

DRAFT Minutes of the ANNUAL
LUXULYAN PARISH MEETING

Luxulyan Memorial Institute
6.00 pm, Thursday, 18th May 2017

Chaired by: Parish Council Chairman, George Haywood

Present: 9 electors of the parish, Ward Member Sally-Anne Saunders and one member of the public.

Apologies: B Rowe and PCSO Jamie Ward.

- 1) The Minutes from the previous Parish Meeting of 11 May regarding the security system at Bodwen Solar Park were not ready; however, the clerk read out the report sent to the case officer which reflected the discussion and agreements at the 11 May meeting regarding the planning application PA17/03667.
- 2) **Chairman's Report.** The Chairman of the Parish Council read his report (attached).
- 3) **Reports from organisations in the Parish.** Reports were read out at the meeting and they some are attached. The powerpoint presentations are too large to attach.:
 - a) Footpaths Committee. Roger Smith presented the report on behalf of Roger James, chairman. He gave a powerpoint presentation and highlights include:
 - The new trajectory for Footpath 14 through Beswetherick Fields has still not been formalised and marked out by the developer.
 - The Saint's Way is problematic, but it is maintained by Cornwall Council and not the Parish Council.
 - Footpath 6 (Bodwen to Higher Menadue) and Footpath 10 (Outer Savath to the boundary of Roche Parish) are having major work done to allow access.
 - b) Luxulyan Living Churchyard Group. Roger Smith gave a very informative powerpoint presentation.
 - c) Cornwall Archaeological Society – Luxulyan Area. Roger Smith gave a very informative powerpoint presentation.
 - d) Luxulyan Memorial Institute. Nick Legard presented the report (attached).
- 4) **Electors' participation.** Mr I Philips and Mrs M Dunkley reported on the progress at Gunwen Chapel. This report informed the discussions and decision about the defibrillator at the ordinary meeting later.
- 5) **Date of the next Annual Parish Meeting.** Thursday 10th May 2018.

The meeting ended at 6.25 pm.

2 electors left the meeting. A short intermission was held with tea and coffee served. After the intermission the Annual Meeting of the Parish Council began.

Mrs C Wilson, Clerk to Luxulyan Parish Council

25 June 2017

Chairman's Report 2016/17

First of all I would like to thank my fellow councillors and the Parish Clerk for their support, dedication, enthusiasm and efforts through the past year. During the year, one elected Councillor resigned. This is an election year and three existing Councillors have not stood for re-election, two Parishioners have stood for election and, with an uncontested election, there are now seven elected Councillors and three vacancies to be filled with co-opted members.

In the twelve month period since May 2016 there have been 12 regular Parish Council meetings, numerous sub-committee meetings as and when required, several Bodwen Solar site visits, and I would like to take this opportunity to thank Councillor Smith for all his involvement in liaising between the residents and the developers; and one site visit regarding the siting of a telecommunications mast. I would also like to thank Councillors Linfoot and Cottrill for all their efforts to resolve the issues regarding the Village toilet facilities.

During this twelve month period, our Ward Councillor, Simon Rix, attended two Meetings, and did not submit any written reports. There has been a Police representative in attendance one time and written reports have been submitted nine times. PCSO Jamie Ward has started a Weekly Surgery in the Institute every Wednesday morning. Councillor Linfoot is the nominated representative on the Police Liaison Group and has attended all the meetings on behalf of the Parish Council.

The Parish Council website has had an average of 151 users each month between May-Sept 2016, and there is no reason to think this has changed. The website is under constant development with, as well as local information, useful links and general information. Agendas and Minutes are posted, as are Council Policies and Accounts. Neighbourhood Plan documentation is also now being included on the website.

28 Planning Applications have come before the Council, five are still awaiting a decision and the rest have been decided. In all of those decisions, Cornwall Council were in agreement with our recommendations.

The Village play area equipment has had maintenance as and when required and the litter bin has been positioned in the Village play area, some people actually use it instead of just throwing their litter on the ground but, unfortunately, not everyone.

The Defibrillator has been installed on the outside of the Luxulyan Memorial Institute and training has been completed by approximately 8 people. Consideration is now being given to the installation of a second defibrillator in the Parish but the siting has yet to be decided.

The regular Litter Pick was a great success and my thanks go to all the Councillors and Parishioners who turned out, irrespective of the weather, to give up their time for the benefit of the appearance of our Village. This has also encouraged other Parishioners to get involved in tidying the village and hopefully this will continue.

We continue to provide financial support to Granite Towers and have given £560 in other grants. The formal Grant Awarding Policy has been ratified and is now available on the website.

Budget versus Payments for 2016/17 year has been managed satisfactorily and the budget for 2017/18 has been set and once again we are pleased to report no increase to the precept.

Following the setting up of the Neighbourhood Plan Steering Group and its initial meetings, an Open Day was held on the 9th of July with 35 members of the Parish attending. On the 4th August 2016. Luxulyan Parish was designated a Neighbourhood Area with the authority to develop a Neighbourhood Plan and the Steering Group has been meeting regularly and is making steady progress.

With more powers constantly being devolved from Cornwall Council, Parish Council involvement has been, and will continue to be challenging. Once again my thanks go to all my fellow Councillors and our clerk Christine, for the amount of time and effort they commit to the Council, and without whom the task of being Chairman would certainly be that much harder. My thanks also to our Vice Chair, Michaela Linfoot, for her invaluable support over the year.

Best wishes to you all for the coming year.

LUXULYAN MEMORIAL INSTITUTE ANNUAL REPORT FOR YEAR ENDED 5TH APRIL 2017

It has been a good year with groups and individuals booking the meeting room for a variety of uses ranging from a Craft group to a christening party as well as the regular users such as the Parish Council. The space and facilities suits smaller groups but it is hoped that some groups will continue to grow and move on to use the Village Hall.

The use of the snooker room has increased with several new members including a couple of younger ones. The table was recovered during the summer. Membership has been held at a modest £10 and everybody is welcome.

The Feed in Tariffs from the PV panels has continued to be a big help and covers the heating bills.

The Seed, plant & produce swaps were held each month from March to October but due to demand from regular attendees of those events a coffee morning was continued through the winter. It is though important to stress that people do not have to have something to swap. People can also buy plants seeds and produce at modest prices

The meeting room has had a new ceiling and updated lights. We intend to install a fan in the kitchen area shortly and improve the snooker room decor to also fix a damp problem. This is planned for later this summer and is subject to raising sufficient funds from grants.