

# LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ  
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## NOTICE

**AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 12 OCTOBER 2023 AT 6.00 PM AT THE LUXULYAN MEMORIAL INSTITUTE.**

**MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.**

### **PUBLIC SESSION.**

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

### **CLERK'S NOTES**

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

## AGENDA

**MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:**

23/82 **Apologies for absence**

23/83 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

23/84 **Public Session**

23/85 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 14 September 2023.
- b) To consider the Polling Districts and Polling Places Review.
- c) Report on new Parliamentary Constituencies for 2025.

23/86 **Finance**

- a) To receive a report from the Audit Panel.
- b) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of Sept 2023.
- c) The 2022-23 External Auditors report and Notice of Conclusion of Audit.
- d) To decide upon an Internal Auditor for the fiscal year 2023-24.
- e) To authorise payments. (See Clerk's Notes)

23/87 **Reports**

- a) Reports on actions.
  - i. W2302579. Street light at Rosevale Gdns.
- b) Projects report
- c) Lockengate Ward Member Guest's report to the Parish
- d) Luxulyan Ward Member Martin's report to the Parish

**23/88 Considerations**

- a) To receive an update on the Luxulyan CLT and consider any action needed.
- b) To consider a response to the Cornwall Council Licensing Act Policy Review.

**23/89 Planning**

- a) Of note
- b) Correspondence. Planning decisions are reported in Clerk's Notes and on the website.
- c) Pre-apps. None.
- d) Applications for consultee comments.
  - i. Applications for consideration since the posting of this Agenda.

**23/90 Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

- a) Update on the leat beside the Luxulyan Railway Station.

**23/91 Assets – reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths
  - i. WCA 546. The new Footpath to Pontois Mill is 408/25/1 and has been added to the Local Maintenance Partnership as a Gold path requiring two cuts.
  - ii. Handrail requested for FP 408/14/1
- d) Luxulyan Memorial Institute
- e) Village Toilets.
  - i. To update on the response from the Shared Prosperity Fund for refurbishment of the toilets.
- f) Other matters for report

**23/92 Parish Matters – reports**

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership
- c) Village Hall Committee
- d) Other matters for report

**23/93 Correspondence & Invitations (complete list in Clerk's Notes)**

**23/94 Business for the next meeting**

**23/95 Dates of next meetings.**

- a) An extraordinary meeting will be called by the Chair if needed.
- b) Ordinary Meeting 9 November 2023, 6.00 pm at the Luxulyan Memorial Institute.

**SIGNED:**



**Mrs C Wilson**

**Clerk to Luxulyan Parish Council**

**5 October 2023**