

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 11 MARCH 2021 AT 6.00 PM – ONLINE

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.

THE MEETING WILL BE HELD ONLINE USING “ZOOM” SOFTWARE.

If you wish to attend the online meeting you need **1)** an internet connection or telephone, and **2)** to email the Clerk for simple instructions and the meeting ID number, and **3)** if you wish to speak during the Public Session, please advise the Clerk in your email.

This meeting will be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

A NOTE ON NUMBERING

The municipal year begins in May when the Chairman is elected and Committee members are appointed. From January – April the items on Agendas and Minutes continue in sequence, with the same prefix. May's first Agenda item will be 21/01.

CLERK'S NOTES

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

AGENDA

MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

20/194 **Apologies for absence**

20/195 **Declarations of interest**

a) Declarations re agenda items.

b) Requests for dispensation.

20/196 **Public Session**

20/197 **Meetings and governance**

a) To note the resignation of Cllr M Latham from the parish council. The council will not co-opt a new member so close to the May election.

b) To approve and sign the minutes of the ordinary meeting on 11 February 2021 held ONLINE via Zoom. The Chair's signature will be obtained by post.

c) To approve the Retention Policy for Luxulyan Parish Council.

- d) To approve the Data Asset Register.
- e) Date for Annual Parish Meeting between 1st March and 1st June.
- f) Date for Annual Meeting of the Parish Council on Thursday, 20th May 2021.
- g) Date for Ordinary May meeting.

20/198 **Finance**

- a) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of Feb 2021.
- b) To confirm the appointment of the internal auditor.
- c) To approve the annual £25 corporate membership in the FOLV- Friends of Luxulyan Valley.
- d) To authorise payments. (See Clerk's Notes)

20/199 **Reports**

- a) Reports on actions
- b) Chair's report
- c) Crime & Prevention
- d) Cornwall Councillor Saunders' report to the Parish

20/200 **Considerations**

- a) To consider placement of the Luxulyan Valley Partnership information panel.
- b) To approve and sign the 2021 Grass Cutting Agreement with Cornwall Council, which remains the same as last year.
- c) To approve the annual 'Non-commercial Play Area' inspection by RoSPA at £68.50 + VAT.
- d) To approve purchase of signage showing ownership, with appropriate contact details, on the gates of the children's play area and the playing field.
- e) To consider action regarding fly tipping and litter.
- f) CONSULTATION: stopping up of the unclassified road at Roseney Mill and Roseney Farm, Lanlivery, in the parish of Lanlivery.
- g) CONSULTATION: St Austell China Clay Restoration & Tipping Supplementary Planning Document
- h) CONSULTATION: Climate Emergency Development Plan Document (DPD) Pre-Submission

20/201 **Planning**

- a) Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.
 - i. **PA21/00499/PREAPP** Pre-application advice for conversion of a redundant Calf barn to a 1No. private residential dwelling. - Lower Harros Farm Roche St Austell PL26 8LN
Determination Deadline Thu 15 Apr 2021
 - ii. **PA21/00384/PREAPP** Pre application advice for erection of four holiday lodges on site Land North Of South Barn Luxulyan Bodmin PL30 5DR
Determination Deadline Wed 24 Mar 2021
 - iii. **PA19/08569** | Submission of reserved matters (appearance, landscaping, layout and scale) following outline approval PA18/10874 for a single dwelling | Land North Of Fairhaven Rosemelling Luxulyan Bodmin PL30 5EQ
- b) Beswetherick Field development
- c) StARR project update
- d) Applications for consultee comments.
 - i. **PA21/01250** | Non material amendment to decision PA20/05053 for changes to walls, doors, windows and roof. | Lower Harros Farm Access To Lower Harros Farm Roche PL26 8LN.
Case Officer: Rosilyn Baker
Standard Consultation Expiry Date: Wed 10 Mar 2021
Determination Deadline: Mon 22 Mar 2021
Comments at time of agenda: zero

ii. Applications for consideration since the posting of this Agenda.

20/202 Highways & Flooding

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

20/203 Assets – reports and maintenance

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths. To receive a report on Luxulyan's footpaths submitted by a member of the public to the parish council, the Footpath Committee, Cornwall Council Countryside Access Team and the Ramblers' Association.
- d) Luxulyan Memorial Institute
- e) Village Toilets
- f) Other matters for report

20/204 Parish Matters – reports

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership
- c) Street Sweeping
- d) Village Hall Committee
- e) Other matters for report

20/205 Correspondence & Invitations (complete list in Clerk's Notes)

20/206 Business for the next meeting

20/207 Second PUBLIC SESSION for feedback from the public

20/208 Dates of next meetings.

- a) Planning if needed will be called by the Chair and held ONLINE via Zoom.

SIGNED:



Mrs C Wilson

Clerk to Luxulyan Parish Council

5 March 2021