LUXULYAN PARISH COUNCIL
DRAFT Minutes of the
Staffing Committee Meeting
at the Luxulyan Memorial Institute, 6.00 pm,
TUESDAY, 6 September 2016

PRESENT:
Cllr Michaela Linfoot (Chair), Cllr Jack Satterthwaite, Cllr Andy Cottrill, Cllr George Haywood.

ALSO PRESENT:
No Members of the Public.

ABSENT:
Clerk to the Parish, Mrs Christine Wilson.

ABBREVIATIONS:
Councillors are usually abbreviated with their initials; Luxulyan Parish Council (LPC).

The meeting began at 6.00 PM.

16/9 Apologies
Apologies were received from CW

16/10 Declaration of interest or requests for dispensation.
None.

16/11 Approve minutes for meeting of the Staffing Committee on 26 Aug 2016
The minutes of the meeting held on 26 August 2016 were approved and signed as a true and correct record (proposed JS, 2nd AC)

16/12 Closed Meeting
It was resolved in accordance with the Public Bodies (Admission to Meetings) Act 1960 that, due to the confidential nature business to be discussed, this meeting would be closed to the public (proposed GH, 2nd JS).

16/13 Formalise proposals
The committee and clerk will continue work on the job description, contract and related documents for discussion at the next meeting.

16/14 Business for next Meeting
Review all the results from the previous actions, identify any missing items and determine the next steps.

16/15
Tuesday, 27 September, 6:00pm at the Luxulyan Memorial Institute. Due to the nature of the business to be discussed, the meeting will be closed to the public.

The Chair thanked everyone and the meeting closed at 7:10 pm.