

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 14 JANUARY 2021
6.00 pm, ONLINE via Zoom

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston (Vice-chair), Cllr Michael Grindley, Cllr Margaret Higman, Cllr Sarah Kemp, Cllr Francis Payne.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Ward Member Cllr Sally-Anne Saunders, and four Members of the Public.

ABSENT:

Cllr Dan Cordy, Cllr Kay Baker, Cllr Bob Hatton, Cllr Michele Latham.

NOTE ON JOINING THE MEETING AS MEMBERS OF THE PUBLIC:

Members of the public must request online Meeting details in advance from the Clerk in order to join the meeting online. All participants that join the meeting start in the 'waiting room' and are admitted by the clerk as soon as possible.

ABBREVIATIONS:

Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

NOTE ON NUMBERING:

The prefix will follow the Municipal Year which begins in May. January-April will carry the 20/ prefix. At the May 2021 meeting the first item on the Agenda will be 21/01.

MINUTES:

The meeting began at 6.10 PM and the Chair welcomed all.

20/164 Apologies

Apologies were received from BH, KBa, MLa, DC.

20/165 Declarations of interest or requests for dispensation.

None.

20/166 Public Session

A A member of the public asked LPC to tackle, with renewed vigour, the problem of holiday traffic in the parish, especially for the Eden Project, as traffic this year may be quite high with more people holidaying in Britain. The Chair explained that the new sign pointing to Eden through Bugle on the main road at Lockengate is the only way Highways will be helping direct the traffic and Highways will do no more. An earlier idea of a one-way system was not supported by Highways. SK suggested a petition of Luxulyan residents and the member of the public thought that it might be worth trying. FP suggested an online petition which might engage more people, but also a hard copy petition available to sign at the Village Shop.

It was agreed to move Item 20/171.A.i forward. See the decision at that item.

B The agent for the preapplication PA20/02819/PREAPP outlined the proposed development and was able to answer questions from the councillors.

*The agent said he would discuss the parish council's recommendations with his client and left the meeting.
The council moved the discussion of Item 20/172.A forward.*

C Local residents explained the situation of standing water on the road near the lower Cemetery. It is believed to be a Victorian granite drain that takes water under the road into the opposite field. Another resident has tried rodding the existent drain but had met an immovable obstruction in the pipe. It is possible that the drainage pipe has been crushed. The owner of the field where the pipe should drain has indicated their support for any works necessary.

The residents reported that Cormac had visited the site and admitted the drainage was an issue they will be dealing with. They have organised a camera inspection. It is not known how quickly the work will be done. The Chair promised to keep Highways alert to the problem.

Two members of the public left the meeting.

20/167 Meetings and governance

A The council **RESOLVED** that the minutes, as read, of the ONLINE ordinary meeting held via *Zoom* on 10 December 2020 are a true and correct record (proposed KBi, 2nd FP). The Chair's signature will be obtained by post.

B The council **RESOLVED** that the minutes, as read, of the ONLINE extraordinary meeting held via *Zoom* on 21 December 2020 are a true and correct record (proposed KBi, 2nd FP). The Chair's signature will be obtained by post.

C **6TH MAY 2021 ELECTION** of Cornwall Councillors and Parish Councillors. The government has declared that the 6th May elections will go ahead. Covid secure arrangements are being made.

D TWO WARDS for the parish for the election 6th May 2021. The parish is now split between two electoral divisions

- Polling District ELN2 (Lockengate Ward) will vote for a Cornwall Councillor for the new Roche & Bugle Electoral Division.
- Polling district ELN1 (Luxulyan Ward) will vote for a Cornwall Councillor for the new Lostwithiel & Lanreath Electoral Division.

E Division of 10 parish councillors for Luxulyan parish.

- Polling District ELN2 (Lockengate Ward) will vote for three (3) Parish Councillors
- Polling district ELN1 (Luxulyan Ward) will vote for seven (7) Parish Councillors

The total number of parish councillors will remain at ten.

F COMMUNITY NETWORK. The whole of Luxulyan Parish, that is both Wards, will remain in the St Blazey Fowey & Lostwithiel Community Network. The parish will not be split between two CNs. Cllr Saunders explained that the member for Roche & Bugle Electoral Division would be able to attend and vote at all meetings of Community Networks within his/her electoral division.

G There was no proposal for a response to the consultation on Climate Emergency Development Plan Document Proposed Renewable Energy & Sustainable Construction policies and evidence.

H There was no proposal for a response to the consultation on revisions to the Code of Conduct of Cornwall Council.

- I The council **RESOLVED** (proposed MLI, 2nd KBi) to ratify the response made by the Working Party earlier this week for the consultation on NALC’s Standards of Public Life. The clerk will send the council’s response to NALC and CALC.
ACTION: Clerk

One member of the public left the meeting.

20/168 Finance

- A There were no questions about the accounts and it was **RESOLVED** (proposed KBi, 2nd MLI) to receive the Clerk’s reports, *Bank Reconciliation, Budget Comparison and Cash Flow* to the end of December 2020, as a correct record.
- B Three quotes were discussed for building surveys. The survey is required for insurance purposes. It was **RESOLVED** (proposed MG, 2nd FP) to accept the quote for a building survey from RTP Surveyors of Bodmin at £300 + VAT + expenses.
ACTION: Clerk
- C FP and MLI reported on the remedial work on the play equipment. The council noted that the bolts on the Toddler Swing had been painted but the covers were not replaced. It was **RESOLVED** (proposed KBi, 2nd SK) to delay payment of the invoice until the work was completed.
ACTION: Clerk
- D The council **AUTHORISED** payments for January 2021 totalling £1,776.76 (proposed MLI, 2nd MG).
- | Description | Amount with VAT | VAT |
|-------------------------------------|-----------------|-------|
| Clerk's salary and expenses | £980.47 | |
| Clerk's HMRC | £76.11 | |
| Clerk's Pension Dec20 | £35.18 | |
| Playground inspections - 5 weeks | £57.50 | |
| Public Conveniences, electricity | £9.84 | |
| Public Conveniences, cleaning Dec20 | £390.94 | 65.16 |
| SLCC membership | £166.00 | |
| Christmas Tree | £30.00 | |
| Printer paper & supplies | £30.72 | 5.12 |

20/169 Reports

- A Report on Actions.
- i. The council **NOTED** the letter from the Police Firearms Trainer thanking the residents for their patience with the firearms training. The clerk will find out whether it is permissible to publish the upcoming dates of training on Facebook.
ACTION: Clerk
- ii. The new picnic benches will be delivered on Tuesday, 19th Jan. A&A will accept the delivery. The clerk will contact the Village Hall to see if the benches can be stored in the Hall temporarily because no one should be using them during Lockdown and it is better they look fresh and new when they are placed permanently.
ACTION: Clerk
- B Chair’s report. The Chair had a telephone conversation with the Highways Manager about issues in the parish.
- C Crime & Prevention. Nothing to report.

- D Cornwall Councillor Saunders' report to the Parish.
- She has noted the good work clearing drains and gullies along the Prideaux Road.
 - Regards the Highway Scheme:- She has had a meeting with the Area Highways Manager and the Community Link Officer to update on where things stand for the Parish. Of the outstanding submissions from Luxulyan, it was confirmed that the drop kerb, the double yellow lines at St Julitta and the problems with parking on the virtual pathway will be addressed and are all progressing through the system. There is still some funding available and it was suggested that this be utilised at Lockengate (2 way flashing visor) and/or at Reperry, if the residents are in agreement with the proposed scheme there.
 - Covid-19:- In response to the recent increase in confirmed cases in the Duchy, Cornwall Council has taken the decision to put itself back into RESPONSE mode having been in RECOVERY mode for a few months now. This means that potentially staff may be redeployed in order to deal with matters arising from the virus – and that could impact on business as usual. This is similar to what happened during the first lock down. Cornwall Councillors will also now be briefed regularly once a week with data related to Covid in the Duchy and Cornwall Council's response to that.
 - Loneliness is a significant issue during this Lockdown, especially because of the winter weather. There are helplines and volunteers available for a friendly word. Sally will send details to the Clerk who can post information on the website and Facebook.
 - As in the first lockdown there are some contact numbers that it would be really useful for residents, business owners etc to be aware of, should they need support or advice and/or wish to report a Covid related concern. The generic covid-19 helpline is **covid-19@cornwall.gov.uk** For residents who are Clinically Extremely vulnerable (CEV) - previously referred to as Shielding - and in need of support, the helpline number is **0300 1233334**. For business support - there is a lot of information on the Council website **www.Cornwall.gov.uk** or email: **businessadvice@cornwall.gov.uk**
 - The ward member gave the following update on developments:
 - Pontsmill: As part of the StARR Project, engineering works almost finished, topsoiling this month with landscape reinstatement commencing in the spring with the planting of shade tolerant grasses and seeding with wildflowers to create an embankment that will be actively managed as a meadow. Plans also to install a seating area.
 - Blackhills Car Park: A basic vegetation clearance has been completed and the car park will now be closed for 1 week as of Monday 17 Jan in order to carry out a topographical survey. Aim is to try and create additional parking spaces which will hopefully address problems with visitors parking on the road and causing blockages. Also looking at installation of an accessible picnic area close to the car park area.
 - Other works in progress: the Valley Team are working with Wheal Martyn to create new interpretation boards and a guidebook for the valley and the work to develop the plan for making repairs at Cam Bridges continues, albeit slowly.
- ACTION: Ward Member & Clerk

20/170 Considerations

- A The council **RESOLVED** (proposed MLi, 2nd KBi) that a new grit bin should be purchased and placed on the hill below the Village Shop. MLi will send details of the best position.
- ACTION: Clerk**

B	The council RESOLVED (proposed KBi, 2nd MLI) to appoint Cllr S Kemp as trustee of the Luxulyan Memorial Institute and she will sit on the Institute committee.
C	MLi is getting quotes for the replacement of the bridge on the Toddler Multi-play.
D	The council RESOLVED (proposed KBi, 2nd FP) that A&A should raise the canopy of the trees on the grassy verge opposite Kitt’s Place. This is for better grass growth. Unfortunately, people park on the verge, which doesn’t help the grass.
E	The council received one quote for a foam treatment for weeds along the pavements in Luxulyan village. The treatment uses environmentally friendly substances, but unfortunately it is over 4 times the price of the treatment with herbicide. The clerk will investigate further. ACTION: Clerk

20/171 Planning

A	Planning issues and correspondence. Planning decisions are reported in Clerk’s Notes and on the website.
i.	PA20/02819/PREAPP Pre-application advice for the conversion of a redundant open front barn to a private residential dwelling. Lower Harros Farm Roche St Austell PL26 8LN. It was noted that this is a pre-application and that consultee comments are not requested from the parish council. However, the case officer recommended that the applicant engage with the parish council, as is generally recommended for pre-applications. The council noted that the case officer is unable to recommend the application in its present form because it is in open countryside. The council agreed that it is in open countryside and the only avenue open, according to the Luxulyan Neighbourhood Development Plan is as a rural exception site and that the property is built as an affordable dwelling. LPC thought the applicant could consider developing other buildings on the property which are more suitable.
B	Beswetherick update. There are no updates at this time. The Luxulyan Community Land Trust is looking for a few more members so that it can be ready for action once the legal entanglements on this property are resolved.
C	StARR project update. See 20/169.D Pontois Mill.
D	There were no applications for consultee comments.

20/172 Highways & Flooding

A	Flooding at Water Meadow (see Item 20/166.C)
B	MG has the details of a vehicle that smashed into a hedge between Lockengate and Luxulyan, causing quite a bit of damage and traffic delays. He can give the details to the owner of the field, if wanted.
C	When the Chair spoke with the Highways Manager, she said the use of the REPORT IT forms on the Cornwall Council website by Luxulyan residents were very helpful.

20/173 Assets – reports and maintenance

A	Playing Field. Playing Field inspections for December were received and NOTED .
B	Cemetery. The waste bins in the Cemetery are being kept very tidy. Thank you.
C	Footpaths. Nothing to report except that they are a bit wet and spongy.

D Luxulyan Memorial Institute. There is a meeting of the Committee this Monday, 18th January at 6.30 pm.

E Village Toilets. They are not being cleaned properly. The only noticeable cleaning days are Monday, and a bit on Wednesday and Friday. There is no evidence of cleaning on the other days and LPC is paying for 6 days a week cleaning. It was **RESOLVED** that Cllr Payne will track the cleaning and report to the Clerk so she can get a proper response from Cormac Cleaning.

20/174 Parish Matters – reports

A Luxulyan Parish Community Fund has a meeting next week. There has not been much activity over the last 18 months, but funds have been received. The Clerk will ask for an up to date financial report for the website. It was reported that the application on the website is in an old format and unusable as all applications must now be made online, so a link to the current application form is also needed. The council **AGREED** that it is very willing to continue promoting the Fund on the council’s website and that the Facebook page could also be useful.

B Luxulyan Valley Partnership. See 20/169.D

C Village Hall Committee. Nothing to report.

20/175 Correspondence (complete list in Clerk’s Notes)

A letter was received with thanks from the Citizens Award recipient M Grantham.

20/176 Business for the next meeting

No business was requested.

20/177 Second Public Session for feedback from the public

None.

20/178 Dates of next meetings.

A Luxulyan Memorial Institute Committee, via *Zoom*, Mon, 18 January at 6.30 pm.

B Ordinary Meeting Thursday, 11 Feb 2021, 6.00 pm ONLINE via *Zoom*.

C An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

The meeting closed at 8.10 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 22 January 2021

SIGNED:

THESE ARE DRAFT MINUTES.

Chair of meeting: _____ Date: _____