

**LUXULYAN PARISH COUNCIL**

**DRAFT** Minutes of the Ordinary Meeting at the Luxulyan Memorial Institute, 6.00 pm,

**THURSDAY 14 DECEMBER 2017**

**PRESENT:**

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston, Cllr Cath Grey, Cllr Margaret Higman, Cllr Sarah Kemp, Cllr Francis Payne, Cllr Sue Perry arrived at the beginning of the public session, Cllr Justine Rowe, Cllr Bert Rowe.

**ALSO PRESENT:**

Clerk to the Parish, Mrs Christine Wilson, Ward Member Cllr Sally-Anne Saunders, and 4 Members of the Public.

**ABSENT: None.**

Abbreviations: Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Footpath (FP), Local Maintenance Partnership (LMP), Community Land Trust (CLT), Friends of Luxulyan Valley (FOLV), Luxulyan Neighbourhood Plan (LNP). \*\*\* indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

*The meeting began at 6.00 PM and the Chairman welcomed all.*

**17/173 Apologies**

No apologies.

**17/174 Declarations of interest or requests for dispensation.**

None.

**17/175 Public Session**

**A** Two members of the Luxulyan Neighbourhood Plan Steering Group came to report on the outcome of the parish questionnaire. The turnout was 27.1%, which is considered quite healthy. The 19-page document about the results and its summary will both go onto the website.

**ACTION: Clerk**

Some main points from the parish questionnaire:

Granite boulders are considered a desirable feature and planning permission must ensure they are preserved.

The rural nature of the parish should be preserved.

Housing development should keep within the existing settlement areas. Development should be mitigated by affordable housing suitable for young and elderly residents. Housing developments should be small, perhaps in blocks of 10. The best housing site is considered to be north of the village.

The LNP's meeting with a CC lead officer for Affordable Housing was very helpful. He explained that there is an identified need in future for 37 more affordable houses in the parish; that is, for people with a 'local connection'. However, the immediate need is only for 10 affordable homes.

It should be noted that the school is not yet full. It could accept 15-20 more pupils, though extra staff would of course be necessary.

Most responses mentioned transport problems. However, because this is not really an issue for the LNP, they would like the parish council to take note and consider methods of regulating the speed, the size, the volume, and the signage of traffic in the parish.

Though the steering committee agree that the Neighbourhood Development Plan should have a 'light touch', it still needs to be useful to planners with concrete guidelines and identifiable targets.

They have hired a local planning expert to write the document, which after formal consultation and a parish referendum could be completed as early as the second quarter of next year.

- B The LNP had offered a £20 shopping voucher to be drawn from the name of those that completed and returned the Neighbourhood Plan questionnaire. The Chair of the Parish Council was asked to choose the winning name — and the £20 shopping voucher went to a parishioner from St Sulien. Congratulations to the lucky winner!

*The two members of the LNP left the meeting.*

*The Correspondence was brought forward to this point in the meeting by the Chair because some items needed discussion. See 17/193 for those items.*

17/176 Review of action points and further action if required.

- A Ref.17/151g. Review of Clerk's job description and pay scale by CALC. It was **RESOLVED** (proposed FP, 2<sup>nd</sup> SK) that CG, ML and SP would complete a short survey regarding the clerk's work and the KB would be the main contact.

**ACTION: Clerk, CG, ML, SP, KB**

- B Ref 17/26 Village Signs from funds raised at the Village Shop. CG said she is waiting for Highways to give her a final cost for the installation of the village sign on the road coming from Rosemelling. She is considering raising money for other signs. Some of the money has been spent cutting the grass verge near the school and keeping it looking tidy. It was explained that this project and other money raised in the Village Shop is a private initiative by the Village Shop with the community. CG asked the Parish Council to consider purchasing a new sign and posts for installation down by Gatty's bridge.

- C Ref 17/151e. Boundary Commission Review of Cornwall Council division boundaries. At its last meeting the parish council requested the opinion of the Neighbourhood Plan Steering Group on this topic. SP reported that the LNP questionnaire did not inform the LNP about CC division boundary issues; however, the LNP considered the issues and agreed with the parish council's preliminary ideas regarding its strong ties to the west and the importance of the Luxulyan Valley connection with Lanlivery to the east.

It is important to note that wherever the CC division boundaries lie, CC division boundaries do not affect the civic boundaries of Luxulyan Parish. The Parish boundaries will not change.

It was again noted that the Boundary Commission's first priority will be to attain the correct number of electors in each division (5,163 electors). Community connections are important, but are a secondary consideration.

CC Cllr Saunders informed us that Luxulyan's Community Network Panel (St Blazey, Fowey & Lostwithiel Community Network Panel) would soon be writing to Luxulyan to consult about the Panel's ideas.

After discussion it was **RESOLVED** (proposed SP, 2<sup>nd</sup> ML) that Luxulyan's first choice is that the parish should be split between its polling districts. The north polling district (ELN2, predicted 2023 electorate - 359) should join the division with Treverbyn to the west. The southern polling district that includes Luxulyan Valley (ELN1, predicted 2023 electorate - 805) should be in the CC division to the east with Lanlivery. In recent years, parish councillors have attended both Luxulyan's own Community Network (with affiliations to the east) and the China Clay network (with affiliations to the west) because Luxulyan has similar issues and problems with the communities in both areas. The parish council feels that this divisional split will better represent the variety of

occupations, ethnicities, educational ties and future aspirations of the Luxulyan residents.

Though the parish would have two CC division members, this could work very well, in that both members would be working together for the betterment of the parish. CC Cllr Saunders did say that 2 district councillors currently work very well in Treverbyn, though it would depend a bit on the personalities of the division members.

The clerk will write to the Boundary Commission, Luxulyan's Community Network, and Cornwall Council. Cornwall Council is looking at the boundaries in Cornwall as a whole, and should consider Luxulyan's request, and CC could also advise how Luxulyan's request might affect divisional boundaries further afield, as changes in any one division can have a domino effect, forcing Luxulyan to consider other possibilities. It is best to know sooner, when Luxulyan may have some say in any adjustments.

**ACTION: Clerk**

D Ref 17/88g Shed next to Toilets. The clerk will request 3 quotes for the renewal of the roof.

**ACTION: Clerk**

E Ref 17/108b and 17/141b Working Party about Highways issues. It was **AGREED** that JR would lead the working party that includes MH, CG, ML, BR and CC Cllr Saunders.

**ACTION: JR**

F Ref 17/129g **RESOLUTION RETRACTED** to maintain the Green Folders (with Council policies) only for those that request minutes by post. The Clerk will maintain the folders of policies in hard copy for all councillors.

**ACTION: Clerk**

G Ref 17/143g Mud and collapsing hedges at Treskilling. The clerk has written to the farmer about the mud and the large farm vehicles that are severely damaging the hedges; however, the problem persists. CG will chase this up.

**ACTION: CG**

H Other previous items may be discussed under the topics below.

## 17/177 Meetings and governance

A It was **RESOLVED** to make the following three changes to the draft minutes of 9 November:

17/148 Declarations of interest. "CG ... would remain in the chamber, ~~but would not speak.~~" (proposed CG, 2<sup>nd</sup> FP)

Page 2, third paragraph, last word. "Community"

Page 3, second complete paragraph reads, "FP read from the Pre-application Protocol Agreement and said that if Mr DH does return to the Parish Council for more consultation, the Council expects him, following the Agreement, to share the guidance given his company by the Planning Authority before meeting with the public again in Luxulyan:-" with the addition ", and Mr DH agreed to this."

B With the above changes initialled on the hard copy by the Clerk and Chair, the council **RESOLVED** that the minutes of the meeting held on 9<sup>th</sup> November 2017 were a true and correct record (proposed ML, 2<sup>nd</sup> FP) and they were duly signed.

C Contingency Protocol for clerk's absence. It was **RESOLVED** to agree to the terms of the reciprocal contingency plan in case of a temporary absence of the clerk. The clerk of Lanivet and Roche parishes and the clerk of Luxulyan could cover for each other.

**ACTION: Clerk**

D It was **RESOLVED** to add to the Correspondence Policy: "When a letter is received by post, the clerk will always respond with a reply or at least an acknowledgement,

whichever is appropriate.” (proposed ML, 2<sup>nd</sup> FP)

**ACTION: Clerk**

E Standing Order 3(h) was **RATIFIED** (proposed SK, 2<sup>nd</sup> CG) which reads: “The council must receive a letter or email from a candidate for co-option to the council, which explains his or her reasons for wanting to join the council. It need not be lengthy.”

**ACTION: Clerk**

F Code of Conduct. After a thorough discussion in which the pros, cons and procedural implications were addressed, and following advice from the Monitoring Officer of CC, it was unanimously **RESOLVED** (proposed SP, 2<sup>nd</sup> KB) that sections 3.5 and 3.5a of Luxulyan’s Code of Conduct should use the wording of Cornwall’s model Code (as below). Following in from this, Standing Orders on this subject will be reviewed at the next meeting and the clerk will forward dispensation forms to all councillors.

**ACTION: Clerk**

**3.5** If you are present at a meeting and you are aware that you have a non-registerable interest or a disclosable pecuniary interest in any matter being considered or to be considered at the meeting you must disclose that interest to the meeting if that interest is not already entered in the register and, unless you have the benefit of a current and relevant dispensation in relation to that matter, you must:

(i) not participate, or participate further, in any discussions of the matter at the meeting;

(ii) not participate in any vote, or further vote, taken on the matter at the meeting; and

(iii) remove yourself from the room while any discussion or vote takes place on the matter, to the extent that you are required to absent yourself in accordance with the Council’s standing orders or other relevant procedural rules.

**3.5A** Where a Member has a non-registerable interest in a matter to which paragraph 3.5 relates that does not benefit from a valid dispensation and that interest arises only from the Member’s participation in or membership of a body whose objects or purposes are charitable, philanthropic or otherwise for the benefit of the community or a section of the community the Member may, with the permission of the Chairman of the meeting or until such time as the Chairman directs the Member to stop, address the meeting to provide such information as they reasonably consider might inform the debate and decision to be made before complying with paragraphs 3.5(i), (ii) and (iii).

G After consideration of the legislation was **AGREED** that the September minutes would return to the website. It was **RESOLVED** to add all signed and scanned minutes onto the website starting with the most recent (proposed SK, 2<sup>nd</sup> CG).

**ACTION: Clerk**

## 17/178 Finance

A Clerk’s reports *Payments against Budget, Cash Flow, and Bank Rec* were **APPROVED** (proposed KB, 2<sup>nd</sup> SP) and no questions were raised.

B The split of training costs between Luxulyan and St Ewe parish councils returned to the agenda because St Ewe did not accept the 60/40 split. The argument raised was that, adding both parishes’ budgets together as a fair representation of the clerk’s workload, St Ewe is one quarter of that total. When considering the number of electors, the same applies. When considering the asset register of both parishes, St Ewe has only a small fraction of assets. Advice was sought from Cornwall Assoc. of Local Councils and the Society of Local Council Clerks. Neither was able to give a universally accepted ‘formula’ for splitting costs. It was **RESOLVED** that the 75/25 split would remain in place (proposed ML, 2<sup>nd</sup> KB).

C BUDGET. The council **RESOLVED** (proposed CG, 2<sup>nd</sup> SK) a budget of £22,106 for the next fiscal year 2018-19 which is a rise of £468 or 2%.

D PRECEPT. The council **RESOLVED** (proposed CG, 2<sup>nd</sup> SP) a precept of £19,647.00 for the next fiscal year 2018-19. The parish's income in the next year is expected to be lower than in 2017-18 and this equates to a rise in the precept of £714 or 3.8%, Nonetheless, when looking at Cornwall Council's projected taxbase for Luxulyan, the residents' Band D annual payment per household will decrease slightly from £40.12 to £39.91.

E The council **AUTHORISED** payments for December totalling £4,730.36 (proposed FP, 2<sup>nd</sup> SP). The last column is recoverable VAT.

Mrs C Wilson *1808	14 Dec 17	Clerk's salary and expenses	faster	£	681.48		
XLN Business Services	12 Dec 17	LNP Broadband Dec17	DD	£	20.34		
Andy Inglefield	9 Nov 17	Playground inspections - Nov 17, 3 wks	faster	£	34.50		
Granite Towers	14 Dec 17	Grant for Granite Towers	faster	£	200.00		
Lux Memorial Institute	14 Dec 17	Room Hire, Parish Council	faster	£	162.50		
Lux Memorial Institute	14 Dec 17	Room Hire, Lux Neighbourhood Plan	faster	£	82.50		
Cllr J Rowe	14 Dec 17	Institute X-mas tree & lights	faster	£	49.99		
Cornwall Council	14 Dec 17	Election May17 recharges	faster	£	234.62		
SLCC	14 Dec 17	Soc Local Council Clerks Membership	faster	£	147.00		
Davey & Gilbert	14 Dec 17	Defibrillator installation Gunwen	faster	£	230.93		38.49
Bricknells	14 Dec 17	Box of paper	faster	£	20.00		3.34
Cormac Cleaning	14 Dec 17	Pub.Con., cleaning Jun-Aug/Oct + credits	faster	£	964.04		160.67
Jim Cleare	14 Dec 17	Granite Towers postage, Dec17-Jan18	faster	£	58.56		
A&A, Inv767	14 Dec 17	Cemetery & Playing Field	faster	£	532.50		
A&A, Inv765-66	14 Dec 17	Footpaths	faster	£	1,036.40		
A&A, Inv777 partial	14 Dec 17	Play Equip maintenance	faster	£	275.00	December	
						4,730.36	

F It was **RESOLVED** to give the clerk 5 more hours this month to complete December's tasks as she explained that her hours were running short (proposed ML, 2<sup>nd</sup> KB).

#### 17/179 Crime & Prevention. PCSO report

The PCSO Report for November 2017 was **NOTED**. INCIDENTS RECORDED: 15. CRIMES RECORDED: 1 Public order; 1 Road Traffic; 1 Criminal Damage.

#### 17/180 Cllr Saunders' report to the Parish

- The main points are recorded here:
- Firstly, my sincere apologies for missing the last Parish Council meeting in November.
- Tasha Davis our Network Officer will be in touch through the Clerk to request that Luxulyan Parish Council indicate what its 3 top priorities are. We are trying to gage where we might have commonality across the wards within the Area Network so that we can start to consider ways in which we can work together in order to resolve issues that we might otherwise struggle with alone.
- Cornwall Council, wishing to submit a plan of their own to the Electoral Commission have requested that Parishes feedback their thoughts and feelings regards their preferences as to where the new boundaries may fall. The network wants to submit some ideas of their own, and the Network Officer, Tasha Davis has drafted something based on our discussions which she will be sending through to the Clerks for all Parish Councils in the Network Area to feed back on.
- Luxulyan Parish Round Up with The Chair. Michaela and I have resolved to try and do a couple of these per month, schedules permitting. We have done a couple now and not only am I becoming far more familiar with its geography, but it is really helping me to increase my knowledge and understanding of Luxulyan Parish and the particular challenges its communities face.
- Casework. 1) Flooding and potholes on Road to Helman Tor from Bodwen. 2) Flooding on road ex Luxulyan to Lanlivery (Greadow Farm). 3) Unauthorised Auto traders at A30 Innis Downs Roundabout. 4) Large hole on road between Luxulyan & Lanlivery.

5) Road down to Station – Hedge cutting and clearing of verges to unblock and uncover drains. Clear leat of silt. 6) Pot hole – Carne Cross.

- Fly Tipping at Valley Car Park. Pleased to say Biffa were very responsive and this unsightly mess was cleared up within 24hrs of reporting
- Ongoing Enforcement Issues (Monitoring). EN17/01520 – Unauthorised development on land South of Bowling Green. EN17/01666 – Unauthorised development at Minorca Lane.

17/181 Goal Posts in the playing field.

It was **RESOLVED** to purchase full size goal posts 24' x 8' at a cost of £829 plus delivery and VAT (proposed KB, 2<sup>nd</sup> JR). The installation will be supervised by KB.

**ACTION: Clerk, KB**

17/182 Grass cutting throughout the winter

It was **RESOLVED** to request grass cutting from A&A throughout the winter, as and when necessary, especially since the youth football practices there (proposed CG, 2<sup>nd</sup> KB).

17/183 Granite Towers

It was **RESOLVED** to grant the Granite Towers magazine £200 toward the running costs of the magazine (proposed SK, 2<sup>nd</sup> CG).

17/184 St Cyriac traffic calming proposals

This item was **DEFERRED** in order to look into further measures.

17/185 Skate Park update

A letter from the previous clerk was read out which explained that the Parish Council had investigated the possibility of a Skate Park and had rejected the idea. He also attached the results from the Luxulyan Community Engagement Day in July 2011. It was pointed out that the Council may change its mind and new decision may be made. The clerk reported that upon enquiry with the insurance company, there would be a rise of £225 in public liability per year with a Skate Park and damage/loss insurance would be separate. The council was pleased to have had no complaints recently regarding any skate board equipment left on the basketball court. Regarding the use of the funds from Bodwen Solar Park, this will be discussed at the Parish Meeting in February, details to follow. CG will send the quotes for skate ramps, reported at the last meeting, to the clerk by email.

**ACTION: CG**

17/186 Presentation of the Good Citizen Award

It was agreed to have the plaque engraved by the clerk, as she has done in the past. It was **RESOLVED** to present the awards at the Parish Meeting in February, details to follow (proposed CG, 2<sup>nd</sup> SK).

**ACTION: Clerk**

*JR left the meeting because of early work commitments.*

17/187 A larger waste bin for the village bus stop

Before the purchase of a large bin is considered, the council asked the clerk to enquire with Cornwall Council how often are the bins emptied and which ones.

**ACTION: Clerk**

## 17/188 Facebook Page for LPC

After some discussion, this item was **DEFERRED**. It was pointed out that a councillor is very welcome to start their own Facebook page as a parish councillor, but this must be clearly separate from a personal page. Councillors will investigate some parish councils that have good examples of the use of social media.

**ACTION: Councillors**

*SK left the meeting because of early work commitments.*

## 17/189 Planning

A Correspondence. A response to the consultation, Cornwall Statement of Community Involvement for Planning, was **DEFERRED**. In addition to all councillors familiarising themselves with the document, FP and SP will look at it in more detail and bring suggestions to the next meeting.

**ACTION: Councillors, SP, FP**

B Review of Planning and Pre-planning Protocols. LPC did not engage in a full review; however, FP advised that the CC planning training that he had just attended made it clear that the parish council's involvement at the pre-planning stage could be very important, especially as there will be less manpower in the planning offices with staff and budget cuts. However, in practice, a parish council is only able to get involved if and when the applicant seeks to engage with the parish council.

C Enforcements – reports on progress (others may be listed in *Clerk's Notes*)

- i. **EN17/02310** Received Date Tue 28 Nov 2017. Status: Course of Action Agreed. Decision Reason: Further investigations ongoing. Alleged works not been carried out in accordance with approved plans PA13/06904 - holiday unit built higher than approved, changes in roof design, change in access/driveway - Rock Mill Prideaux St Blazey Par Cornwall PL24 2SS.  
LPC discussed concerns about its height and size and noted a number of residents who have similar concerns about the possible encroachment and impact of this development on a World Heritage Site.

D Planning decisions (also reported in *Clerk's Notes* and on the website).

- i. **PA16/09846**. Status: APPROVED WITH CONDITIONS. Siting of two mobile homes, two touring caravans (for nomadic use) and construction of one utility dayroom for use by extended family - Apondarose Minorca Lane Bugle St Austell Cornwall PL26 8QN.  
LPC requested that this application go to planning committee; however, Ward Member Saunders wrote and explained her reasons for not taking this to committee and LPC accepted her pragmatic approach in this case.

E Applications for consultee comments.

- i. **PA17/10585** | Variation of condition 11 (25 year operational life) of decision APP/D0840/A/14/2217727 (PA13/03710) to allow for an additional five years of electricity generation | Land South Of A391 Near Bodwen Access To Higher Menadew Bugle PL26 8RP  
After a review of the consultation with the applicant which took place at the LPC 12 October meeting, the council **RESOLVED** the following consultee comments (proposed FP; 2<sup>nd</sup> ML):  
\*\*\* Luxulyan Parish Council SUPPORTS the application. The production of energy for a further 5 years without further material investment will be beneficial for all.

ii. Applications for consideration since the posting of the Agenda: **PA17/08193** | Change of use of land to 4 no. gypsy/traveller pitches with associated works including 4 no. mobile homes, 4 no. touring caravans, 4 no. day rooms and 4 no. cesspits and hardstanding | Land at PL26 8QW. Standard Consultation Expiry Date: Wed 03 Jan 2018. Determination Deadline: Thu 01 Feb 2018.  
LPC believes this to be retrospective planning permission. The case officer has given LPC an extension until after the council's January meeting for consultee comments, so this item was **DEFERRED**.

17/190 Highways & Flooding

A Ward Member Saunders is in conversation with CC Highways about the water and silt on the road near Gatty's Bridge.

*SP left the meeting because of the late hour.*

17/191 Assets – reports and maintenance

A Damaged old Victorian drain beside the cemetery car park. FP has taken photos of the damage caused by heavy farm machinery. ML believes that Highways has always been in charge of that culvert. The clerk will write to Highways about the problem and send the photos.  
**ACTION: Clerk**

B Cemetery. FP will monitor the moss on the path in the cemetery.  
**ACTION: FP**

C Footpaths.

i. Luxulyan FP10 & Roche FP4 - Criggan Moor. Cormac has done wonderful work and reopened these footpaths last month, with sections of non-slip boardwalk and bridges, permitting safe public access across Criggan Moor for the first time in a generation. Roger Smith has written an excellent report which explains that "It passes through an ecologically rich zone, the Mid Cornwall Moors SSSI that supports 'a diverse mosaic of semi-natural habitats, including heaths, fens, grasslands, woodlands, scrub and species-rich hedgerows, with ponds and waterways'. Archaeologically, this is also an extremely interesting area. One of the greatest influences on the landscape has been tin-streaming, which dates back to at least medieval times."

ii. FP 6. This deep lane is still deep and muddy, suffering from lack of fencing. Animals, cattle and horses, can get into the high banked lane, making it unsafe for people. It will require a coordinated effort from the landowners to fence the fields, rebuild the gates and stiles, and cut the hedges.

iii. FP 15. This has been cleaned of moss and leaves. The moss has been particularly bad this year. Two councillors reported that it looks good.

iv. Steps down to Bridges have been checked by A&A. They are not slippery, but they are dimly lit because of a camellia bush that is blocking the electric light.

D Defibrillators. The defibrillator at Gunwen Chapel has been installed. On the same day the electrician checked the defibrillator at the Institute and he reported to the clerk by telephone that all is working correctly. It was not affected by the electrical storm. The clerk said that no instructions regarding maintenance came with the defibrillators. ML said she would talk to the charity that supplied the units to see if they have any maintenance literature.  
**ACTION: ML**

E	Luxulyan Memorial Institute. The coffee mornings continue on the first Saturday of every month. Seed & Plant swaps will return in the spring. The snooker room is almost completely renovated now.
F	Playing Field. Inspection reports are in the post to the clerk. The clerk spoke with the inspector and he gave a verbal quote of about £120 to replace the fittings on the flat swing set. This was mentioned in the annual report and the maker of the swing set is not taking responsibility, saying the fittings are adequate. The alternative would be a safety chain for each chain, but drilling into the crossbar could weaken it. It was <b>RESOLVED</b> to have Mr Inglefield change the fittings (proposed ML, 2 <sup>nd</sup> KB).
G	Village Toilets. The clerk is in conversation with Warburtons about the damaged rails in front of the toilets. The clerk has chased CC for a Service Level Agreement for the cleaning contract and Cormac should be sending it soon. The clerk has requested that the cleaner text or ring her about any faults at the toilets. Until now, a councillor has been sending reports to the clerk whenever he notices a problem, but this is not an adequate procedure! The clerk rang the company who installed the solar panels and they recommend the panels are washed every March (before the sunny weather) with deionised water. A&A have quoted to fix the slates on the toilet roof and wash the solar panels for £75. It was <b>RESOLVED</b> to accept their quote (proposed FP, 2 <sup>nd</sup> CG). <b>ACTION: Clerk</b>
H	Grit Bins. The clerk gave FP the Grit Bin notices for the notice boards. <b>ACTION: FP</b>

*Ward Member Saunders left the meeting because of the late hour and bad weather.*

I	BR reported that the entrance that was supposed to be closed at Eden Meadows at Carne Cross is open again. The clerk will write to Enforcement. <b>ACTION: Clerk</b>
J	BR reported that since the Valley warden was made redundant, the trees have not been tended and there are many fallen trees resting on other trees near the road. The Clerk will write to Highways. <b>ACTION: Clerk</b>
K	BR reported that, on the road from Treskilling to Bridges, the wooden fence at the Water Works is at such an angle that it is dangerous. The river and the stream joining it are eating away at the road. There used to be reflecting bollards there. The clerk will write to Highways. <b>ACTION: Clerk</b>

17/192 Parish Matters – reports

A	Community Networks: St Blazey; China Clay. See Ward Member Saunders' report.
B	Luxulyan CLT. Nothing to report.
C	Luxulyan Parish Community Fund. The Panel met on 13 December and the grants awarded will be reported in the Granite Towers and on the website. There was a discussion about raising the maximum grant from £2000 to £2500, but no decision was made at that meeting. <b>ACTION: Clerk</b>
D	Luxulyan Valley Partnership. Wonderful news that the Treffry Viaduct and Luxulyan Valley set for major conservation works. £3.6M from a Heritage Lottery Fund grant. The spectacular viaduct will generate power through a new hydroelectric turbine.

E	Street Sweeping. Nothing to report.
F	Village Hall Committee. The chairman was sent the contact details for Cllr B Rowe and he should now be informed of all meetings. It was reported that the metal cage in the Village Hall car park is broken, rusted and dangerous. The clerk will write to the chairman to ask what will be done about it. <b>ACTION: Clerk</b>
G	CG reported a loose telephone wire from a pole tied to a bush on the road below the Village Shop. She will send details to the clerk for reporting to British Telecom. <b>ACTION: CG and Clerk</b>

17/193 Correspondence & Invitations (complete list in *Clerk's Notes*)

A	A parishioner has written to the council that there is the smell of sewage around the cemetery car park. ML will investigate. <b>ACTION: ML</b>
B	CC Recycling Survey. There was no proposal for a council response, but it was sent to all the councillors who may respond as individuals.
C	A letter was <b>NOTED</b> from a parishioner at Bodwen who would like the council to consider making a green space there for the community and also signage of some kind to slow traffic. The clerk will request more information. <b>ACTION: Clerk</b>
D	A company that cuts the trees and shrubs below power lines has requested information about the ownership of the woodland below the high power lines just south of Lower Menadue Farm. Councillors mentioned a couple names of people who might know who the owner is, and the clerk will give the names to the company so they can investigate further. If an owner cannot be found, it could fall to the Parish Council to give permission for the clearance. It is a 'storm resilience' cut, which is more severe than a normal cut. It was <b>RESOLVED</b> (proposed KB, 2 <sup>nd</sup> ML) to send the following message: Luxulyan Parish Council has no objection to the proposed work which is of benefit to the community as it could prevent a major incident causing loss of power. <b>ACTION: Clerk</b>

*Because of the number of actions in this agenda and because her hours were getting tight, the clerk requested 5 more hours this month (see Item 17/178).*

## 17/194 Business for the next meeting

Verges & maintenance. Facebook page for LPC. Damaged hedges at Treskilling. Larger bin at the bus stop. Cornwall Statement of Community Involvement for Planning. Purchase of village sign for Gatty's Bridge.
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## 17/195 Dates of next meetings

A	Planning if needed 28 December at 6.00 pm, Luxulyan Memorial Institute.
B	Ordinary Meeting 11 January at 6.00 pm, Luxulyan Memorial Institute.
C	Audit Panel will meet at the Institute at 5.00 pm before the Ordinary Meeting.
D	Meeting dates for the Working Party to review the Guidelines for the Citizen of the Year, for the Staffing committee, for the Question and Answer session with the clerk, for the Working Party for highways are yet to be confirmed.

E Parish Meeting to hear and discuss suggestions for the use of the Bodwen Solar Park fund on Friday, 16 February, 7.30 pm, Luxulyan Village Hall. Date to be confirmed and posted in Granite Towers.

*The Chairman thanked everyone and the meeting closed at 11.05 pm.*

*Mrs C Wilson ~ Parish Clerk ~ 27 December 2017*