

LUXULYAN PARISH COUNCIL

DRAFT Minutes of the Ordinary Meeting at the Luxulyan Memorial Institute, 6.00 pm,

THURSDAY 8 August 2019

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston (Vice-chair), Cllr Kay Baker, Cllr Michael Grindley, Cllr Margaret Higman, Cllr Francis Payne, Cllr Tina Windsor.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Ward Member Cllr Sally-Anne Saunders, and no Members of the Public.

ABSENT:

Cllr Bob Hatton, Cllr Sarah Kemp, Cllr Michele Latham,.

Abbreviations: Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Local Maintenance Partnership (LMP), Community Network Panel (CNP), Friends of Luxulyan Valley (FOLV), General Data Protection Regulations (GDPR), Luxulyan Neighbourhood Plan (LNP). *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

The meeting began at 6.00 PM and the Chair welcomed all.

19/68 Apologies

Apologies were received from BH and MLa.

19/69 Declarations of interest or requests for dispensation.

None.

19/70 Public Session

None.

19/71 Review of action points

The clerk reviewed action points. She does not yet have quotes for the Perspex panels in the village bus shelter.

19/72 Meetings and governance

A The council **RESOLVED** that the minutes, as read, of the Extraordinary meeting held on 20 June 2019 were a true and correct record (proposed FP, 2nd KBi) and they were duly signed.

B The council **RESOLVED** that the minutes, as read, of the meeting held on 11 July 2019 were a true and correct record (proposed FP, 2nd KBi) and they were duly signed.

C It was **RESOLVED** to appoint Cllr Keith Bilston as Chair of the Audit Panel (proposed ML, 2nd KBa).

D Cllr Payne resigned from the Luxulyan Memorial Institute Committee so that he could concentrate more on planning matters. Cllr K Baker and Cllr M Grindley were nominated and after a vote, it was **RESOLVED** to appoint Cllr Kay Baker as the fourth council representative on the Institute Committee, along with Cllrs Bilston, Linfoot and Windsor, in accordance with the Institute constitution.

19/73 Finance

A There were no questions about the accounts and it was **RESOLVED** (proposed KBi, 2nd TW) to receive the Clerk's reports *Budget Comparison, Cash Flow and Bank Reconciliation* as a correct record.

B The council **AUTHORISED** payments for August 2019 totalling £1,736.15 (proposed KBa, 2nd KBi). The last column is recoverable VAT.

Mrs C Wilson *2005	8 Aug 19	Clerk's salary and expenses	faster	£	860.00		
HMRC-PAYE *2005	8 Aug 19	Clerk's HMRC	faster	£	38.24		
NEST Pensions	15 Aug 19	Clerk's Pension	DD	£	27.00		
XLN Business Services	8 Aug 19	LMI broadband Jul19	DD	£	41.93		
British Gas	8 Aug 19	Public Conveniences, electricity	DD	£	-		
Andy Inglefield, inv	8 Aug 19	Playground inspections - 4 weeks	faster	£	46.00		
Cormac Cleaning	8 Aug 19	Public Conven. Cleaning Jun19	faster	£	391.67		65.28
South West Water	8 Aug 19	Pub. Conven. Water - reading 15 Jul	faster	£	49.06		
Eurooffice	8 Aug 19	Ink toner x2	faster	£	105.74		17.62
Bricknells	8 Aug 19	Coloured paper	faster	£	16.78		2.80
Jim Cleare	8 Aug 19	Granite Towers postage	faster	£	34.03		
Cormac	8 Aug 19	Village Sign at Gatty's Bridge	faster	£	125.70		20.95

19/74 Reports

A Chair's Report. The Chair reported that she is making a date with the Highways Manager to look again at Resperry and other sites in the parish that need attention from Highways; the Ward Member will join them. One of the Tri-responders at Lostwithiel will leave that post to become a full time Firefighter and they will have to train another.

Thank you to all those who contributed to the Luxulyan Neighbourhood Development Plan which looks like it is going to be successful. Thank you all for your hard work. Many thanks to Cllr Payne and others for delivering over 600 leaflets about the referendum to those on the outskirts of the parish.

B Crime & Prevention. Nothing to report.

C Interim report about the cleanliness of the public toilets (July item 19/63.F.iv) There is still no soap in the Wallgate units and the clerk will report this.

ACTION: Clerk

D Cllr Saunders' report to the Parish.

August is traditionally holiday season of course so through July there seems to have been a mad rush to fit meetings in prior to what will hopefully be a quieter August and the opportunity to stop and reflect a while.

Our "Full Council" mtg comes around every couple of months and on the agenda this time we had the Councillor's Remuneration Panel recommendations that the allowances for chairs and vice chairs of committees be increased. These positions are obviously additional responsibilities that these councillors are taking on, so I support the general idea of an uplift in allowance, just not as in this case, an increase to those allowances, coming as it does, midterm. In 2021 we will have less councillors and arguably the workload for the remaining 87 will be increased - that is when I think we ought to be looking at councillor's allowances in depth and considering what changes if any need be made. I voted against but the recommendation was carried.

I was however happy to support further investment into the Superfast 3 - Inclusive Growth project. Superfast 3 will increase broadband access to at least 2700 additional premises across Cornwall, helping to ensure that Cornwall remains one of the best connected rural regions in the UK. Once the programme comes online, its delivery details will no doubt be outlined on the website at www.superfastcornwall.org

At Customers & Support Services OSC this month we had a packed agenda. CC do like to wrap things up in impenetrable titles, but the "Corporate Landlord Business

Case" is effectively a huge effort to rationalise and bring under central control all of the property assets that CC own. Currently each directorate looks after its own properties and this has led to a state of affairs where for instance, the maintenance of these buildings across Cornwall varies greatly. It is the intention therefore to rationalise the portfolio, perhaps discarding buildings that are no longer fit for purpose or simply located in the wrong place and determine a strategy going forward for managing costs and ensuring that future investment takes place in a timely and structured way.

One of the weightiest items for our consideration was the "Development of Cornwall Council's Payment Strategy" Our habits are changing, and residents do not on the whole pay their bills in cash any longer - the vast majority either paying these days by DD or online. There are of course, still those who for a range of reasons, continue to use cash and CC have to be mindful of that fact. Receiving cash though and even surprisingly cheques is an expensive business and CC have been doing some work to determine if there are any alternative ways in which they can cut these costs whilst still maintaining the flexibility required, in order to accommodate those for whom cash remains the only option. One of the options under consideration is to allow Post Offices and Corner Shops to take payments destined for the Council over their counters for a small fee. This would have the benefit of providing them with some additional revenue too, so I feel this idea has some merit and look forward to hearing more as the strategy develops.

Another mtg that came around this month was the Community Network Panel for Fowey, Lostwithiel & St Blazey. We are at the beginning of the second year of the Network Highways Scheme whereby each network is given £50k to use on highways projects across the network area. Luxulyan has a couple of schemes in train from last year's Highway Scheme money. I have already requested that the issues raised by residents at the Reperry junction be considered in this year's scheme. There are also issues at Lockengate that have more recently come to my attention, which Highways are currently considering solutions for. The A30 Link Road Project will undoubtedly bring about changes along this stretch of road, but I have asked the team to look at anything else that could be done to make this piece of road and one sharp bend in particular safer for those that live alongside it. Whilst discussing Highways issues, there is one further thing that has led to a number of residents getting in touch in the last week or so, namely the problems caused by unwary visitors venturing down the lanes of Luxulyan Parish as they try to find their way to Eden. I understand the frustration here and I have for the third year running written to the Highways Manager requesting that "Ignore Sat Nav" signs be displayed at Lockengate in order to try and deter drivers from turning left at that point.

I have had a number of meetings with CC Officers this month - The StARR project has taken up a deal of my time as I have tried to get Officers to explain their proposals in detail and following a number of site visits with the landowners affected, address the concerns that residents have raised as a result. It will likely all go quiet for a while now, until they have had a chance to model the schemes at Lavrean and the Prideaux road further. I have been given to expect more detail and those answers later in September.

Another meeting this month has been with the new Licensing enforcement Officer who has been appointed to have specific responsibility for Minorca Lane and also the other satellite caravan sites across the area. The Officer started in mid-May and I have been rather anxious to meet with her to discuss her role and what the strategy going forward is likely to be. For the moment there is also still a multi-agency task group (Enforcement, Police, Public Health, Waste, Social Services etc) that meets regularly to monitor Minorca Lane. I am hopeful now therefore that many of the issues associated with this site are slowly being brought under control and that measures are taking shape to prevent such issues from arising again. (Or at least if they do, ensuring that they can be dealt with swiftly and decisively.)

A particularly inspiring mtg this month came when the Conservative Group Leader, Cllr Linda Taylor, organised an outing to Falmouth University to visit their Launchpad facility. CC have invested some £1m in this programme which is essentially an incubator for new businesses in Cornwall, which will hopefully enable us to increasingly keep our talented young entrepreneurs here in The Duchy rather than losing them to better paid jobs up country. On our visit we were able to understand how Launchpad brings together graduate students, (with connections to Cornwall) software engineers, digital creatives and business people to solve known industry challenges and we were very impressed by the examples of some of the businesses that have had their start there as a result.

In addition, following up on concerns raised by a resident in Bugle I was happy to be able to arrange a walkabout around the estate with her and the Housing Officer at Ocean to discuss the issues. I am pleased that my resident has already reported back to me that there are signs of progress having been made.

So, it is great to be able to end this month's report with something positive. As always, I am happy to meet with residents to discuss their issues whatever they may be. I cannot always help, and even where I can, things inevitably take time to resolve, but I very much enjoy meeting residents and each conversation I have helps me better understand the needs of the community I serve.

E Neighbourhood Plan steering group. FP reported that over 100 postal votes for the referendum had come in. The full tally of today's votes will be done after 10 pm. FP will be an observer for the tally and will report immediately after it is complete. The clerk requested the results emailed to her so that it could be posted asap on Facebook and the website.

ACTION: FP and Clerk

19/75 Considerations

A Agency Agreement. It was **RESOLVED** (proposed MH, 2nd MG) to accept the agency agreement with Cornwall Council for fiscal year 2019-20 for £749.12. This includes 10 areas around the parish. Five other areas were requested, but CC explained that they were never cut by CC and therefore would not be included in the agreement.

ACTION: Clerk

B Improved communication around the parish. FP brought up the problem of communication. As he was delivering leaflets about the LNP referendum, he found people who were interested in parish matters but unable to access the information because of physical isolation. After discussion, it was **RESOLVED** (proposed FP, 2nd MG) to go as parish councillors in pairs, wearing the parish council's identifiable hi-viz jackets, to residences outside the village and knock on people's doors to ask if they would be interested in a monthly coffee morning and to find out whether they would need a lift. The councillors will give the clerk's contact details, so that anyone who wishes can register their interest in the coffee morning get-together. Initially, two pairs: KBa & MG, and MLi & FP will visit the residences.

ACTION: Councillors

Other ideas will be considered, such as moving the notice board from the wall at Lockengate to inside the bus shelter and purchasing a notice board for the Conce Moor bus shelter.

C Support for St Blazey police office. In 2016, St Blazey Town Council requested support for a police office they set up in a community centre. LPC agreed to help St Blazey with the costs, contributing £400 per year. However, LPC understands that the monetary support from other parishes that could benefit from the St Blazey police presence was refused by all other parishes. Whilst the police were using the office in St Blazey the expense to Luxulyan was reasonable, but with fewer PCSOs in the area,

the St Blazey office does not appear to be used as much. Upon request, St Blazey TC could not give details about its frequency of use. In this situation, LPC has **RESOLVED** to cease support of the St Blazey Police office (proposed KBi, 2nd MLI). The clerk will write to St Blazey TC.

ACTION: Clerk

19/76 Planning

There were no planning issues, correspondence or requests for consultee comments. Planning decisions are reported in Clerk's Notes and on the website.

19/77 Highways & Flooding

A Community Network Highway Scheme 2019-20. It was **RESOLVED** (proposed MLI, 2nd KBa) to request two items from the next tranche of money from the Highway Scheme. 1) traffic calming of some kind for Resperry. 2) drop curbs for wheelchair access around the village. KBa will send the clerk the exact points where drop curbs are required. It was noted that some drop curbs are already in place, but some are on one end of a pavement and not the other, so that the user still has to use the road rather than the pavement. The clerk will submit the Expression of Interest forms.

ACTION: KBa, Clerk

Another idea which is much more expensive but which might be requested in future is a zebra crossing for the village hall.

B Designs for the two approved Highways Scheme projects 2018-19 were forwarded to LPC for its comments. It was **RESOLVED** (proposed KBi, 2nd KBa) 1) to accept the Description of Works for the Virtual Footway which will go from the public toilets to the Village Shop; 2) to accept the design of the 30 mph sign which includes '*please drive slowly through village*'; and 3) to request that the 30 mph signs be placed where the village actually starts, i.e., before Challow Terrace (grid ref: SX047587) where the '*Luxulyan*' sign is now, rather than at the junction before the Village Hall.

ACTION: Clerk

C Holiday traffic through the parish. The clerk confirmed that she had received a number of emails about the delays and tailbacks caused by holiday traffic. All residents encountering problems because of holiday traffic in the parish are asked to post or email the clerk so that a file of evidence can be presented at the appropriate time. The ward member and the Chair will also speak to Highways about it when they take a tour of the parish with the Highways Manager later this month. One solution might be a re-introduction of the seasonal one-way system that was in place years ago around Ebenezer.

ACTION: the Clerk will compile the evidence as it is posted and emailed to her.

D It was **RESOLVED** (proposed KBi, 2nd KBa) to send a letter by 2nd class post to each resident of St Sulien and St Julitta requesting that they park their cars, and ensure that their guests park their cars, so that emergency vehicles can access all residences at all times and are able to turn around in the designated spaces.

ACTION: Clerk

19/78 Assets – reports and maintenance

A Playing Field.

i. Playing Field inspections for July 2019 were received and **NOTED**.

ii. There have been complaints about the safety of the benches in the play area. The clerk asked the weekly inspector about the benches and he has not found them unsafe. KBa and MLI will visit the play area to see for themselves and will report to

the clerk whether immediate action is needed.

ACTION: MLi & KBa, Clerk

B Cemetery. It was **RESOLVED** that polite notices will be placed in the cemetery requesting that 1) compost, that is, old flowers, are placed in a bin at the back, 2) the un-compostable parts of the wreaths are placed in a separate bin at the back, and that 3) wreaths and plastic dog mess bags are not thrown into the field beside the cemetery.

ACTION: MLi

C Footpaths. Nothing to report. See Item 19/80.B.

D Luxulyan Memorial Institute. A Christmas Crafts fund raiser will be held 26 October.

E Village Toilets. Concrete around the drain at the back is missing and needs fixing. FP will send a photo(s) to the clerk to send to South West Water.

ACTION: FP and Clerk

F The ward member reported on the non-confrontational Enforcement Tool for tackling littering, fly tipping and dog fouling issues. Training was made available in July, but councillors and the clerk were unable to attend. The clerk will invite the Neighbourhoods and Public Protection Service to attend the October meeting to train Luxulyan's councillors in the use of the Enforcement Tool.

ACTION: Clerk

G Village Bin. The new larger bin at the village bus shelter is not being emptied regularly by the Biffa crew. As it is larger, it needs heavy duty bags. The clerk will email the rubbish collection service.

ACTION: Clerk

19/79 Parish Matters – reports

A Luxulyan Parish Community Fund. Nothing to report.

B Luxulyan Valley Partnership. Nothing to report.

C Village Hall Committee. Unfortunately, the committee meeting is the same night as the 4th September LPC meeting.

19/80 Correspondence & Invitations (complete list in Clerk's Notes)

A After a request by a parishioner, it was **RESOLVED** (proposed MLi, 2nd KBa) to publish the results of the Bodwen Solar Park Questionnaire on the website. The results of the survey were professionally analysed by PFA Research of Penryn.

B The clerk reported two letters from members of the public about the footpath near Rock Mill which has been obstructed by the owners because of bikers, as reported at the 11 July meeting. The members of the public are hoping it would be left open to walkers. It was **NOTED** by the parish council that this is private land and the clerk will reply.

ACTION: Clerk

19/81 Business for the next meeting

Extinction Rebellion will speak during the Public Session. Insurance.

19/82 Dates of next meetings

A Planning if needed 22nd August 2019, 6.00 pm.

B The normal Ordinary Meeting date has been changed so that the next ordinary meeting will be held on **Wednesday, 4th September**, 6.00pm Luxulyan Memorial Institute.

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| C Planning Inspectorate hearing for the appeals concerning the Land South East of Minorca Lane Bugle PL26 8QN. Date, time, place to be confirmed. |
| D 30th October 2019. Planning Inspectorate hearing regarding Common Land Application No. 2960. Cornwall Council to provide a suitable local venue. |

The Chair thanked everyone and closed the meeting at 8.25 pm.

Mrs C Wilson ~ Parish Clerk ~ 13 August 2019