

## GRANT AWARDING POLICY

Luxulyan Parish Council (LPC) awards grants from two funds at its disposal. All grants must benefit some or all people of Luxulyan Parish and no grant may be awarded to an individual. The council will judge each application without discrimination, in accordance with its duties as defined by the Equality Act 2010, and will award grants only for works which accomplish its statutory functions or which comply with Section 137 of the Local Government Act 1972.

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Small Community Fund. This fund has an annual budget of £500 and any one grant will not exceed £200. Applications must be submitted to the clerk by 15<sup>th</sup> September. All applications will be considered at the October Ordinary Meeting. Applicants are cordially invited to the October meeting to introduce their application.

Tredinnick and Trenoweth Solar Park Fund. This fund now totals £4,000 (as at 1<sup>st</sup> April 2016) and grants of £100 - £1000 may be awarded for community projects that do any or all of the following:

1. Increase the native biodiversity of the parish.
2. Increase the physical fitness of the residents of the parish.
3. Increase the cultural activity of the parish.
4. Increase the well-being of the residents of the parish.
5. Promote the history of the parish.
6. Engage children of the parish with food production and farming.

Applications may be submitted to the clerk at any time during the year, and are required at least 4 weeks before the Ordinary Meeting at which the application will be considered. Applicants are cordially invited to the parish council meeting to introduce their application.

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Other caveats:

1. Applicants must complete the council's Grant Application Form. (See Appendix)
2. A grant may not be awarded to an individual.
3. The grant may not be paid into a private bank account.
4. The grant project must begin within 6 months of approval.
5. Grants will not be considered for projects that have already been completed.
6. All grant recipients will be required to provide evidence of how the grant was spent.
7. Recipients will be invited to attend the next Annual Parish Meeting to inform the parish how the grant was used.
8. Recipients of grants in excess of £200 must provide a written report of how the grant money is used within 12 months of approval of the grant. The written report may take the form of an annual report for the Parish Meeting, or a set of accounts which clearly identifies the manner of spending. The written report or set of accounts must be deposited with the clerk of the council and hence becomes a document liable for inspection by the general public under the Local Government Act 1972, sec 228.

9. Grants will be limited to one per organisation per year unless there is justification for a second grant.
10. The Council reserves the right to withhold, withdraw or recover the grant if the operation for which the grant is awarded ceases, if its aims and objectives vary to the extent that the application would not have been eligible for consideration at the time of the application, or if the funds are not used for the purposes stated in the application.
11. The decision of the council is final. An unsuccessful applicant may request the reasons for refusal from the clerk.

#### AIMS OF THE PARISH COUNCIL

- To assist local organisations and groups that directly benefit the parish.
- To strengthen and enrich the community by helping to provide opportunities for education, sport, recreation, enjoyment of the environment, culture, art and history.
- To support all sections of the community.
- To ensure that tax payers of the parish receive value for money.

#### LIMITED POWERS OF THE PARISH COUNCIL

Under the Local Government Act 1972, s111, the Parish Council is empowered to do anything to facilitate the discharge of its functions. Therefore, the council may lawfully issue grants in exercise of its statutory powers.

Grants for projects that are not directly covered by these powers can be made under the Local Government Act 1972, s137. This allows the council to spend, up to a prescribed amount in any one year, on projects that will directly benefit the inhabitants. The expenditure must be commensurate with the benefit.

**Adopted by Luxulyan Parish Council**

**12 May 2016**

**Signed by George Haywood, Chairman**

**LPC GRANT AWARDING POLICY  
APPENDIX – GRANT APPLICATION FORM**

Please read the council's Grant Awarding Policy and sign on the next page.

1	Name of Group or Organisation	
2	Postal address	
3	Contact person and contact details. Email and telephone.	
4	Is the Organisation a Registered Charity?	<input type="radio"/> Yes <input type="radio"/> No If yes, charity number:
5	From which LPC fund are you requesting the grant?	<input type="radio"/> Small Fund <input type="radio"/> Tredinnick & Trenoweth Solar Park Fund
6	Amount of grant requested	£
7	For what purpose or project is the grant requested?	
8	What will be the total cost of the above project?	£
9	If the total cost is more than this grant, how will the rest be financed?	
10	Have you applied for another grant for the same project? If so, which organisation and how much?	<input type="radio"/> Yes <input type="radio"/> No  £
11	Who will benefit from the project?	

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12	Approximately how many of those who will benefit are Luxulyan parishioners?	
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You may continue on a separate sheet(s) of paper and submit any other information which you feel will support this application. Please tick if there are other pages:

We agree to comply with the conditions of the Grant Awarding Policy.

Signed: \_\_\_\_\_ . Date: \_\_\_\_\_

Printed name: \_\_\_\_\_.

Please do not write below this line. Thank you.

LPC 1	Granted	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Amount	£	
		Date:	Minute:
LPC 2	Statutory Power		
LPC 3	Date at which the report or accounts are expected	Date:	
	Next Annual Parish Meeting	Date:	
LPC 4	Other comments		
LPC 5	Refused	<input type="checkbox"/> Yes <input type="checkbox"/> No	
	Reasons for refusal		