

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON
THURSDAY 14 FEBRUARY 2019 AT LUXULYAN MEMORIAL INSTITUTE AT 6.00 PM

Members of the public are cordially invited to attend.

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

Members of Luxulyan Parish Council are hereby summoned to transact the following business:

AGENDA

18/164 **Apologies for absence**

18/165 **Declarations of interest**

a) Declarations re agenda items.

b) Requests for dispensation.

18/166 **Public Session**

18/167 **Reports on Actions**

18/168 **Meetings and governance**

a) To approve and sign the minutes of the ordinary meeting on 10 January 2019.

b) To approve and sign the minutes of the extra-ordinary meeting on 24 January 2019.

c) To appoint a member of the Audit Panel.

d) To appoint two councillors as members of the Planning Working Party.

e) To appoint two councillors as members of the Luxulyan Neighbourhood Plan Steering Group.

f) To review the up to date Complaints Procedure from CALC.

g) To review a new Risk Assessment for the parish council, including financial, administrative, and asset risk.

18/169 **Finance**

a) To review January 2019 *Payments against Budget, Cash Flow, and Bank Rec.*

b) To authorise payments. (See Clerk's Notes)

18/170 **Reports**

a) Chair's report

b) Crime & Prevention

c) Cllr Saunders' report to the Parish

d) Neighbourhood Plan steering group report

e) Skate Park Fundraising Group

18/171 **Considerations**

a) To consider the Police Office in St Blazey.

b) To consider hi-viz tabards for the parish council for when they work in the community in their role as councillors.

c) To consider replacement of the bin next to the village bus stop with a large Maelor Trafflex 180 litre bin (cost £199) and use the current bin in the graveyard for wreaths.

d) To consider new padlocks for the sand and sandbag bins at the Institute.

e) To consider a CONSULTATION about Hackney Carriages.

18/172 **Planning**

- a) Planning issues and correspondence. Planning decisions are reported in *Clerk's Notes* and on the website.
- i) A short discussion on the parish council's engagement with planning pre-applications.
- b) Applications for consultee comments.
 - i) **PA18/11404** | Proposed construction of steel framed building for use as hobby/workshops including change of use where domestic curtilage is extended | Little Oaks Carne Cross St Blazey PL24 2SX.
Case Officer: Ellie Jolliffe
Standard Consultation Expiry Date: Wed 13 Feb 2019
Determination Deadline: Wed 20 Mar 2019
Consultee Comments at time of agenda: zero
 - ii) **PA19/00098** | Part demolition and conversion of the former Bodmin Radio Station to form a workshop and offices for the storage, repair, maintenance and distribution of plant and tool hire equipment (B1/B8/sui generis use), along with associated parking, provision of hardstanding, and landscaping | Bodmin Radio Station Lanivet Bodmin PL30 5HY.
Case Officer: Stephen Kirby
Standard Consultation Expiry Date: Mon 25 Feb 2019
Determination Deadline: Tue 30 Apr 2019
Consultee Comments at time of agenda: 1
 - iii) Applications for consideration since the posting of this Agenda.

18/173 **Highways & Flooding.** To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at *Parish Highways*.

- a) To consider clear signage at St Cyriac for the industrial estate
- b) To consider the road at Penmount Grange.
- c) To consider the leats and their maintenance.

18/174 **Assets - reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths.
 - i. To report on the Saint's Way boardwalk planned works
 - ii. To consider whether there are undesignated footpaths which should become public rights of way.
- d) Luxulyan Memorial Institute
- e) Village Toilets
- f) Other matters for report

18/175 **Parish Matters - reports**

- a) Application No. 2960. - progress report on application for Common Land
- b) Luxulyan Parish Community Fund.
- c) Luxulyan Valley Partnership
- d) Street Sweeping
- e) Village Hall Committee
- f) Other matters for report

18/176 **Correspondence & Invitations** (complete list in Clerk's Notes)

18/177 **Business for the next meeting.** To consider whether the current polling places in Luxulyan Parish are adequate.

18/178 **Dates of next meetings.**

- a) 4 Mar 19, 7.30pm, AGM Friends of Luxulyan Valley, Village Hall
- b) 14 Mar 19, 6.00pm, Ordinary Meeting, Luxulyan Memorial Institute.