

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 8 OCTOBER 2020
6.00 pm, ONLINE via Zoom

PRESENT:

Cllr Keith Bilston (Vice-chair), Cllr Michael Grindley, Cllr Bob Hatton, Cllr Margaret Higman, Cllr Sarah Kemp, Cllr Francis Payne.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Ward Member Cllr Sally-Anne Saunders, and ONE Member of the Public.

ABSENT:

Cllr Michaela Linfoot (Chair), Cllr Kay Baker, Cllr Michele Latham.

NOTE ON JOINING THE MEETING AS MEMBERS OF THE PUBLIC:

Members of the public must request online Meeting details in advance from the Clerk in order to join the meeting online. All participants that join the meeting start in the 'waiting room' and are admitted by the clerk as soon as possible.

ABBREVIATIONS:

Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

MINUTES:

*In the absence of the Chair, the Vice-chair chaired the meeting.
The meeting began at 6.00 PM and the Chair welcomed all.*

20/96 Apologies

Apologies were received from MLa, KBa and MLI.

20/97 Declarations of interest or requests for dispensation.

None.

The applicant for planning application PA20//07964 joined the meeting by telephone and the council agreed to move Item 20/103.E.i forward. See the decision at that item.

20/98 Public Session

The applicant for planning application PA20//07964 answered questions from councillors about the development. The council noted the letters of support from local businesses for this application.

After the decision for consultee comments for Item 20/103.E.i, the member of the public left the meeting. See the decision at that item.

20/99 Meetings and governance

A Co-option of new member. There were no candidates for co-option, and it was **RESOLVED** (proposed SK, 2nd FP) that the item will remain on the agenda until a new member is co-opted.

B The council **RESOLVED** that the minutes, as read, of the ONLINE meeting on 10 September 2020 held via Zoom were a true and correct record (proposed FP, 2nd BH). The Acting-chair's signature will be obtained by post.

- | | |
|---|---|
| C | The council RESOLVED (proposed BH, 2 nd FP) to approve the Website Accessibility Statement on the parish council’s website. The Acting-chair’s signature will be obtained by post. |
| D | The council RESOLVED (proposed KBi, 2 nd MG) that the clerk should update the Website Accessibility Statement as and when necessary under delegated authority for continued compliance with statutory requirements. |
| E | The council RESOLVED (proposed SK, 2 nd MG) that the clerk should attend the annual SLCC First Virtual National Conference at a cost of £25. |

The council moved the discussion about Beswetherick (Item 20/103.C) to this point. See the decision at that item. Cllrs Grindley and Kemp left the meeting.

20/100 Finance

- | | | | |
|---|--|------------------------|------------|
| A | The Audit Panel was unable to meet before the ordinary meeting and it was AGREED that the Clerk should send out the 2021-22 Draft Budget to all councillors for their suggestions. The Draft Budget will be discussed at the November meeting. | | |
| B | There were no questions about the accounts, and it was RESOLVED (proposed KBi, 2 nd FP) to receive the Clerk’s reports, <i>Bank Reconciliation, Budget Comparison and Cash Flow</i> to the end of September 2020, as a correct record. | | |
| C | The council AUTHORISED payments for October 2020 totalling £1,056.99 (proposed BH, 2 nd KBi). | | |
| | <u>Description</u> | <u>Amount with VAT</u> | <u>VAT</u> |
| | Clerk's salary and expenses | 964.08 | 7.88 |
| | HMRC payment | 11.91 | 0.00 |
| | Clerk's Pension | 37.45 | 0.00 |
| | Playground inspections | TBC | 0.00 |
| | Public Conveniences, electricity | TBC | 0.00 |
| | Granite Towers postage | 32.56 | 0.00 |
| | Office Supplies | 10.99 | 1.84 |

20/101 Reports

- | | |
|---|---|
| A | Report on Actions. The clerk reported that all are complete or awaiting action from outside party. A number of nominations for the Good Citizen 2020 Awards have been received. |
| B | Leats. A meeting was held with officers of Cornwall Council, Ward Member Saunders and CC Cllr Colin Martin. BH reported that • £400K has been allocated to make improvements to the Valley, but the funds do not include installation of fish screens. They are more for health & safety improvements. • The fish screens have been given permission by the Environment Agency, but it is not known when or if they will be installed in the near future. • An new meeting is planned for January. • BH attended a meeting about Charlestown Harbour at Charlestown and reported that the local committee would like to see water flowing through the leats into the Harbour again if at all possible.
<p>BH recommended that LPC take a keen interest in the works on the leats. The contractor will be Cormac. Other councillors requested a site visit with BH so he could bring them up to speed. BH will organise this.</p> <p>Ward Member Saunders suggested that the Community Network for Charlestown be</p> |

	brought up to speed about the possibility of a project to bring water back to Charlestown Harbour through the leats. ACTION: BH & Clerk
C	Chair's report. None this month.
D	Crime & Prevention. Nothing to report.
E	Cornwall Councillor Saunders' report to the Parish. Ward Member Saunders reported that she had worked exclusively on the Beswetherick issues this month. See 20/103.C.

20/102 Considerations

A	Key Cabinet. The clerk read out a reply from the insurance company about their concerns and their stipulations for installation of a key cabinet. The council RESOLVED (proposed KBi, 2nd FP) that the purchase and installation would be too expensive.
B	Play Equipment maintenance. After consideration of two quotes for the work, the council RESOLVED (proposed KBi, 2nd FP) to award Chris Biggs Engineering the contract for the work of repainting the Toddler Swing and repairing rust damage to the Junior Multi-play and the roof of the Toddler Multi-play. They are a local company and the clerk will arrange a meeting with the engineer and the council to decide what material would be best for the roof replacement. ACTION: Clerk

20/103 Planning

A	Planning decisions are reported in Clerk's Notes and on the website.
B	The government's white paper, Planning for the Future. It was RESOLVED (proposed KBi, 2 nd FP) that the Clerk and FP would prepare a response to this paper, which if adopted could make rural sites in Cornwall vulnerable to development and affordable housing difficult to obtain. ACTION: FP & Clerk
C	Beswetherick update. <ul style="list-style-type: none">i. SERVED ENFORCEMENT: EN20/00457 Alleged breach of condition 5 of planning approval C2/08/01791 - failure to provide street lighting Beswetherick Field Luxulyan Status: Notice Issued This is the only information available to the public about this enforcement. SK requested that LPC directly inform the residents of Beswetherick about this notice. ACTION: Clerkii. The council RESOLVED (proposed FP, 2nd MG) in principle to work with the Luxulyan Community Land Trust and Cornwall Council to obtain the land and build affordable homes in accordance with the original agreement and Covenant and that it would if necessary pay reasonable associated legal fees. LPC will clarify these points in a meeting with CC and will request an estimate of possible legal fees.iii. Ward Member Saunders thought it would be helpful to meet with the case officer for the current application (PA20/03153 Outline application Land Off Beswetherick Field) and other CC officers along with Cornwall Community Land Trust to clarify a way forward. LPC emphasised that it only wants to ensure that good quality affordable homes will be built there. It was AGREED that FP and BH should attend. ACTION: Ward Member Saunders

D StARR project update. Ward Member Saunders reported that the StARR Project has a dedicated website and will forward the link. She has also attended a meeting of FANAG, the Flood And Natural Amelioration Group that is looking at more natural ways of ameliorating flooding in Par and St Blazey.

ACTION: Ward Member Saunders

E Applications for consultee comments.

i. **PA20/07964** | Proposal to regularise the change of use (retrospective) for camping and glamping. | Acorn Camping and Glamping Prideaux St Blazey Par PL24 2SS. After the applicant answered questions about the development, the council discussed the application and **RESOLVED** (proposed KBi, 2nd SK) to submit the following consultee comments:

*** Luxulyan Parish Council has noted the enthusiastic support of various local businesses and has NO OBJECTION to this development.

20/104 Highways & Flooding

LPC would like to thank the local farmer who moved the 50 tyres that were dumped along Prideaux Road.

20/105 Assets – reports and maintenance

A Playing Field.

i. Playing Field inspections have not yet been received.

ii. There is anecdotal evidence that children are climbing over the locked gate to enter the play area. The council **RESOLVED** (proposed KBi, 2nd MH) to purchase another hand sanitiser dispenser for the gate on the right of the Village Hall and to unlock the gate when hand sanitiser is ready to be installed there.

ACTION: Clerk

B Cemetery. There was no proposal to request a contract for emptying Cemetery bins.

C Footpaths. The Clerk reported that CC are looking into the situation at FP5 with regard to a change from the definitive map and faulty stiles.

D Luxulyan Memorial Institute. The Institute committee continues to follow government guidelines regarding meetings and other activities.

E Village Toilets. The clerk reported that the Wallgate unit in the disabled toilet was not dispensing soap and that Cormac has been contracted to fix it.

20/106 Parish Matters – reports

A Luxulyan Parish Community Fund. Nothing to report. They have reminded the Village Hall committee that there are funds available for works at the Hall if they wish to apply.

B Luxulyan Valley Partnership. The Partnership met last month and will meet again in January. See 20/101.B.

C Village Hall Committee. MH attended the AGM. They have refurbished the kitchen and have installed new heaters. There is a leak in the roof of the actors' dressing room.

20/107 Correspondence & Invitations (complete list in Clerk's Notes)

A The Clerk reported that Cormac replied to LPC's complaint that an Emergency Closure Notice was very late. Cormac explained that they can only issue the notice once they have been notified of the work, and this was done right away.

B Various residents have contacted the council to discuss the parking situation after a letter was sent to all residents of St Julitta and St Sulien. Unfortunately, the parish council has no authority regarding parking, but it hoped that the letter would cause people to think more about their parking in relation to the other residents. A few residents said that it would be helpful if those with driveways would use their drive for parking. One resident thought that a Residents' meeting would be more helpful than a letter from the council. The Parish Council does not know whether a residents meeting has been arranged for either St Julitta or St Sulien.

20/108 Business for the next meeting

Draft Budget 2021-22. Co-option of new member.

20/109 Second Public Session for feedback from the public

None.

20/110 Dates of next meetings.

A Ordinary Meeting 12 November 2020, 6.00 pm ONLINE via Zoom.

B An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

The meeting closed at 8.10 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 10 October 2020

SIGNED:

THESE ARE DRAFT MINUTES.

Chair of meeting: _____ Date: _____