

LUXULYAN PARISH COUNCIL
DRAFT Minutes of the meeting held in the Luxulyan Memorial Institute at **6.30 pm** on
THURSDAY 13 AUGUST 2015

PRESENT: Cllr Michaela Linfoot (Vice-chair), Cllr Barbara Fahey, Cllr Jack Satterthwaite, Cllr David Olford, Cllr Ralph Keam.
Also: Clerk to the Parish, Mrs Christine Wilson.

ABSENT: Cllr George Haywood (Chair), Cllr Andy Cottrill, Cllr Jodie Fisher, Cllr Clare Eich, and Ward Member Cllr S Rix.

ALSO PRESENT: PCSO Natalie Merrikin and PC Andrew Barnicoat.

Abbreviations: Luxulyan Parish Council (LPC), Cornwall Council (CC), Strategic Planning Committee (SPC), Community Land Trust (CLT), Friends of Luxulyan Valley (FOLV), Councillors are abbreviated with their initials. *** indicates the Consultee Comments submitted to the Planning Authority, the general points of which are proposed and decided by LPC; formal submission is delegated to the Clerk.

The meeting began at 6.32 PM and, as the Chairman was absent, the Vice-chairman took the chair and welcomed all.

15/76 **Apologies** for absence were received and accepted from GH, JF, AC and CE.

15/77 **Declarations of interest or requests for dispensation.** None.

15/78 **Public Session.** The police officers discussed the Crime Reports for the month of July, along with fly tipping incidents. It was **agreed** to bring Item 15/91i and 15/91j forward. The recent tipping of asbestos has not been recorded by the police as a crime because the Environment Agency is dealing with it and will prosecute through their organisation. The PCSO requested more information about fly tipping, and ML will provide more details. BF reported that the situation regarding the unauthorised development at a field bordering Luxulyan & Lanlivery was progressing with the involvement of the landowners, but could not give any further details at this time.

LPC thanked the officers for attending and PCSO Merrikin and PC Barnicoat left the meeting.

15/79 **Meetings and governance.**

- a) The minutes of the ordinary meeting on 9 July 2015 were **agreed** as a true and correct record and signed by the acting Chairman (proposed JS, 2nd BF).
- b) The clerk read out one addition to the Correspondence Policy about finance correspondence which was added since the draft policy was discussed at the last meeting. It was **approved** with the addition (proposed JS, 2nd BF) and signed by the acting Chairman.
- c) Last month's playing field inspections were received and volunteers enlisted for this month's weekly inspections: JS, DO, ML, BF.

15/80 **PCSO report July 2015.** CRIMES RECORDED. 1 Other theft, 1 Other offences, Total of 2 compared with 3 last year. INCIDENTS RECORDED. 2 Anti-social behaviour, 2 Crimes recorded, 8 Public Safety, 4 Transport, Total 16 compared with 16 as well last year.

15/81 **Cllr Rix's report.** Cllr Rix did not attend or send a report. However, please see Item 15/91(l).

15/82 **Neighbourhood Plan steering group to report.** The group is still in the information gathering stage.

15/83 **Luxulyan Community Good Citizen of the Year.** LPC has received 4 nominations from parishioners so far. RK pointed out that notification was not in Granite Towers and the clerk apologised for missing the publication deadline which she has now noted for the future. Posters have been up on the notice boards and on the website since July.

LPC will vote on the award at the September meeting in closed session. The Award will be given out at the Village Hall Fun Day at the end of September, in keeping with last year's precedent.

Nominations for **Good Citizen of the Year** will be received
by the Clerk or any Councillor
until 1st September.

15/84 **The Letter of Authority** for Green Energy Consulting was **agreed** (proposed RK, 2nd JS) at Level 1, which will allow Green Energy Consulting to advise LPC on other greener and perhaps cheaper providers of electricity for the Luxulyan Public Toilets. If LPC would like to move from its current provider, LPC would then sign a Letter of Authority at Level 2, which would allow Green Energy to change providers for us according to our instructions. Green Energy would also be in charge of changing the Feed-in Tariff provider along with the electricity contract.

15/85 **Future of the Goal Posts on the Playing Field.** JS reported that he had put up signs on the goal posts and in the bus shelter to request opinions from the public about their removal. He had had a number of comments requesting the goal posts stay on the field. DO also heard from a resident who wished them to stay. It was **agreed** that the decision to remove the goal posts was perhaps a little hasty. ML mentioned that when discussing a possible design for a community area, she thought that a good space should remain available for games. The goal posts could remain in that space. JS and the clerk will make up a **questionnaire** that will be distributed to all residents about to goal posts at the playing field.

15/86 **Opening Hours of the Public Toilets.** Last winter the Ladies and Gents toilets were left open because the wheelchair-accessible toilet was having drainage problems. That toilet is now without problems so LPC discussed whether to leave the Ladies and Gents open during the winter as a regular policy. It was **agreed** to leave all toilets open during the winter months because the toilets are used frequently, even during the winter, and the cleaner confirmed that there would be no extra charge as she would not have to do a big clean when opening them up after the winter. There may be some extra charge for supplies. (Proposed BF, 2nd RK).

15/87 **To order a rubbish bin for the Playing Field.** The Village Hall committee agreed that the VH cleaner would empty the rubbish from a bin on the playing field if the Parish Council paid for the bin. After reviewing the prices of commercial bins from a few suppliers, it was **decided** that ML and BF will buy from Bailey's a sturdy, but inexpensive plastic rubbish bin from with a lid, along with a bicycle chain(s) to secure it in place, in the hope that this will suffice (proposed RK, 2nd DO). If this does not suffice, other designs will be considered.

15/88 **Planning.**

a) Reports on planning decisions. (reported in full on website).

- i. LUXULYAN decision. 10.08.2015 **PA15/05789** REFUSED Applicant: Mr D Allen Location: Land Opposite Carne Cottages Trethurgy St Blazey Cornwall Proposal: Change of use of land to 3 No romani gypsy pitches and associated

works including 3 No mobile homes, 3 No touring caravans, 3 No day rooms, 1 No septic tank and hard standing.

b) Planning correspondence.

- i. **APP/D0840/W/15/3011500**. Ref: **PA14/11789**. Change of use of land to 3no Romani Gypsy pitches and associated works including 3no mobile homes, 3no touring caravans, 3no day rooms, 1no septic tank, and hard standing. Land North West Of Carne Cottages Carne Cross St Blazey Cornwall. An Inspector has been appointed by the Secretary of State to determine this appeal. The Informal Hearing will commence at **10:00 am on 9 September 2015** in the Roche Victory Hall, Victoria Road, Roche, St Austell, PL26 8JF.

BF and ML will **attend**. The clerk gave them the related planning documents and a print out of consultee comments.

c) Applications. No applications for consultee comments this month.

d) Enforcements. Two enforcements, as yet undecided, were noted:

- i. **EN15/00956** | Trees removed and hardstanding created owner has moved on to this land and is residing here | Land To The South Of Luxulyan Quarry Luxulyan Bodmin Cornwall PL30 5DX.
- ii. **EN15/01568** | Unauthorised works on main river bank | Riverbank NW Of Wayside House Bridges Luxulyan Bodmin Cornwall PL30 5EF.

15/89 **Highways.**

- a) The CC response to LPC's query about fast cars through St Cyriac and Beswetherick Field stated that at the moment there is nothing Highways can do because Beswetherick is not adopted, the clerk gave a copy of the email to DO for his meeting with the CLT.
- b) A couple street lights are not functioning properly at St Sulien. JS will use the USEFUL LINKS page on www.LUXULYANPC.CO.UK to report the street lights directly to Cornwall Council. The clerk explained that this webpage is an easy way to report many things like fly tipping, breaches of planning, potholes, etc directly to Cornwall Council.
- c) The hedge across the road from the Cemetery car park is very overgrown. BF will monitor the situation.
- d) Road Traffic Regulation Act 1984 S.14: Temporary Prohibition of Traffic. Location: Road From Boskear Lane To Tremorebridge, Lanivet, Bodmin. Timing: 17th to 20th August 2015(24 hours). Contact: Taylor Plant Ltd, Tel: 01934 853311.

15/90 **Assets - reports and maintenance**

- a) Playing Field. The clerk reported on two dead trees at the top corner of the play area. She will **contact** A & A to ask if they can be taken out whilst they are putting in the new fence. At the same time she will ask if they can also take the bottom wooden beams off the parallel bars. It was a job the Outdoor Play People offered to do when they installed the new swings, but didn't.
- b) Playing Field Fence, progress report. A&A will be starting on this work in the next week.
- c) Cemetery. Nothing to report.

- d) Footpaths. FP13 Saint's Way (not FP17 as per the Agenda) was cleared of a tree fallen down on the boardwalk immediately after it was reported by R Smith. Very fine work.

The clerk informed the Footpath Committee that the Countryside Access Forum is now recruiting new members.

- e) Luxulyan Memorial Institute. The new stackable tables are ordered.
- f) Village Toilets. The Clerk advised that the first Feed-in Tariff (FIT) has been received from British Gas for the solar panels on the roof of the toilets. £127.47 for energy generated from 4-4-15 to 29-7-15 or about four months. The FIT will last for a period of 20 years. The clerk is required to send in meter readings every quarter and an FIT payment should arrive every quarter.
- g) Report on Living Churchyard. The tree that was a problem blocking sign for the Saint's Way has been cut down.
- h) Shed keys. The clerk has made two copies of the set. One set is for the clerk and one set will be given to R Smith of the Living Churchyard group so they can store their tools there. The original set will be given back to A & A.
- i) Grit Bin, Bodiggo. ML reported that the grit bin is perhaps fixable. She will investigate and **report back**.

15/91 **Parish Matters**

- a) Community Network Panel meeting held on 27 July 2015. JS reported that the main topic was the closure of the Police Station at St Blazey. The Police would consider setting up an office in a donated room, which would need to be for their exclusive use. Fowey PC is considering donating a room. A scheme is being trialled for the police officers to be based in cars using mobile communication devices to coordinate their work. £1 million will be used in Devon and Cornwall to set up a local volunteer force to work with the police. Neighbourhood Plans were also discussed and Emergency Plans. JS will look into the possibility of organising an Emergency Plan for the parish.
- b) Flooding. Nothing to report.
- c) CLT – Community Land Trust. DO reported that the Luxulyan CLT and other members of the public have strongly objected to the Beswetherick Field planning application PA15/05168, which the LPC objected to last month. Legislation regarding the original permission as a Special Rural Exception Site will come into play.
- d) Luxulyan Valley Partnership. There is a meeting next month.
- e) Minorca Lane Project. There is a meeting of the China Clay Community Network Meeting on Monday 17 August. ML and JS will attend.
- f) Village Hall Committee. See Item 15/87 above.
- g) School Management Committee. Nothing to report.
- h) Village Rubbish bins. The clerk read out a request from CC for more information about specific incidents when household rubbish is being placed in the bins.
- i) Field bordering Luxulyan & Lanlivery. See Item 15/78.
- j) Fly tipping of asbestos. See Item 15/78.
- k) A nurse rang to say that she walks a dog for an elderly patient and feels harassed by residents always checking and questioning her to see that she picks up after the

dog. The surveillance does not let up and it is rather off-putting and not terribly friendly. Her report was noted.

- l) The 'Turbine Trust'. ML, AC and JS reported on a meeting they attended at Treverbyn Parish Council offices earlier in the day to discuss how the Lestoon Community Turbine Fund would be distributed. Dean Robson, managing director of Clean Earth Energy, owners of the turbine, and Trish Draper, their Business Support Manager, three Treverbyn councillors and Treverbyn clerk were in attendance. Treverbyn Parish has a number of renewable projects with funds promised from Clean Earth. The clerk will **liaise** with Treverbyn's clerk for further details.
- Cllr Rix will not be in charge of distributing the funds as was previously reported.
 - It was agreed that the fund would be distributed by an independent Trust which is yet to be set up. Luxulyan and Treverbyn would probably set up different trusts.
 - The trust will most likely be set up as a CIO (Charitable Incorporated Organisation) with a member(s) of LPC as trustee along with other members of the community.
 - The trustees will decide what name to give the CIO, set up its rules, policies and a code of conduct, as well as a format for managing grants.
 - LPC received an email from Clean Earth on 7 Jan 2015 that promises Luxulyan Parish £10,000 each year, index-linked, for the time the turbine is up, i.e. 20 years.

15/92 **Finance.**

- a) Clerk's report on Payments Against Budget and the Cash Flow (5 months actual, 7 projected) was circulated with the Agenda. No queries were raised.
- b) The following payments for August totalling £2,948.91 and two payments for September totalling £283.89 were **authorised** (proposed ML, 2nd JS). As two signatories were not at the meeting, the urgent payments will be made online by 'faster payment' using two authorisations. Please note that the cleaner's salary will now be authorised in advance for a more timely faster payment. AUGUST: A Hawken, cleaner Jul, £227.09; HMRC cleaner, £56.80; C Wilson, salary & expenses Jul, £526.54; Jim Cleare, GT postage, £74.97; Grant Thornton, external audit, £240.00; Metro Rod Limited, £102.00; Trethew Mill, bus stop beautification, £895.00; Came & Company, insurance, £816.46; British Gas, July (direct debit) £10.05. SEPTEMBER: A Hawken, cleaner, Aug, £227.09; HMRC cleaner Aug, £56.80.

15/93 **Correspondence & Invitations. (complete list in Clerk's Notes 13-8-15)**

- a) CONSULTATION: Gambling Act 2005 – Consultation on draft revised Statement of Principles. Reply requested 31 July 2015 – 26 October 2015. No proposal was made for a reply from LPC.

15/94 **Business for the next meeting:** Discuss possible landscaping schemes for Playing Field. CONSULTATION: street trading.

15/95 **Dates of next meetings.** Planning if needed 27 August and the Ordinary Meeting 10 September, both at 6.30pm in the Luxulyan Memorial Institute.

The Vice-chairman thanked everyone and the meeting closed at 8.54 pm.

Mrs C Wilson ~ Parish Clerk ~ 19 August 2015