

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 8 APRIL 2021 AT 6.00 PM – ONLINE – Zoom Meeting ID: 835 3230 3853; Passcode: 674609

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.

THE MEETING WILL BE HELD ONLINE USING “ZOOM” SOFTWARE.

If you wish to attend the online meeting you need 1) an internet connection or telephone, and if you wish to speak during the Public Session, please advise the Clerk in your email.

This meeting will be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

A NOTE ON NUMBERING

The municipal year begins in May when the Chairman is elected and Committee members are appointed. From January – April the items on Agendas and Minutes continue in sequence, with the same prefix. May's first Agenda item will be 21/01.

CLERK'S NOTES

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

AGENDA

MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

20/209 **Apologies for absence**

20/210 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

20/211 **Public Session**

- a) A housing developer will attend because he wishes “to start a dialogue with the local councillors to see what we can come up with for a potential development”.

20/212 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 11 March 2021 held ONLINE via Zoom. The Chair's signature will be obtained by post.
- b) To consider the renewal of membership in CALC at £497.75 + VAT for the year.
- c) To review the council's Covid-19 Risk Assessment.
- d) In light of the government's decision NOT to extend council's ability to meet remotely — to

approve the temporary nullification of Standing Orders 3.a, “Luxulyan Parish Council shall meet on the second Thursday of each month at 6.00 pm, unless otherwise decided”, until the council and public can meet safely following Covid guidelines.

- e) To agree the purchase of face masks and hand sanitiser for council meetings.
- f) To organise the venue for the 20th May Annual Parish Council meeting and all meetings thereafter for the foreseeable future.
- g) CONSULTATION: to consider a response to the *Open consultation: Local authority remote meetings: call for evidence*. Deadline 17 June 2021.
- h) To approve the Clerk’s attendance at the SLCC 2021 Virtual Regional Training Seminar South West at a cost of 75% of £45.

20/213 **Finance**

- a) To review the 2020/21 Year End statements: Bank Reconciliation, Cash Flow (including the Year-end allocation of reserves), Budget Comparison, Asset Register, Financial Briefing Note, Audit figures for the Annual Accountability & Governance Return (AGAR), the AGAR Explanation of Variances.
- b) To confirm voluntary compliance with the *Transparency Code for Smaller Councils* as the council has done since the Code came into practice in 2014-15
- c) To authorise payments. (See Clerk’s Notes)

20/214 **Reports**

- a) Reports on actions
- b) Chair’s report
- c) Crime & Prevention
- d) Cornwall Councillor Saunders’ report to the Parish

20/215 **Considerations**

- a) Village Toilets
 - i. Wallgate unit – toilet closed until unit is fixed.
 - ii. Cleaning contract
- b) To consider quotes for weed treatment of the village pavements.
- c) To consider placement of the Luxulyan Valley Partnership information panel after the site visit on 22 March.
- d) To consider the notice board at the Institute.
- e) To consider action regarding fly tipping and litter.
- f) CONSULTATION: Climate Emergency Development Plan Document (DPD) Pre-Submission. Deadline 16 April.
- g) CONSULTATION: European Sites Supplementary Planning Document (SPD). The SPD is linked to Policy 22 of the Cornwall Local Plan. Deadline: 23 April.

20/216 **Planning**

- a) Planning issues and correspondence. Planning decisions are reported in Clerk’s Notes and on the website.
 - i. To consider a response to the developer who attended in the Public Session.
- b) Beswetherick Field development
- c) StARR project update
- d) There are currently no applications for consultee comments.
 - i. Applications for consideration since the posting of this Agenda.

20/217 **Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

- a) Gatty’s Bridge, damage reported Ref: W2160263.

20/218 Assets – reports and maintenance

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths. 408/5 Report of Countryside Issue 31X1D0M7-101005007462. Reported that gateposts are rotted, and the opening is not stock proof.
- d) Luxulyan Memorial Institute
- e) Other matters for report

20/219 Parish Matters – reports

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership. Letters about organisational structure.
- c) Village Hall Committee
- d) Other matters for report

20/220 Correspondence & Invitations (complete list in Clerk's Notes)

20/221 Business for the next meeting

20/222 Second PUBLIC SESSION for feedback from the public

20/223 Dates of next meetings.

- a) Planning if needed will be called by the Chair and held ONLINE via Zoom.
- b) **Annual Parish Meeting, via Zoom, 6.00 pm, Thursday, 15 April 2021.**
All parishioners welcome. Elector of the parish may vote. Contact Clerk to join the meeting.
- c) Annual Meeting of the Parish Council, 6.00 pm, Thursday, 20th May 2021.
Venue to be confirmed.
- d) Ordinary Meeting in May – date and venue to be confirmed.

SIGNED:



Mrs C Wilson

Clerk to Luxulyan Parish Council

2nd April 2021