

DRAFT Minutes of Luxulyan Parish's
ANNUAL PARISH MEETING

Luxulyan Memorial Institute
6.00 pm, Wednesday, 29th April 2019
Chaired by: Parish Council Chair, Michaela Linfoot

Present: Chair of Luxulyan Parish Council Michaela Linfoot, 8 members of the public and Christine Wilson, Clerk to the Parish Council.

Apologies: M Higman, B Hatton, K Bilston and Cornwall Councillor Sally-Anne Saunders.

The Chair welcomed everyone and the meeting began at 6.00 o'clock.

- 1) It was **RESOLVED** that the minutes of the Parish Meeting held on 9th January 2019 are a true and correct record of the proceedings (proposed S Kemp, seconded K Baker).
- 2) The Chair of the Parish Council read her report for the municipal year 2018-19 (copy attached). No other parish organisations presented a report.
- 3) It was **AGREED** that Bodwen Solar Park Funds should not be used for ongoing maintenance. It is best for the Parish Council to budget for the funds needed to cut the verges and the extra cutting required on the footpaths. It was reported that, starting this year, 2019-20, Cornwall Council has offered to make a significant financial contribution towards the cutting of the grass verges in the parish and this will be finalised at the May parish council meeting.
- 4) The clerk handed out a Briefing Note (copy attached) with quotes for various projects voted on using the green questionnaire, which was sent to all households in August 2018. Discussion followed. There was no move to proceed with any of the suggestions without further investigation.
 - Speed signs for Bodwen would need to be moved every 4 weeks or so and it was suggested that the Parish Council could invest in one sign and use it throughout the parish. It was thought that the health and safety risks involved in moving a speed sign from place to place would require a professional with the proper insurance for highway verge work.
 - It was suggested that Bodwen might not be eligible for village signs and the clerk will ask Highways whether it is possible to place a Bodwen village sign with 'Drive carefully through our village' at Bodwen.
 - It was noted that the Black Hill car park for Luxulyan Valley is in Lanlivery Parish. Luxulyan PC would have to coordinate with Lanlivery PC in order to improve the car park with dog litter bins, etc.
- 5) F Payne addressed the meeting. He reported that Cornwall Council has plans to become carbon neutral by 2030. Mr Payne thought that the parish council should begin to think about ways it can make less of a carbon footprint, if not completely carbon neutral. All agreed that this was a good idea and Mr Payne offered to

investigate further into the requirements and standards involved. He will report back to the parish council.

- 6) The next scheduled Parish Meeting is the Annual Parish Meeting in April or May 2020. Date to be confirmed. Other Parish Meetings may be called in the meantime if needed.

The Chair thanked everyone for attending and closed the meeting at 6.40 pm.

*Christine Wilson ~ Clerk to the Parish Council ~ 30 April 2019
email: clerk@luxulyanpc.co.uk ~ website: luxulyanpc.co.uk*

Chairman's Report 2018/19

- First of all I would like to thank my fellow councillors and the Parish Clerk for their support, dedication, enthusiasm and efforts through the past year.
- We currently have a full complement of 10 councillors.
- In the twelve month period since May 2018 there have been 12 Parish Council meetings, 3 Extraordinary Meetings, 3 Parish Meetings (meetings of the electors) and committee meetings as and when required.
- During this twelve month period, our Ward Councillor, Sally-Ann Saunders, has attended most of our meetings, including Parish Meetings. The Parish Council is very grateful for her continued service to Luxulyan Parish.
- The Parish Council website keeps a record of the council's activities, and other happenings in the parish. The website includes pages with complete information about the Neighbourhood Plan, the Luxulyan Parish Community Fund, Parish Planning, Highways closure notices, Planning applications, etc. The website is under constant development with local information, useful links and general information.
- Parish Accounts for 2018/19 year have been managed satisfactorily and a financial report will be available on the website shortly. The precept was raised by £1.05 per month per Band D residence in response to the increased services required of the council.
- Major projects in the past year include refurbishment of the play area equipment, landscaping and retarmacking of the cemetery, refurbished lights for the public toilets, defibrillator training, a refurbished roof on the shed next to the public conveniences, extra maintenance on certain footpaths and this year the parish council has taken on the cutting of highway verges which were almost completely abandoned by Cornwall Council. Starting this year, Cornwall Council will be contributing, toward the verge maintenance.
- We continue to provide financial support to Granite Towers for publishing costs and postage to Luxulyan residents.
- Other small grants are available for community projects and the Grant Awarding Policy is available on the website.
- With Cornwall Councils constant cuts to more and more services, it appears that the Parish Council responsibility for and investment in services to Luxulyan Parish and continue to increase. For example, the new bin at the village bus shelter.

Once again my thanks go to all my fellow Councillors and our clerk Christine, for the amount of time and effort they commit to the Council, and without whom the task of being Chair would certainly be that much harder.

Best wishes to you all for the coming year.

Briefing Note

Quotes for Bodwen Solar Park Fund

April 2019

1.0 Background

In 2018 Luxulyan Parish Council consulted the parishioners about what they wanted to do with the Bodwen Solar Park Fund granted as a one-off donation by the owners of the Solar Park, in agreement with Cornwall Council, for the benefit of Luxulyan Parish.

The consultation took the form of two parish meetings and a questionnaire. Ideas from the two parish meetings were listed in the questionnaire and other suggestions were requested. The results were then professionally analysed.

After removing the cost of the questionnaire, the Bodwen Solar Park Fund now has £40,641.29.

2.0 Top 10 Suggestions.

- 1) C. That floodlights be installed on the playing field behind the village hall so that the Air Ambulance can land.
- 2) D. That the bank at St Julitta is dug out for the parking of more vehicles.
- 3) F. That a 20 mph School Zone is made.
- 4) H. That a skate park should be built in the playing field to get the older children off the streets.
- 5) I. That traffic calming be installed at Bodwen.
- 6) J. That Bodwen have street lights installed.
- 7) K. That Bodwen have village signs, perhaps saying 'Drive Carefully Through Our Village'.
- 8) L. That the speed in Bodwen from Lockengate to the factory be reduced from 40 mph to 30 mph.
- 9) N. That the car parks for Luxulyan Valley should be tidied up, the signage renewed and dog bins be installed with rubbish collection service.
- 10) Q. Playing Field. To encourage exercise amongst all generations consider installing some outdoor fitness equipment around the outside of the lower part of the field. Grants are probably available to help with this

3.0 Discussion of and quotes for Top 10 suggestions.

- 1) **Floodlights on Playing Field for the Air Ambulance.**
Inquiring with the Air Ambulance, they confirmed that flood lights are not necessary for one of their helicopters to land.
- 2) **Bank at St Julitta is dug out for parking.**
£5,000 to £6,000. No confirmation from Ocean as to whether it is possible. Permission required from Highways.
- 3) **20 mph School Zone is made.**
The Parish Council is working with the new Highways Scheme to improve traffic flow around the school.
- 4) **Skate Park.**
The Parish Council has designated an area available for a possible Skate Park and the council has received an offer of at-cost concrete for a surface. A Skate Park Working Group has been formed and they are exploring ways to get more funding.
- 5) **Bodwen – traffic calming installed.**
See Item 8.
- 6) **Bodwen – street lights installed.**
Street lights received many negative comments, so they have been rejected.
- 7) **Bodwen – village signs, perhaps saying 'Drive Carefully Through Our Village'.**
Each sign could cost about £200-£250 including installation.
- 8) **Bodwen – speed reduction from Lockengate to the factory.**
Battery Powered Radar Speed Sign £2,500 each
Solar Powered Radar Speed Sign £3,000 each
- 9) **Car parks for Luxulyan Valley.**
The Black Hill car park is not in Luxulyan Parish. The Pontois Mill car park is tarmacked with a dog litter bin at the entrance.
- 10) **Playing Field – outdoor adult fitness equipment including installation.**
4 Stations – £ 5,200
8 Stations – £10,200
12 Stations – £14,700
- 11) **Footpaths.**
Work on the footpaths was also a popular preference, but the parish council works with Cormac so that Cornwall Council takes the financial responsibility for the footpaths.