

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 14 APRIL 2022 AT 6.00 PM AT THE LUXULYAN MEMORIAL INSTITUTE.

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

CLERK'S NOTES

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

A NOTE ON NUMBERING.

The municipal year begins in May when the Chairman is elected and Committee members are appointed. January – April the Agendas and Minutes continue in sequence, with the same prefix. May's first Agenda item will be 22/01.

AGENDA

MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

21/153 **Apologies for absence**

21/154 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

21/155 **Public Session**

21/156 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 10 March 2022.

21/157 **Finance**

- a) To review Year End Financial Briefing Note, Budget Comparison, Cash Flow, Bank Reconciliation, Asset Register, External Audit figures and External Audit variances.
- b) To approve the Year End Audit figures and variances.
- c) To approve the allocation of reserves for the beginning of the 2022-23 fiscal year.
- d) To approve the yearly subscription to Cornwall Assoc of Local Councils.
- e) To authorise payments. (See Clerk's Notes)

21/158 **Reports**

- a) Reports on actions
- b) To receive a report from the Audit Panel.

- c) Chair's report
- d) Lockengate Ward Member Guest's report to the Parish
- e) Luxulyan Ward Member Martin's report to the Parish

21/159 **Considerations**

- a) To consider acceptance of the Cormac Cleaning service for the public toilets from April 2022 – March 2023, 4 days a week.
- b) To consider purchasing more hand sanitisers for the various points around the village.
- c) To consider the purchase of a defibrillator for Croft Farm Park.
- d) To consider the participation of Luxulyan in The Platinum Jubilee Parade - 12.30pm, Truro, Thursday 2nd June by invitation from the Lord Lieutenant & Bishop of Truro.

21/160 **Planning**

- a) Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.
- b) Beswetherick Field development
- c) Applications for consultee comments. The council may also wish to comment on Pre-apps but it is not a consultee.

i. **PA22/01667 | Proposed extension to existing workshop and storage building within the curtilage of a Listed Building. | Workshop The Old Clay Dry Bridges Luxulyan Bodmin PL30 5EF.**

Case Officer: Myra Trust

Standard Consultation Expiry Date: Wed 13 Apr 2022

Determination Deadline: Wed 18 May 2022

Comments at time of agenda: one

ii. **PA22/01668 | Listed building consent for proposed extension to existing workshop and storage building within the curtilage of a Listed Building. | Workshop The Old Clay Dry Bridges Luxulyan Bodmin PL30 5EF.**

Case Officer: Myra Trust

Standard Consultation Expiry Date: Wed 13 Apr 2022

Determination Deadline: Wed 18 May 2022

Comments at time of agenda: one

iii. **PA22/02595 | Non-material amendment in relation to decision notice**

PA21/08804: The exterior finish from grey sine wave metal to natural granite stone cladding. The colour of the windows & doors from grey to green. The size of the two windows as seen in the North West Elevation. The single pitch roof to an asymmetric pitch roof & add two more roof lights. Interior floor plan | Lower Harros Farm Access To Lower Harros Farm Roche Cornwall PL26 8LN.

Case Officer: Aimee Williams

Standard Consultation Expiry Date: none

Determination Deadline: Tue 26 Apr 2022

Comments at time of agenda: zero

iv. **PA22/02917 | Works to trees covered by a Tree Preservation Order, namely, Group G1 - Alder, Willow and Birch coppice (<11 cm dbh) - re-coppice beneath 33kv powerline and 2.0 m either side of powerline at ground level to prevent conflict with powerline (annotated in red on site plan). T1 - Holly - reduce crown height by 1.0 m to prevent conflict with powerline and T2 - Hawthorn - reduce crown height by 1.0 m to prevent conflict with powerline | Land At Pons Mill Pontsmill Road Pontsmill Par Cornwall**

Case Officer: Myra Trust

Standard Consultation Expiry Date: Tue 26 Apr 2022

Determination Deadline: Thu 19 May 2022

Comments at time of agenda: zero

v. Applications for consideration since the posting of this Agenda.

21/161 Highways & Flooding

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

21/162 Assets - reports and maintenance

a) Playing Field. To receive the previous month's inspection reports.

b) Cemetery

c) Footpaths

i. Report Ref: 23050MQ5-101006029453. The PUBLIC FOOTPATH sign on the roadside between 408/12/1 and 408/12/2 has fallen down, broken off at ground level.

RESPONSE: "Unfortunately the replacement of broken or missing signs is not a priority for us to take action on at this time."

d) Luxulyan Memorial Institute

e) Village Toilets

f) Other matters for report

21/163 Parish Matters - reports

a) Luxulyan Parish Community Fund.

b) Luxulyan Valley Partnership

c) Village Hall Committee

d) Other matters for report

21/164 Correspondence & Invitations (complete list in Clerk's Notes)

21/165 Business for the next meeting

21/166 Second PUBLIC SESSION for feedback from the public

21/167 Dates of next meetings.

a) To agree a date for the Annual Parish Meeting.

b) An extraordinary PC meeting may be called by the Chair if needed.

c) Annual Meeting of the Parish Council, Thurs, 12 May 2022, 6.00 pm at the Institute.

d) Ordinary Meeting, Thurs, 12 May 2022 at the Institute, immediately following the Annual Meeting.

SIGNED:



Mrs C Wilson

Clerk to Luxulyan Parish Council

8 April 2022