

# LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ  
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## NOTICE

### **AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 11 FEBRUARY 2021 AT 6.00 PM – ONLINE**

**MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.**

**THE MEETING WILL BE HELD ONLINE USING “ZOOM” SOFTWARE.**

If you wish to attend the online meeting you need **1)** an internet connection or telephone, and **2)** to email the Clerk for simple instructions and the meeting ID number, and **3)** if you wish to speak during the Public Session, please advise the Clerk in your email.

*This meeting will be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*

#### **PUBLIC SESSION.**

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

#### **A NOTE ON NUMBERING**

The municipal year begins in May when the Chairman is elected and Committee members are appointed. From January – April the items on Agendas and Minutes continue in sequence, with the same prefix. May's first Agenda item will be 21/01.

#### **CLERK'S NOTES**

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

## AGENDA

**MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:**

20/179 **Apologies for absence**

20/180 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

20/181 **Public Session**

20/182 **Meetings and governance**

- a) To announce the coming council elections on Thursday, 6<sup>th</sup> May 2021.
- b) To approve and sign the minutes of the ordinary meeting on 14 January 2021 held ONLINE via Zoom. The Chair's signature will be obtained by post.
- c) To consider the Footpath and Verge Contract Policy.
- d) To consider a letter to Luxulyan's MP for an extension of the 7<sup>th</sup> May end to online meetings.
- e) To consider procedures to meet in person in May.

## 20/183 **Finance**

- a) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of January 2021.
- b) To authorise increase of the Clerk's home office allowance, as permitted by HMRC. From 1<sup>st</sup> April 2020, this is now £6/week shared 50/50 with the Clerk's other parish. A retroactive payment from Apr'20 would be £43 for 43 weeks.
- c) To receive a report on the play equipment renovation in order to pay the invoice.
- d) To receive a report on the cleaning of the toilets and to consider whether to pay the invoice from Cormac Cleaning for the month of Jan 2021.
- e) To authorise payments. (See Clerk's Notes)

## 20/184 **Reports**

- a) Reports on actions
- b) Chair's report
- c) Crime & Prevention
- d) Cornwall Councillor Saunders' report to the Parish

## 20/185 **Considerations**

- a) To consider allowing the Luxulyan Valley Partnership to place an information panel on the Shed door.
- b) CONSULTATION: stopping up of the unclassified road at Roseney Mill and Roseney Farm, Lanlivery, in the parish of Lanlivery.
- c) To consider whether to refill the Cornwall Council managed grit bins at parish expense. Cornwall Council will only fill their bins once a year.

## 20/186 **Planning**

- a) Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.
  - i. **PA21/00662** | Prior approval for an agricultural steel portal framed building to be used for the storage of agricultural commodities and machinery. | Newgate Farm (Kernow Grain) Lanivet Bodmin Cornwall PL30 5HX  
[There have been no consultations requested for this application.]
  - ii. Continued unauthorised works with reference to: Mowhay and Ten Acres, **EN18/00907 & PA17/06411** | Change of use of ancillary accommodation to holiday accommodation | The Mowhay Lower Gurtla Farm Road From Moor Lane To Junction West Of Roseney Farm Luxulyan PL30 5DU
- b) Beswetherick Field development
- c) StARR project update
- d) Applications for consultee comments.
  - i. **PA20/10105** | Conversion of agricultural building to residential dwelling | Land North Of Penrose Farm Luxulyan Cornwall PL30 5EQ.  
Case Officer: Rosilyn Baker  
[Further comments are requested.]
  - ii. **PA21/00056** | Proposed first floor infill extension. | The Cottage Canna Bugle St Austell Cornwall PL26 8RW.  
Case Officer: Myra Trust  
Standard Consultation Expiry Date: Thu 04 Feb 2021  
Determination Deadline: Wed 10 Mar 2021  
Comments at time of agenda: two
  - iii. Applications for consideration since the posting of this Agenda.

**20/187 Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

- a) To consider a response to the Highways Scheme consultation on the double yellow lines at St Julitta.
- b) To consider a response to the Highways Scheme consultation on the 40 mph speed limit around Lockengate and Bodwen.

**20/188 Assets – reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths
- d) Luxulyan Memorial Institute
- e) Village Toilets – See Item 20/183.C
- f) Other matters for report

**20/189 Parish Matters – reports**

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership
- c) Village Hall Committee
- d) Other matters for report

**20/190 Correspondence & Invitations (complete list in Clerk's Notes)**

**20/191 Business for the next meeting**

**20/192 Second PUBLIC SESSION for feedback from the public**

**20/193 Dates of next meetings.**

- a) To decide on a date for the Annual Parish Meeting (meeting of the electors) online via Zoom.
- b) Planning if needed will be called by the Chair and held ONLINE via Zoom.
- c) Ordinary Meeting 11 March 2021, 6.00 pm ONLINE via Zoom.

**SIGNED:**



**Mrs C Wilson**

**Clerk to Luxulyan Parish Council**

**5 February 2021**