to submit the following consultee comments:  
 \*\*\* Luxulyan Parish Council SUPPORTS this extension which is an attractive modern addition to a traditional residence. It does not overlook anyone and does not overwhelm the facade.

20/187 Highways & Flooding

A The council **RESOLVED** (proposed MLI, 2nd DG) to support the Highways Scheme consultation on the double yellow lines at St Julitta.

B The council **RESOLVED** (proposed MLI, 2nd FP) to support the Highways Scheme consultation on the 40 mph speed limit around Lockengate and Bodwen.

C FLY TIPPING. A resident reported that the remains of a butchered carcass (probably a deer) had been dumped near the Quarry. It is thought that this should be reported to the police and the clerk will reply to the resident.

D A resident of Rosemelling would like to see speed slowing signage on the road between Rosemelling and Luxulyan. As the road does not go directly through Rosemelling, the council thought it unlikely that Highways would consider any traffic calming. However, the Chair will mention it to the Highways manager at their next meeting which will be scheduled after lockdown.

20/188 Assets – reports and maintenance

A	Playing Field. Playing Field inspections for month were received and <b>NOTED</b> . Two tyres were removed from the field.
B	Cemetery. Nothing to report.
C	Footpaths. Nothing to report.
D	Luxulyan Memorial Institute. There was a meeting of the committee on 18 January and another meeting will be held in April. They are looking into replastering the back of the building.
E	Village Toilets. See 20/183.D. The manhole cover in front of the toilets has been refitted by South West Water.

20/189 Parish Matters – reports

A	Luxulyan Parish Community Fund. FP reported that the Preschool received a grant. The clerk reported that she had not received a report of the grants or received the new application forms. FP will see if there is a hold up.
B	Luxulyan Valley Partnership. No report.
C	Village Hall Committee. No report. The committee is not meeting online, so all meetings have been cancelled.
D	FP reported that Cormac recently tried to investigate the blocked drain on the road at Water Meadows. Unfortunately, FP was not able to attend and it appears that Cormac could not find the exit. They have done some work on the drain, which has perhaps improved the situation somewhat.

20/190 Correspondence & Invitations (complete list in Clerk’s Notes)

A	Police Training dates are posted in the Village Shop.
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20/191 Business for the next meeting

Weed treatment quotes. Play inspection quotes. Granite Towers.
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20/192 Second Public Session for feedback from the public

None.
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20/193 Dates of next meetings.

A	Ordinary Meeting 11 March 2021, 6.00 pm ONLINE via Zoom.
B	An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

*The meeting closed at 9.35 pm and the Chair thanked everyone for attending.*

*Mrs C Wilson ~ Parish Clerk ~ 25 February 2021*

**SIGNED:**

**THESE ARE DRAFT MINUTES.**

Chair of meeting: \_\_\_\_\_ Date: \_\_\_\_\_