

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 10 December 2020
6.00 pm, ONLINE via Zoom

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston (Vice-chair), Cllr Dan Cordy, Cllr Kay Baker, Cllr Michael Grindley, Cllr Margaret Higman, Cllr Francis Payne.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson and 2 Members of the Public.

ABSENT:

Cllr Bob Hatton, Cllr Sarah Kemp, Cllr Michele Latham.

NOTE ON JOINING THE MEETING AS MEMBERS OF THE PUBLIC:

Members of the public must request online Meeting details in advance from the Clerk in order to join the meeting online. All participants that join the meeting start in the 'waiting room' and are admitted by the clerk as soon as possible.

ABBREVIATIONS:

Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

MINUTES:

The meeting began at 6.05 PM and the Chair welcomed all.

20/135 Apologies

Apologies were received from Ward Member Cllr Sally-Anne Saunders, Cllr Bob Hatton, Cllr Sarah Kemp, Cllr Michele Latham.

20/136 Declarations of interest or requests for dispensation.

MG declared an interest in 20/142.D.ii because his property adjoins. FP declared an interest in 20/142.D.i because he is a neighbour of the applicant.

20/137 Public Session

A A member of the public attended because of the application **PA20/07413**. They were able to explain more details and the circumstances behind the application.

The Chair moved the item for this application forward. See the decision at Minute 20/141.A.i.

B A member of the public attended because of the application **PA20/10105**. They were able to explain more details and the circumstances of the application.

The Chair moved the item for this application forward. See the decision at Minute 20/141.D.ii.

Two members of the public left the meeting.

20/138 Meetings and governance

A The council **RESOLVED** that the minutes, as read, of the ONLINE meeting held via Zoom on 12 November 2020 are a true and correct record (proposed KBi, 2nd FP). The Chair's signature will be obtained by post.

- B The council **RESOLVED** that the minutes, as read, of the ONLINE extraordinary meeting held via *Zoom* on 18 November 2020 are a true and correct record (proposed KBi, 2nd FP). The Chair’s signature will be obtained by post.
- C CONSULTATION. Standards Matter 2: Public Consultation and Public Sector Surveys. **DEFERRED** to the extraordinary meeting on 21st December 2020.

20/139 Finance

- A There were no questions about the accounts, and it was **RESOLVED** (proposed KBi, 2nd KBa) to receive the Clerk’s reports, *Bank Reconciliation*, *Budget Comparison* and *Cash Flow* to the end of November 2020, as a correct record.
- B The council **RESOLVED** (proposed MLi, 2nd FP) to purchase of the PDF-Xchange Editor for the clerk’s laptop at US\$44. It will allow better use and manipulation of PDF documents.
- C The council **RESOLVED** (proposed KBi, 2nd FP) to ratify the delegated decision to approve payment for the second cut of the parish footpaths £543.20.
- D The council **AUTHORISED** payments for December 2020 totalling £2,736.98 (proposed KBa, 2nd MLi).
- | Description | Amount with VAT | VAT |
|-----------------------------------|-----------------|-------|
| Clerk's salary and expenses | 920.34 | 1.16 |
| HMRC payment | 41.91 | |
| Clerk's Pension | 28.72 | |
| Playground inspections | 46.00 | |
| Public Convenience Cleaning Nov20 | 375.90 | 62.65 |
| Public Conveniences, electricity | 29.95 | 1.42 |
| Granite Towers postage Dec/Jan | 35.20 | |
| Handwashing signs x5 | 24.96 | 4.16 |
| Weed treatment, 2nd of two | 216.00 | 36.00 |
| Preschool grant (see 20/141.B) | 1,000.00 | |
| Quarterly bank fee | 18.00 | |

20/140 Reports

- A Report on Actions.
- i. Weed Treatments. The clerk reported that Cormac no longer uses herbicide to control weeds on pavements. Cormac is promoting environmentally friendly methods. The council requested to know the product used by the recent contractor to kill the weeds on the pavements in Luxulyan village. In future, the council will have the choice between chemical herbicide and more environmentally friendly methods. The efficiency of the non-herbicide methods is not known.
ACTION: Clerk
- B Chair’s report. The Christmas tree for the Institute is on its way. FP and MLi will put it up and decorate it.
- C Crime & Prevention. FP will speak to the owner of the grounds where the police do weapons training to see whether the police can publish a schedule of their training, so that the public know when the noise will take place.
ACTION: FP
- D Cornwall Councillor Saunders’ is on leave and a report is not available this month.

20/141 Considerations

<p>A The council RESOLVED (proposed MG, 2nd KBi) to accept the 2021 Local Maintenance Partnership (LMP) with Cornwall Council for the maintenance of the Gold and Silver footpaths in the parish. The Saints' Way is the responsibility of Cornwall Council.</p>
<p>B The council was shocked and disappointed to hear of the recent vandalism at the Pre-school play area which caused approximately £250 of damage, according to the Pre-school leader. This is not the first time their play area has been vandalised, but it is the worst incident. The council thought it was important to do as much as possible to help the education of the young and after discussion, the council RESOLVED (proposed MLI, 2nd KBa) to make an urgent loan to the Pre-school for £1,000.00 for the replacement of equipment and for CCTV to be installed.</p>
<p>C LUXULYAN MEMORIAL INSTITUTE. A lengthy discussion took place regarding the Institute, its history, and its legal and financial position. The Institute is a charity run by a committee, and the committee is made up of the charity's trustees. It is not certain whether all committee members are trustees, and this will be investigated (ACTION: Clerk). The importance of the Institute remaining a charity was made clear: charity status allows the Institute to apply for grants unavailable to a parish council.</p> <p>The current secretary/ treasurer is leaving the parish and a replacement has been sought but a volunteer has not come forward. As the Institute is the property and ultimate responsibility of the parish council, it was RESOLVED (proposed MLI, 2nd KBa) that the parish council clerk would become the secretary/treasurer for the Institute committee; i.e., clerk to the board of trustees; she will handle the accounts and payments; she will become the booking agent for the Institute.</p> <p>It was further RESOLVED (proposed MLI, 2nd KBa) that the clerk's hours would be increased by 10 hours per month starting 11 December 2020 to accommodate the extra work and responsibility.</p> <p>Cllr Linfoot and Cllr Baker volunteered to collect money from the Institute and Cllr Baker will be able to deposit the cash directly into the Institute account from the Post Office.</p> <p>MLi will collect the paperwork from the committee and bring it to the clerk for administration, leaving the Paying In Book with KBa. (ACTION: MLI)</p>

20/142 Planning

<p>A Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.</p>
<p>i. PA20/07413 Retrospective Householder Application for single storey rear extension to form playroom incorporating raised decking and access steps down to garden level. 4 Beswetherick Field Luxulyan Bodmin Cornwall PL30 5FD.</p> <p>At its meeting on 18 November 2020 the parish council objected to this application; however, other information later came to light and the council considered the facts of the development again. The councillors were able to ask questions of the applicant in the public session and RESOLVED (proposed MLI, 2nd KBi) to reverse their objection and send a new comment:</p> <p>*** Luxulyan Parish Council will reverse its previous comments. It has looked further into the development and considers it an important improvement for a local child-</p>

	<p>minding business that supports key workers, and it is especially needed during the pandemic. The council has NO OBJECTION to this retrospective planning.</p>
ii.	<p>PA20/02706/PREAPP Pre-application advice for the carrying out of land filling with inert material from local develop sites to reinstate and reshape a small section of Prideaux Woods. Link the fill with an existing old tip. Wood View St Blazey Par Cornwall PL24 2SR.</p> <p>The council looked at this preapplication and RESOLVED (proposed MLI, 2nd KBa) to send the case officer its OBJECTION.</p> <p>*** Luxulyan Parish Council requests that the case officer look very carefully at this preapplication because it thinks the landfill could badly affect the environment, its flora and fauna, and could also be a risk to the nearby water course. The Luxulyan Neighbourhood Development Plan looks to protect the natural environment and would not support this in any way.</p>
iii.	<p>PA20/02819/PREAPP Pre-application advice for the conversion of a redundant open front barn to a private residential dwelling. Lower Harros Farm Roche St Austell Cornwall PL26 8LN</p> <p>The parish council will look at this preapplication at its extraordinary meeting on Monday, 21st December.</p>
B	<p>Beswetherick update.</p> <p>There is nothing to report this month. The application by the developer for 5 affordable homes has been withdrawn and the parish awaits the completion of the unfinished amenities for the previous development.</p>
C	<p>StARR project update. Major work on the Pontois Mill Embankment Stabilisation is complete and landscaping will be taking place before the Christmas break.</p>
D	<p>Applications for consultee comments.</p>

Cllr Payne left the meeting for the duration of the discussion and vote on the next item.

i.	<p>PA20/10168 Tree works to Hedge 1, Beech trees (T1), (T2), (T3) and (T4), Sycamore (T5) and Beech (T6) To fell and remove some of the understory trees including poorly formed Cherry and Sycamore. Felling of Ash tree (T7). All subject to a TPO. Carveighe Road From Hill Bunkers To Post Office At Luxulyan PL30 5EE.</p> <p>The council discussed the application and RESOLVED (proposed MLI, 2nd KBi) to submit the following consultee comments:</p> <p>*** Luxulyan Parish Council SUPPORTS this application as it will contribute toward the beauty and safety of the area.</p>
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Cllr Grindley left the meeting for the duration of the discussion and vote on the next item.

ii.	<p>PA20/10105 Conversion of agricultural building to residential dwelling Land North Of Penrose Farm Luxulyan Cornwall PL30 5EQ.</p> <p>The council was able to ask questions of the applicant during the public session and it RESOLVED (proposed KBi, 2nd MLI) to submit the following consultee comments</p> <p>*** Luxulyan Parish Council SUPPORTS this application.</p>
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20/143 Highways & Flooding

A	<p>Green slippery pavements. It was reported that the pavements from Kitts Place up to and including St Cyriac are a slip hazard because of slippery moss/algae. FP and MLI will</p>
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investigate and take pictures so the clerk can report this.

Reference: W2052441

B Treskilling. A resident wrote to the council about the large vehicles that pass their house in Treskilling even though there are 'Not suitable for HGV' signs at either end. The situation was discussed, and the Clerk will reply to the parishioner and send a report to Highways.

Reference: W2052639

20/144 Assets – reports and maintenance

A Grit Bins. Not sure whether the new bins on the slopes down to Bridges have been installed. The clerk will request a time estimate for installation.

B Playing Field. Playing Field inspections for November were received and **NOTED**.

C Cemetery. It looks good, but people are still hanging old wreaths on the fenceposts and tossing them in the adjoining field, despite the fact that there is a bin labelled 'Wreaths' where they can be disposed of properly. If councillors can take some photos, the Clerk can put a polite notice on Facebook.

ACTION: Cllrs, Clerk

D Footpaths. The stile of Footpath 12 near the road at Croft Farm Park has now been rebuilt by the farmer with the materials from Cormac.

E Village Toilets. The toilets have been monitored for the last few weeks for cleaning. Only one cleaner, three times a week has been seen. It appears that the toilets may not be cleaned on the other days. However, the council has requested 6 day a week cleaning so the clerk will make enquiries with the contractor.

ACTION: Clerk

20/145 Parish Matters – reports

A Eden Geothermal Community Liaison Group. The council **RECEIVED** a report from Cllr Grindley on the 24th November meeting.

B Luxulyan Parish Community Fund will meet in January. It has a lot of funds for parish projects.

C Luxulyan Valley Partnership. Cllr Hatton attended the last meeting but is not here to report.

D Village Hall Committee has a meeting in January.

E A Christmas Concert will be held in the Village Hall, organised by Sarah Kemp. The clerk will advertise it on Facebook and the website.

ACTION: Clerk

20/146 Correspondence & Invitations (complete list in Clerk's Notes)

A The council received an email from a parishioner suggesting dog bins in the Valley as part of the recently begun Valley renewal project. The council suspects that dog bins will not be placed because of the high cost to empty them and also because of the nature of the area. The 'stick and flick' method is encouraged in the valley to remove dog mess from footpaths. The council will suggest that it would be helpful to have more prominent signs about the 'stick and flick' method.

ACTION: MLI and Clerk

20/147 Business for the next meeting

Planning preapp. Consultation about a new code of conduct for public office.

20/148 Second Public Session for feedback from the public

None.

20/149 Dates of next meetings.

A Extraordinary Meeting Monday, 21st December 2020, 6.00 pm ONLINE via Zoom.

B Ordinary Meeting Thursday, 14 January 2021, 6.00 pm ONLINE via Zoom.

The meeting closed at 8.35 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 16 December 2020

SIGNED:

THESE ARE DRAFT MINUTES.

Chair of meeting: _____ Date: _____