



Guidelines for engagement with Town and Parish Councils

These guidelines have been produced after reviewing the consultation undertaken with town and parish councils in June 2015 and Sector Inspectors in September 2015.

We hope by providing these guidelines we are establishing an agreed level of engagement which is beneficial to both.

Sector Inspectors, neighbourhood teams and council representatives will each receive the guidelines to ensure everyone is aware of what level of engagement is expected.

The guidance below details the minimum engagement councils across Cornwall and Isles of Scilly can expect with Devon and Cornwall Police.

A local policing team may decide to increase the level of engagement with a council if they feel it is necessary, and in line with delivering our Force Mission.

Engagement:

- Smaller councils - a member of the neighbourhood policing team will attend an AGM or a similar meeting each year.
- Larger councils - a member of the neighbourhood policing team will attend a council meeting twice a year, and ideally these will be spaced evenly throughout the year.
- A council may ask for a member of the neighbourhood policing team to attend an additional meeting(s) outside the parameters if there is a particular issue in the council's area.

Police Liaison Groups:

- Each sector will create a Police Liaison Group and hold regular meetings.
- Councils will nominate a representative for the group who will attend the meeting and be the point of contact with Devon and Cornwall Police. The police representative will be the Sector Inspector or their deputy. Senior

Officers can attend on invite, especially if issues to be discussed affect the whole force area.

- Each sector will determine the frequency and location of meetings, But suggest it is every 6 weeks or similar.
- These meetings will be used to communicate and consult on organisational change or officer/ staff movements which directly impact the councils.

Access to information:

- Each council will be provided with an information sheet detailing where they can find information about their local area including crime statistics.
- This information will also be made on the local policing section of the Devon and Cornwall Police website.
- The local policing team will not provide a report prior to each and every council meeting. Councils are encouraged to use this information sheet to find out information about their area for their council meeting.
- Information may be provided for a meeting if there is a specific need or issue, but this will be decided between the Sector Inspector and the council.

LPA Commander Newsletter

- Councils will receive a bi-annual newsletter from the LPA Commander. Councils can choose whether to receive this via email or in a printed format.