

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ  
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## NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON  
THURSDAY 9 AUGUST 2018 AT LUXULYAN MEMORIAL INSTITUTE AT 6.00 PM

**Members of the public are cordially invited to attend.**

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

**Members of Luxulyan Parish Council are hereby summoned to transact the following business:**

## AGENDA

- 18/65 **Apologies for absence**
- 18/66 **Declarations of interest**
  - a) Declarations re agenda items.
  - b) Requests for dispensation.
- 18/67 **Public Session**
- 18/68 **Reports on Actions**
- 18/69 **Meetings and governance**
  - a) To approve and sign the minutes of the ordinary meeting on 12 July 2018.
  - b) To approve and sign the minutes of the extra-ordinary meeting on 26 July 2018.
  - c) To consider the revised Complaints Procedure including revisions suggested at the last ordinary meeting.
  - d) To consider appointing a CALC representative.
  - e) To consider appointing a member for the Staffing Committee.
- 18/70 **Finance**
  - a) To review July 2018 *Payments against Budget, Cash Flow, and Bank Rec.*
  - b) To authorise payments. (See Clerk's Notes)
  - c) To authorise Hudson Accounting, the council's internal auditor for 2017-18, as the internal auditor for this financial year.
- 18/71 **Reports**
  - a) Chair's report
  - b) Crime & Prevention
  - c) Cllr Saunders' report to the Parish
  - d) Report from the Planning Working Party
  - e) Neighbourhood Plan steering group report
  - f) Skate Park Working Party
  - g) Preliminary Report about the Bodwen Solar Park Fund Questionnaire sent to all households.
- 18/72 **Considerations**
  - a) To consider purchasing a new larger Parish Council notice board for the King's Arms, to replace the small wooden one at the front.
  - b) To consider revisions of the nomination procedure for Citizen of the Year.
  - c) To consider receiving nominations for the Citizen of the Year 2018.
  - d) CONSULTATION: Gambling Act 2005 – draft revised Statement of Principles
- 18/73 **Planning**
  - a) Planning correspondence.

- i. **PA18/01816/PREAPP** | Pre-application advice for conversion of former stable building to holiday let | Breney Barn Lower Gurtla Luxulyan Bodmin PL30 5DU  
Case Officer Hilary Gooch  
Statutory Expiry Date Fri 17 Aug 2018  
Determination Deadline Fri 24 Aug 2018
  - b) To report on planning decisions of special interest. (A complete report is in Clerk's Notes and *Parish Planning* on the website.)
  - c) Applications for consultee comments.
    - i) **PA18/04635** | Proposed dormer extension to existing dwelling and continued use of ancillary residential annexe as holiday letting accommodation | Holly Lodge Bodiggo Luxulyan PL30 5DR.  
Case Officer: John Rudge  
Standard Consultation Expiry Date: Mon 23 Jul 2018  
Determination Deadline: Mon 27 Aug 2018  
Consultee Comments at time of agenda: 0
    - ii) Applications for consideration since the posting of this Agenda.
- 18/74 **Highways & Flooding.** To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at *Parish Highways*.
- 18/75 **Assets – reports and maintenance**
- a) Playing Field. To receive the previous month's inspection reports.
  - b) Cemetery
  - c) Footpaths
  - d) Luxulyan Memorial Institute
  - e) Village Toilets
  - f) Other matters for report
- 18/76 **Parish Matters – reports**
- a) Community Networks: St Blazey; China Clay
  - b) Luxulyan CLT
  - c) Luxulyan Parish Community Fund.
  - d) Luxulyan Valley Partnership
  - e) Village Hall Committee
  - f) Other matters for report
- 18/77 **Correspondence & Invitations** (complete list in Clerk's Notes)
- 18/78 **Business for the next meeting**
- 18/79 **Dates of next meetings.** Planning if needed 23 August 2018, 6.00 pm and the Ordinary Meeting 13 September 2018, 6.00pm Luxulyan Memorial Institute.

**Mrs C Wilson**  
**Clerk to Luxulyan Parish Council**  
**3 August 2018**