

LUXULYAN PARISH COUNCIL

DRAFT Minutes of the Ordinary Meeting at the Luxulyan Memorial Institute, 6.00 pm,

THURSDAY 6th JULY 2017

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Andy Cottrill (Vice-chair), Cllr Francis Payne, Cllr Sue Perry, Cllr Bert Rowe and Cllr J Rowe.

ALSO PRESENT:

Ward Member Cllr Sally-Anne Saunders, 3 Members of the Living Churchyard Group.

ABSENT:

Cllr Keith Bilston, Cllr Cath Grey and PCSO Jamie Ward.

Abbreviations: Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Footpath (FP), Local Maintenance Partnership (LMP), Community Land Trust (CLT), Friends of Luxulyan Valley (FOLV), Luxulyan Neighbourhood Plan (LNP). *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

The meeting began at 6.00 PM and the Chairman welcomed all.

17/52 Apologies

Apologies were received from the Clerk who is attending a family wedding.

17/53 Declarations of interest or requests for dispensation.

None.

17/54 Public Session

Members of the Living Churchyard group attended at the request of the Parish Council to discuss the maintenance of the Luxulyan's churchyard, St Cyriacus and St Julitta. The churchyard is owned by the diocese, though Cornwall Council has taken on responsibility for its maintenance. Cornwall Council who has deemed it a 'living churchyard' to encourage wild flora and fauna. Cormac has a maintenance schedule which they don't completely fulfil; that is, they don't cut the paths as often as the maintenance schedule dictates. The volunteer group, the Living Churchyard Group, that meets on the first Wednesday of every month to help maintain the churchyard, is doing what it can, but in summer the growth is abundant. There are now 6 volunteers and more would be welcome. Mr R Smith has made a monthly report of the state of the churchyard in 2017 and expects to complete the year of monthly reports. 15th July there is an open day at the church, 10am – 4pm.

3 members of the Group left the meeting.

17/55 Review of action points

A Most of the action points referred to the clerk and discussion was deferred. Other previous items will be discussed under the topics below.

17/56 Meetings and governance

A The council **RESOLVED** that the minutes, as read, of the Annual Meeting and the Ordinary Meeting held on 18 May 2017 were a true and correct record and they were duly signed (proposed AC, 2nd SP).

B In the 8th June minutes, there was one correction. Item 17/38 should read, "ML explained that she is waiting for a date from Highways to have a joint meeting with the

PCSO to discuss all these problems.” The council **DEFERRED** signing the minutes until that is corrected.

C Co-option. Miss J Rowe spoke a little bit about herself and why she wanted to become a councillor and what she was interested in. She stepped out of the room for the vote. She was co-opted and was warmly welcomed onto the council. The council witnessed her Declaration of Acceptance of Office. AC FP BR

17/57 Finance

A June’s reports *Payments against Budget, Cash Flow, and Bank Rec* were not completed because the bank statements were not available for the finalised agenda.

B Earmarked funds. Various ways for identifying future parish council projects were discussed including community consultation. It is not urgent to formalise earmarked funds so the item was **DEFERRED**.

C The council **AUTHORISED** payments for July totalling £1,259.19 (proposed FP, 2nd BR). The last column is recoverable VAT.

<i>Mrs C Wilson</i>	6 Jul 17	<i>Clerk's salary and expenses</i>	faster	£	636.69
<i>A&A, Inv719</i>	6 Jul 17	<i>Playing Field grass & cemetery</i>	faster	£	142.50
<i>SLCC</i>	6 Jul 17	<i>Data Protection training webinar</i>	faster	£	30.00
<i>British Gas</i>	24 Jul 17	<i>Public Conveniences, electricity</i>	DD		TBC
<i>In2Playgrounds; A Ingle</i>	6 Jul 17	<i>Playing Field maintenance</i>	faster	£	450.00

17/58 Crime & Prevention. PCSO report

A The PCSO Report for June 2017 was **NOTED**. INCIDENTS RECORDED: 1 Crime recorded; 7 Public safety; 5 Transport. CRIMES RECORDED: 1 Violence with injury; 2 Violence without injury; 1 Vehicle offence; 1 Criminal damage; 1 Other offences.

17/59 Cllr Saunder’s report to the Parish

Since our last meeting on 8 June I have been busy with the following :-

- 1) Michaela and I attended the Central Planning Committee at County Hall on Monday 12th June in respect of PA16/11625 Lower Gillies. Unfortunately our appeal was not successful, but I think it is safe to say that we learnt a great deal from the experience.
- 2) On 16th June I attended my first Health and Adult Social Care Overview and Scrutiny Committee meeting. The committee was presented with updates from a number of service providers within the NHS as well as individuals from the Councils Adult Social Care Department. Intended to be a broad brush overview of what they as service providers are expected to do and how they intend to do it. The committee meets again next week on the 12 July, when we will have to outline our work program for the coming year.

On 30th June I also attended a separate presentation to the committee on “Shaping Our Future” This is the name given to the Cornwall Strategic Transformation Plan. (STP) It will go to formal public consultation around Easter time next year. I have signed up to participate in a series of co-production workshops starting in July through to November. These panels will include participants from amongst those who deliver health and social care support in Cornwall, Experts By Experience (ie Patients currently using the services of the NHS) and a wide range of health professionals.

- 3) I have sat on two Education Transport Appeal Panels. The first was Mon 19 June 2017 and the second was Mon 3 July 2017.
- 4) I attended the St Blazey, Fowey & Lostwithiel Area Network Panel Meeting on Mon 19 June 2017.
- 5) On 20th June I was at a meeting of SABEF (St Austell Bay Economic Forum) I hope to be made a director on their board representing the St Blazey, Fowey & Lostwithiel

Network Area. Simply because I feel that St Austell and the Bay are already strongly represented on the forum and that the hinterland would benefit from more representation. Dick Cole represents the Clay Country Area Network.

6) On June 27th I attended a member briefing on the STARR Project (St Austell Bay Resilient Regeneration Project).

7) I attended an Electoral Review Panel at County Hall on 4th Jul. This is to determine the number of County Councillors, Cornwall is to have in future. Currently 123. The Electoral Commission have suggested 87. They are currently asking Parish Councils and members of the public for their views on the matter.

Further to attending meetings I have followed up on the state of play at Carne Cross with Enforcement. As a result, there are now a number of enforcement notices in place I have asked to be kept informed as they progress. (Christine and Michaela have received copies of the emails and notices).

I also made enquiries with Cormac/Highways regards an "Ignore your Satnav sign" to be sited on the A391 at Lockingate. They are reluctant to add any more signage as they say it is the Councils desire to see less not more road signs alongside our highways. However, they have moved a brown sign for the Eden Project and sited that just before the Lockingate turning.

17/60 Luxulyan Neighbourhood Plan (LNP) steering group report

The LNP needs a treasurer. An application for more funding needs to be submitted. The consultation questionnaire is completed and they need internet in the Institute because they hope the questionnaire will be filled in online at the Institute. Notices may be placed on the parish notice boards.

17/61 Living Churchyard

FP attended the meeting of the Living Churchyard Group (19th June), acting in his role as a parishioner and not as a representative of the Parish Council. He attended this meeting to pass on his knowledge of wild flower cultivation. In addition, he agreed to arrange a meeting with Mr Roger Moor, Coordinator of the Cornwall Living Churchyard Scheme for the Truro Diocese to discuss management of the churchyard. This meeting was subsequently held yesterday (5th July). He has not had sufficient time to write a report. One point raised was that the churchyard needs explanatory signage if the public is going to understand what a living churchyard is and the benefits of it. It was also emphasised that the family has the responsibility for the upkeep of the grave of their family member. FP will have the fact-finding report ready for the next meeting.

ACTION: FP

17/62 Electoral Review

After discussion of the pros and cons regarding the number of Cornwall Councillors needed in the county, LPC **RESOLVED** (proposed JR, 2nd FP) that the number should remain the same at 123, because any reduction in numbers would mean that it would be more difficult to communicate local issues to Cornwall Council. So, in the interests of Localism, the maximum number of councillors are needed.

ACTION: Clerk

17/63 Consultation about Cornwall Site Allocations Development Plan Document (DPD) Submission Consultation (June 2017) (Regulation 19/20 Consultation)

LPC did not propose a response to this consultation.

17/64 Survey about Minerals Safeguarding DPD Submission Consultation – China Clay Safeguarding

LPC **RESOLVED** to respond positively to the survey about the safeguarding of the mineral rights for business purposes for future generations (proposed FP, 2nd ML).

17/65 Playing Field goal posts.

ML and the leader of the children’s football club assessed the posts and deemed them unfit for purpose. The posts are now on the ground. It was **RESOLVED** that they need to be disposed of and replaced and the holes need to be filled in as a matter of urgency (proposed BR, 2nd AC).

17/66 Possible Skate Ramp

After inspection of the field, it does not appear that there will be room to have a football pitch and a skate ramp. CG has not yet received costings.

17/67 Planning

- A There was no planning issues and correspondence of note.
 - B Enforcements – reports on progress (others may be listed in *Clerk’s Notes*)
 - C Planning decisions (also reported in *Clerk’s Notes* and on the website).
 - D Applications for consultee comments.
- (1) **PA17/05103** | Proposed MOT bay at existing motor vehicle workshop business, plus associates works | Highway Garage Tywardreath Highway Par PL24 2RN
 Standard Consultation Expiry Date: Thu 29 Jun 2017
 Determination Deadline: Fri 28 Jul 2017
 After consideration, the Council **RESOLVED** (proposed AC; 2nd FP) to submit the following consultee comments:
 *** Luxulyan Parish Council offers NO OBJECTION to this application.

17/68 Highways & Flooding

A New Lockengate sign was discussed. It was agreed that it is dangerous; a car has to go out into the road to see right. Cllr Sanders was copied in to the letter and agrees.

17/69 Assets – reports and maintenance

- A Cemetery. Lower Cemetery is in good shape. See Items 17/54 and 17/61 about the Living Churchyard.
- B Footpaths. After it was reported by the footpath committee, the school is also looking to control a stand of bamboo close to the stile on FP 15.
- C Luxulyan Memorial Institute. Nothing to report.
- D Playing Field. See Item 17/65. Also there is knotweed on the playing field near the bottom entrance. FP will ring Cormac about it.
ACTION: FP
- E Village Toilets. ML received compliments on the cleanliness of the toilets. For the moment it appears that the 4-day a week cleaning programme is sufficient, but it was pointed out that there isn’t much mud yet.
 It was noted that trees are blocking the solar panels and some tiles are missing on the

roof. The clerk will contact A&A about repairs.

ACTION: Clerk

F Shed. The roof also needs maintenance and the clerk will request a quote.

17/70 Parish Matters – reports

A Community Networks: St Blazey; China Clay

B Luxulyan CLT. No recent meeting and no progress has been made by the developer regarding the streetlights, pavements or the footpath.

C Luxulyan Parish Community Fund. Nothing to report.

D Luxulyan Valley Partnership. The bid has been submitted. There is a problem with stone aggregate that must be replaced. Historic England will not allow concrete; the repair must be in-keeping, which will mean additional cost.

E Knotweed at Treskilling is looking very yellow and unhappy.

F Village Hall Committee. Nothing to report

17/71 Correspondence & Invitations (complete list in *Clerk's Notes*)

A Grant request from the Over 50s Exercise Group is **DEFERRED** until the next meeting.

17/72 Business for the next meeting

Skate Ramp. Earmarked Funds. Grant application from Keep-fit Group.

17/73 Dates of next meetings

A Planning if needed 20 July 2017, 6.00 pm and the Ordinary Meeting 10 August, 6.00pm, both at the Luxulyan Memorial Institute.

B The Audit Panel will meet at 5.00 pm, 10th August 2017 before the Ordinary Meeting.

The Chairman thanked everyone and the meeting closed at 8:50 pm.

Mrs C Wilson ~ Parish Clerk ~ 23 July & 8 Aug 2017