

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
www.luxulyanpc.co.uk | 01208 831283 | 07543 427141 | clerk@luxulyanpc.co.uk

NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD THURSDAY 14 MAY 2020 AT 6.00 PM - ONLINE

MEMBERS OF THE PUBLIC ARE CORDIALLY INVITED TO ATTEND.

THE MEETING WILL BE HELD ONLINE USING "ZOOM" SOFTWARE.

If you wish to attend the online meeting you need **1)** an internet connection, and **2)** to email the Clerk for simple instructions and the meeting ID number, and **3)** if you wish to speak during the Public Session, please advise the Clerk in your email.

This meeting will be held in accordance with The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020

PUBLIC SESSION.

Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

AGENDA

MEMBERS OF LUXULYAN PARISH COUNCIL ARE HEREBY SUMMONED TO TRANSACT THE FOLLOWING BUSINESS:

Please note that, in accordance with Coronavirus legislation, the parish council will not hold an Annual Parish Council Meeting this May. The Chair and all councillors will remain appointed to their committees and other positions until the Annual Meeting 2021 when elections will again take place.

20/1 Apologies for absence

20/2 Declarations of interest

- a) Declarations re agenda items.
- b) Requests for dispensation.

20/3 Public Session

20/4 Meetings and governance

- a) To approve and sign the minutes of the ordinary ONLINE meeting held via Zoom on 16 April 2020. The Chair's signature will be obtained by post.
- b) To approve and sign the minutes of the extraordinary ONLINE meeting on 17 April 2020 held via Zoom. The Chair's signature will be obtained by post.
- c) To approve the Online Meeting Procedures.

20/5 Finance

- a) To review *Budget Comparison, Cash Flow, and Bank Reconciliation* to end of April.

b) To authorise payments. (See Clerk's Notes)

20/6 **Reports**

a) Reports on actions

- i. Grit bins
- ii. Leats meeting

b) Chair's report

c) Crime & Prevention

d) Cornwall Councillor Saunders' report to the Parish

20/7 **Considerations**

a) To review the closure of the cemetery to all except funerals.

b) To review whether to continue weekly inspections of the play equipment.

c) To consider whether the council should continue with the Cormac Contract for cleaning the toilets.

d) To consider a Garden Award.

e) To consider whether to continue the weed treatment of the pavements with the previous contractor.

f) To consider any action regarding dog mess in the village.

20/8 **Planning**

a) Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website.

b) StARR project update

c) Applications for consultee comments.

- i. **PA20/02942** | Application for a Certificate of Lawful Use in respect of an Existing use for part of workshop as residential dwelling (Class C3) | The Workshops Station Yard The Bridges Luxulyan PL30 5EF .

Case Officer: Dean Mutton

Standard Consultation Expiry Date: Thu 21 May 2020

Determination Deadline: Tue 23 Jun 2020

Comments at time of agenda: Zero

- ii. **PA20/03153** | Outline application with some matters reserved for the construction of 5 dwellings | Land Off Beswetherick Field Luxulyan

Case Officer: Michelle Billing

Standard Consultation Expiry Date: Thu 28 May 2020

Determination Deadline: Thu 04 Jun 2020

Comments at time of agenda: Two

- iii. Applications for consideration since the posting of this Agenda.

20/9 **Highways & Flooding**

To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at Parish Highways.

20/10 **Assets – reports and maintenance**

a) Playing Field. To receive the previous month's inspection reports.

b) Cemetery

c) Footpaths

d) Luxulyan Memorial Institute

e) Village Toilets

f) Other matters for report

20/11 Parish Matters – reports

- a) Luxulyan Valley Partnership
- b) Other matters for report

20/12 Correspondence & Invitations (complete list in Clerk's Notes)

20/13 Business for the next meeting

20/14 Second PUBLIC SESSION for feedback from the public

20/15 Dates of next meetings.

- a) Planning if needed, ONLINE via *Zoom*, date and time to be announced.
- b) Ordinary Meeting 11 June, 6.00 pm ONLINE via *Zoom*.

SIGNED:



Mrs C Wilson

Clerk to Luxulyan Parish Council

8 May 2020