

Luxulyan Parish Council **DRAFT** Minutes
Ordinary Meeting, THURSDAY 10 September 2020
6.00 pm, ONLINE via Zoom

PRESENT:

Clr Keith Bilston (Vice-chair), Clr Kay Baker, Clr Michael Grindley, Clr Bob Hatton, Clr Margaret Higman, Clr Francis Payne.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Ward Member Clr Sally-Anne Saunders, and no Members of the Public.

ABSENT:

Clr Michaela Linfoot (Chair), Clr Sarah Kemp, Clr Michele Latham.

NOTE ON JOINING THE MEETING AS MEMBERS OF THE PUBLIC:

Members of the public must request online Meeting details in advance from the Clerk in order to join the meeting online. All participants that join the meeting start in the 'waiting room' and are admitted by the clerk as soon as possible.

ABBREVIATIONS:

Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

MINUTES:

*In the absence of the Chair, the Vice-chair chaired the meeting.
The meeting began at 6.00 PM and the Chair welcomed all.*

20/81 Apologies

Apologies were received from MLa, MLI, SK.

20/82 Declarations of interest or requests for dispensation.

None.

20/83 Public Session

None.

20/84 Meetings and governance

A The council **RESOLVED** that the minutes, as read, of the ONLINE meeting on 13 August 2020 held via *Zoom* were a true and correct record (proposed KBi, 2nd FP). The Acting-chair's signature will be obtained by post.

B The Website Accessibility Statement is being prepared by the website provider and was not ready for this meeting. **DEFERRED**.

C Suggestions from the Risk Assessment Working Party.

i. The purchase of a Key Cabinet was **DEFERRED** so the clerk can consult the council's insurer's about liability.

ACTION: Clerk

ii. It was **RESOLVED** (proposed KBi, 2nd MG) to purchase handwashing signage for all the toilets plus a couple extra. 5x signs will cost £17.50 + VAT.

ACTION: Clerk

iii. It was **RESOLVED** (proposed KBa, 2nd BH) to approve the Risk Assessment with revisions for the toilets and risk assessments for other assets added. The Acting-chair's signature will be obtained by post.

20/85 Finance

A	There were no questions about the accounts and it was RESOLVED (proposed MH, 2 nd BH) to receive the Clerk's reports, <i>Bank Reconciliation</i> , <i>Budget Comparison</i> and <i>Cash Flow</i> to the end of August 2020, as a correct record.		
B	The Council RESOLVED (proposed KBi, 2 nd KBa) to earmark the £10K from the Small Business Grant Fund for a special project for parish benefit.		
C	The council AUTHORISED payments for September 2020 totalling £3,601.43 (proposed KBa, 2 nd MG).		
	<u>Description</u>	<u>Amount with VAT</u>	<u>VAT</u>
	Clerk's salary and expenses	985.52	
	HMRC payment	79.03	
	Clerk's Pension	27.00	
	Playground inspections & weeding	61.00	
	Public Conveniences, electricity	18.09	0.86
	Website transfer	£447.00	
	Annual fee - website	£168.00	28.00
	Public Conveniences, water	£32.90	
	Office supplies, paper, etc	£34.98	5.83
	Insurance 1st of 3-year agreement	£772.91	
	Grass cutting, incl verges	£975.00	

20/86 Reports

A	Report on Actions. The website transfer of data from the old site to the new is complete. After the Accessibility Statement is complete the new website can go live.
B	Abandoned vehicle. The abandoned vehicle near Croft Farm has been removed, but they left a large plastic piece of the car behind. MG will send a photo to the Clerk who will report this to CC. ACTION: MG & Clerk
C	Chair's report. None because the Chair did not attend.
D	Crime & Prevention. No report.
E	<p>Cornwall Councillor Saunders' report to the Parish. Cllr Saunders was able to provide an update on the following matters:</p> <ul style="list-style-type: none"> • Regards the possible reintroduction of Beavers to the area of Breney Common, as was discussed at the Parish Council Meeting in August. Following a conversation with the Project Manager for the StARR Project, I have been able to confirm that, following the success of the project at Ladock nr Truro which was run by the Cornwall Wildlife Trust, and given the Council's growing interest in natural flood amelioration methods, the Council has committed to creating a shortlist of some 15 sites across Cornwall with a view to identifying 2/3 sites where the potential for reintroduction of these creatures might be a realistic prospect. <p>Follow the link below for further information and background regards the Cornwall Beaver Project at Ladock:</p>

Beavers in Cornwall: <https://www.cornwallwildlifetrust.org.uk/what-we-do/our-conservation-work/on-land/cornwall-beaver-project>

- Following an enquiry by concerned residents regards a substantial area of Japanese Knotweed on land owned by Cornwall Council, in the vicinity of Ebenezer/Higher Menadue – I have been able to confirm that this piece of land has now been added to the Council's treatment schedule for Japanese Knotweed. The 1st of two annual treatments (Sept/Oct & June) will commence this autumn and will continue for 5 years or until the weed is fully eradicated.
- Following the discussions regards Beswetherick Field at the Parish Council meeting in August I have been able to progress the issue to the extent that a meeting has been arranged with officers from the Council's legal and planning enforcement teams in order to discuss the matter further.

20/87 Considerations

A	The council RESOLVED (proposed KBa, 2nd MG) that in 2020 the Citizen of the Year Award will be suspended in order to send letters of appreciation to all those who have done outstanding work in the community during the Covid-19 crisis. The council will receive nominations in the same way. The Clerk will prepare the nomination forms with a deadline of 31 October. ACTION: Clerk
B	There was no proposal for a response to the Climate Emergency DPD - Consultation on Draft Planning Policy.
C	There was no proposal for a response to the Local Flood Risk Management Strategy Consultation.
D	There was no proposal for a response to the Marine European Sites Supplementary Planning Document Consultation.

20/88 Planning

A	Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.
	i. PA20/01996/PREAPP Pre application advice for a two storey, three bedroom detached property. Sunnyside Trescoll Lockengate Bugle St Austell PL26 8SB. The council NOTED this preapp. Consultee comments were not requested.
B	Beswetherick update. The Ward Member will have a meeting with the case officer, the legal department of CC and an enforcement officer in order to discuss Beswetherick Field in light of the unfinished works and the Covenant. The clerk will chase Cormac for a quote for a 'ballpark' cost of the outstanding works. ACTION: Clerk
C	StARR project update. See the ward member's report about beavers, Minute 20/86.E. Otherwise, nothing else to report.
D	Carmears Leat. BH reported that CC has written that they have appointed an officer to look into possible improvements to the leat system and water flow. A meeting will be held on 17 September with Peter Marsh and others to discuss how this will move forward. In a related issue, BH will soon attend a meeting with Charlestown because they want to renew the waterflow from the Charlestown leat into the harbour.
E	Applications for consultee comments.

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| <p>i. PA20/06268 Proposed demolition of existing dwelling and conservatory and the construction of a new two-storey dwelling and attached garages. The Grange Lockengate Bugle St Austell Cornwall PL26 8RU.
MG reported on the site visit he made. The council discussed the application and RESOLVED (proposed MG, 2nd FP) to submit the following consultee comments:
*** Luxulyan Parish Council has NO OBJECTION to this development.</p> |
| <p>ii. PA20/06217 Replacement dwelling including detached garage (Demolition of existing dwelling). Tredinnick Fields Luxulyan Bodmin Cornwall PL30 5DT.
The council discussed the application and noted that the agricultural tie on the dwelling had been lifted recently and RESOLVED (proposed KBa, 2nd FP) to submit the following consultee comments:
*** Luxulyan Parish Council has NO OBJECTION to this development.</p> |

20/89 Highways & Flooding

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| <p>A The council RESOLVED (proposed FP, 2nd KBa) to submit an Expression of Interest to Year 3 of the Highways Scheme for a drop curb at the shed to connect the pavement with the virtual pavement.
ACTION: Clerk</p> |
| <p>B Summer Traffic. The Ward Member confirmed that Highways will put up a brown sign before the Lockengate turning which says something like: Follow A391 to the Eden Project. The Ward Member also volunteered to write a letter to the Eden Project requesting that they engage more with the concerns of their neighbouring parishes regarding traffic. Though the Eden Project has stated that it encourages its customers not to follow SatNav, no reference to this can be found when visiting the website.</p> |
| <p>C A Draft letter regarding the parking situation in St Julitta and St Sulien was discussed. The council RESOLVED (proposed KBa, 2nd KBi) to send the letter to each resident and a similar letter to Luxulyan School. KBa offered to deliver them.
ACTION: KBa & Clerk</p> |

20/90 Assets – reports and maintenance

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| <p>A Playing Field. Playing Field inspections for month were received and NOTED. The clerk reported that one of the three picnic benches had been falling apart and A&A removed it for safety reasons.</p> |
| <p>B Grit Bins. The council RESOLVED (proposed KBa, 2nd KBi) to buy two new grit bins for the hills either side of the pub at Bridges. The cost is approximately £200 per bin filled with salt/grit.
ACTION: Clerk</p> |
| <p>C Cemetery. Emptying the bins in the cemetery has become problematic and the situation was discussed. The clerk had requested a quote from CC for the emptying of the bins on either side of the cemetery gate, which had not yet arrived. The quote can be discussed at the next meeting.</p> |
| <p>D Bus shelter Conce Moor. FP confirmed that the roof was in a very bad state and ready to fall down. The clerk reported that A&A have fitted a new roof at a minimal cost. The council AGREED that ‘a stich in time...’ was appropriate and APPROVED A&A’s decision.</p> |
| <p>E Footpaths.</p> |
| <p>i. FP 13. CC reported that the rotten boards on the new boardwalk have been fixed.</p> |

ii. FP 5. MG reported on the state of footpath and its stiles. Signage and stile steps need to be fixed. As recommended by MG, the council **RESOLVED** (proposed MG, 2nd KBi) that the clerk will write to the Countryside Officer to request this.
ACTION: Clerk

F Luxulyan Memorial Institute. Nothing to report.

G Village Toilets. There were some teething problems after the Disabled Toilet opened on 17 August with the cleaner who opened all the doors of all the toilets, but this has been resolved. FP fixed a knob on the door of the Ladies Toilets to aid locking the door.

20/91 Parish Matters – reports

A Luxulyan Parish Community Fund. Nothing to report.

B Luxulyan Valley Partnership. The next meeting will be at the end of September.

C Village Hall Committee. MH was unable to attend the last meeting, but KBa will request the minutes of that meeting.

20/92 Correspondence & Invitations (complete list in Clerk’s Notes)

No correspondence was discussed.

20/93 Business for the next meeting

Accessibility Statement. Key cabinet. Quote for play equipment repair. Cemetery bins.

20/94 Second Public Session for feedback from the public

None.

20/95 Dates of next meetings.

A Audit Panel, 8 October 2020, 5.00 pm ONLINE via Zoom.

B Ordinary Meeting 8 October 2020, 6.00 pm ONLINE via Zoom.

C Thurs, 17 Sept 2020, 2.30 pm, meeting with CC about leats.

D An extraordinary meeting may be called by the Chair if needed for planning or other business. An agenda would be posted 3 clear days before.

The meeting closed at 7.45 pm and the Chair thanked everyone for attending.

Mrs C Wilson ~ Parish Clerk ~ 22 September 2020

SIGNED:

THESE ARE DRAFT MINUTES.

Chair of meeting: _____ Date: _____