

# LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ  
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## NOTICE

### **AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 11 JUNE 2020 AT 6.00 PM – ONLINE**

**MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.**

**THE MEETING WILL BE HELD ONLINE USING “ZOOM” SOFTWARE.**

If you wish to attend the online meeting you need **1)** an internet connection or telephone, and **2)** to email the Clerk for simple instructions and the meeting ID number, and **3)** if you wish to speak during the Public Session, please advise the Clerk in your email.

*This meeting will be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020*

#### **PUBLIC SESSION.**

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

#### **CLERK'S NOTES**

Are posted on the website with the agenda under *Meetings, Agendas & Minutes*.

## AGENDA

**MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:**

20/16 **Apologies for absence**

20/17 **Declarations of interest**

a) Declarations re agenda items.

b) Requests for dispensation.

20/18 **Public Session**

20/19 **Meetings and governance**

a) To approve and sign the minutes of the ordinary ONLINE meeting held via Zoom on 14 May 2020. The Chair's signature will be obtained by post.

20/20 **Finance**

a) To review Internal Auditor's Report and to determine plan of action as needed.

b) To review the accounting figures for the external audit (Section 2 of the Annual Governance and Accountability Return 2019-20): the year end figures, bank reconciliation, and a revised explanation of variances.

c) To answer and sign the Annual Governance Statements (Section 1 of the Annual Governance and Accountability Return 2019-20). The Chair's signature will be obtained by post.

- d) To approve and sign the Accounting Statements (Section 2 of the Annual Governance and Accountability Return 2019-20). The Chair's signature will be obtained by post.
- e) To approve the dates for the exercise of public rights as Wed, 1<sup>st</sup> July 2020 – 11<sup>th</sup> August 2020 inclusive.
- f) To review Budget Comparison, Cash Flow, and Bank Reconciliation to end of May 2020.
- g) To consider payment to CORMAC for the cleaning of the public conveniences at 50% while the toilets are closed, in view of the coronavirus.
- h) To authorise payments. (See Clerk's Notes)

#### 20/21 **Reports**

- a) Reports on actions
- b) Chair's report
- c) Crime & Prevention
- d) Luxulyan School has launched a Crowdfunder campaign to reach the final of the Calor Rural Community Fund to buy STEM (Science, Technology, Engineering and Maths) Curriculum equipment.
- e) Update on Leats and sluice gates after online 1<sup>st</sup> June meeting with Peter Marsh and others from Cornwall Council. A follow-up meeting with Peter March is scheduled for Thurs, 17<sup>th</sup> September 2020.
- f) Cornwall Councillor Saunders' report to the Parish

#### 20/22 **Considerations**

- a) To consider comments regarding temporary 12-month renewal of existing dog control Public Spaces Protection Orders which will expire in October 2020. Comments prior to 21 August 2020.

#### 20/23 **Planning**

- a) Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.
- b) StARR project update
- c) Applications for consultee comments.
  - i. **PA20/02942** | Application for a Certificate of Lawful Use in respect of an Existing use for part of workshop as residential dwelling (Class C3) | The Workshops Station Yard The Bridges Luxulyan PL30 5EF .  
Case Officer: Dean Mutton  
Standard Consultation Expiry Date: Thu 21 May 2020  
Determination Deadline: Tue 23 Jun 2020  
Comments at time of agenda: Zero
  - ii. **PA20/04012** | Change of use of ground floor workshop space to residential floor space, and associated works | Land At The Workshops Station Yard The Bridges Luxulyan PL30 3EF.  
Case Officer: Samuel Dunn  
Standard Consultation Expiry Date: Thu 18 Jun 2020  
Determination Deadline: Tue 21 Jul 2020  
Comments at time of agenda: Zero
  - iii. **PA20/02971** | Application for a Lawful Development Certificate for Existing Use for residential caravan site on family owned land. | 1 - 8 Conce Moor Conce Bugle St Austell Cornwall PL26 8RT  
Case Officer: Michelle Billing  
Standard Consultation Expiry Date: Fri 05 Jun 2020  
Determination Deadline: Mon 29 Jun 2020  
Comments at time of agenda: Zero

- iv. **PA20/03552** | To erect a Light Industrial (Use Class B1) and Retail Building (Use Class A1) | Annears Garage Tywardreath Highway Par Cornwall PL24 2RN.  
Case Officer: Rosilyn Baker  
Parish: Tywardreath And Par  
Standard Consultation Expiry Date: Mon 08 Jun 2020  
Determination Deadline: Thu 09 Jul 2020  
Comments at time of agenda: Two
- v. Applications for consideration since the posting of this Agenda.

**20/24 Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

**20/25 Assets – reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths
- d) Luxulyan Memorial Institute
- e) Village Toilets
  - i. South West Water reduced usage report.
  - ii. CALC surveyed providers of public toilets.
- f) Other matters for report

**20/26 Parish Matters – reports**

- a) Luxulyan Valley Partnership
- b) Luxulyan Parish Community Fund
- c) Other matters for report

**20/27 Correspondence & Invitations (complete list in Clerk's Notes)**

**20/28 Business for the next meeting**

**20/29 Second PUBLIC SESSION for feedback from the public**

**20/30 Dates of next meetings.**

- a) Planning if needed called by the Chair, ONLINE via *Zoom*.
- b) Ordinary Meeting 9 July 2020, 6.00 pm ONLINE via *Zoom*.

**SIGNED:**



***Mrs C Wilson***

***Clerk to Luxulyan Parish Council***

***5 June 2020***