

LUXULYAN PARISH COUNCIL  
 DRAFT Minutes of the meeting held in the Luxulyan Memorial Institute at 6.30 pm on  
**THURSDAY 11 JUNE 2015**

**PRESENT:** Cllr George Haywood (Chair), Cllr Michaela Linfoot (Vice-chair), Cllr Barbara Fahey, Cllr Jack Satterthwaite, Cllr Andy Cottrill, Cllr David Olford. Clerk to the Parish: Mrs Christine Wilson.

**ABSENT:** Cllr Ralph Keam, Cllr Jodie Fisher, Cllr Clare Eich and Ward Member Cllr S Rix.

**ALSO PRESENT:** Sue Walters of Situ8.

**Abbreviations:** Luxulyan Parish Council (LPC), Cornwall Council (CC), Strategic Planning Committee (SPC), Community Land Trust (CLT), Friends of Luxulyan Valley (FOLV), Councillors are abbreviated with their initials. \*\*\* indicates the Consultee Comments submitted to the Planning Authority by LPC, delegated to the Clerk.

**NB:** The numbering is different from the agenda; 15/24 on the Agenda is now 15/29 in the minutes so as to follow in sequence from the extraordinary meeting on 20 May.

*The meeting began at 6.40 PM and the Chairman welcomed all.*

15/29 **Apologies** for absence were received from JF, CE, RK and PCSO Merrikin.

15/30 **Declarations of interest or requests for dispensation.** None.

15/31 **Public Session.**

Sue Walters of Situ8 explained that she was attending on behalf of her client who had submitted planning application PA15/04234 (Item 15/38.c.i.). Ms Walters explained the history of tin tabernacles in Cornwall which had been traditionally constructed by tin miners as small chapels. She explained her client's wish to offer a quiet and unusual 'glamping' experience.

It was agreed to move the decision on this application forward. (See the decision at Item 15/38.c.i.)

*After the decision Ms Walters thanked the council for its time and left the meeting.*

15/32 **Meetings and governance.**

a) The draft minutes were reviewed for the 14 May Parish Meeting (aka Meeting of the Electors), attended by 12 electors of the parish, including the Chairman of the LPC who presided. No changes were made to the draft. The minutes will be signed at the next Annual Parish Meeting on 12 May 2016.

b) The minutes of 14 May for the Annual Council Meeting and Ordinary Meeting were approved and signed (proposed DO, 2<sup>nd</sup> ML)

c) The minutes of the Extra-ordinary Meeting, 20 May, with the amendment of the retraction of objection no. 10., were approved and signed (proposed ML, 2<sup>nd</sup> DO).

d) Playing Field inspection. The clerk received the previous month's inspection forms and the volunteers for the next four weeks are: GH, BF, JS and AC.

15/33 **PCSO report** for the month of May 2015: 16 INCIDENTS RECORDED (compared with 28 for the same period last year): 1 Anti Social Behaviour; 2 Crimes Recorded; 8 Public Safety; 5 Transport. 2 CRIMES RECORDED (compared with 5 for the same period last year): 2 Other Theft.

ML reported that she had discussed the categories with a PCSO. For example, 'violence with injury' could be spitting in the face. 'Violence without injury' could be verbal abuse. Crimes without enough evidence to pursue could be classified as 'other offences'.

- 15/34 **Cllr Rix's report to the Parish.** Cllr Rix did not attend nor send a report.
- 15/35 **Placement of the Swing Set** for the Playing Field. A meeting was held with Outdoor Play People on 2<sup>nd</sup> June at the Playing Field and it was decided to move the middle bench to make room for the new swing set. The clerk will contact A&A to see that the bench can be moved before the swing set is put in place.
- 15/36 **Luxulyan Community Transport.** Keith Stoker and members of the Parish Council met informally for an update on progress of the Mini-Bus project. Mr Stoker went over the finances and explained that they are still awaiting charity status to be able to apply for the Lottery funding. He also explained that there may be a need for subsidies for the first few years. They are looking to soon hire a van in order to establish the need for the Mini-Bus. Brian Smith of Volunteer Cornwall has been very helpful throughout. Mr Stoker promised to keep the council informed of progress.
- 15/37 **Use of the shed** (next to the Toilets). It was discussed at the Parish Meeting that the Living Churchyard group might find the shed useful. No keys are currently in the hands of the council. The clerk will consult with A&A and look into its current use. .
- 15/38 **Luxulyan's milestones.** LPC was contacted by The Milestone Society (Cornwall) who would like the council to take more care of the milestones. The clerk will request a list with locations of each milestone, so LPC can decide what is best to do.
- 15/39 **Rosemelling Green.** Luxulyan Parish Council decided unanimously to relinquish all claim to the land called Rosemelling Green (proposed AC, 2<sup>nd</sup> BF). Whilst investigating land ownership in Rosemelling because of flood issues, LPC has noted that the landowner of Rosemelling Green is Mr G Rundle. The clerk will write to Mr Rundle to advise him of LPC's decision and also advise A&A Garden Services that they do not need to cut it any more.
- 15/40 **Planting scheme around Luxulyan bus shelter.** The clerk will request quotes from two local firms for planting suggestions and a maintenance scheme. ML is available to show the people about the area.
- 15/41 **Neighbourhood Plan for Luxulyan.** After some discussion, it was decided to form a Steering Committee that will gather information and report back to the council. The steering committee will be made up of volunteers who are: GH, AC, JS, ML and BF (proposed GH; 2<sup>nd</sup> ML). The Neighbourhood Plan will remain a standing item on the ordinary meeting agenda.
- 15/42 **S.106 fund suggestions** (Lestoon turbine community fund). The council regretted that Cllr Rix was not here to receive its suggestions; however, the clerk will write to request an application form and to suggest the following: Gunwen Chapel roof, new larger village bus shelter, equipment for the new school extension, repairs to the viaduct, Village Hall floor.
- 15/43 **Planning.**
- a) Reports on planning decisions. (See Clerk's Notes 11-6-15; also reported on the website under Parish Planning).
  - b) Planning correspondence.
    - i. The council noted the appeal in progress against the refusal of the application for three Romani Gypsy pitches PA14/11789.

- ii. Validation List consultation. The clerk will reply to the consultation requesting that CC require a paper copy of the plans sent to each corresponding parish by the applicant (proposed JS; 2<sup>nd</sup> AC).

c) Applications.

- i. **PA15/04234** Lower Gurtla Farm Luxulyan Bodmin Cornwall PL30 5DU Change of use of land for siting of a single unit of holiday accommodation (tin tabernacle) - Ms C Davies - (Case Officer - Julie Mitchell)

After questions were put to the agent during the Public Session, and after further discussion, the council voted unanimously to SUPPORT these plans (proposed BF, 2<sup>nd</sup> ML).

\*\*\* Luxulyan Parish Council is happy to support this application because of its low impact on the environment and its sympathy with the rural area.

- ii. **PA15/02837** 6 The Cross Road From Junction North Of Bodiggo To Cross Park Farm Luxulyan Cornwall PL30 5DP. Demolition of existing garage and erection of new garage with guest accommodation over. Extension to existing cottage.

GH reported that he had received revised plans which repositioned the garage and changed the pitch of the roof. After discussion it was decided to object again because of the extent of the development (proposed DO, 2<sup>nd</sup> JS):

\*\*\* At its June meeting, Luxulyan Parish Council again considered this application in light of revised plans. On balance, the Council continues to OBJECT to this application. Firstly, LPC retracts [its previous] objection 10) as it is inaccurate. Secondly, LPC is happy with the relocation of the garage further inside the property, which allows cars better access to the road. Thirdly, it notes the change to the roof pitch, which lowers the roof by approximately 2 feet. However, the council continues to strongly object to the second story of the garage, which appears to be overdevelopment of the site when taking into consideration the large extension to the main house (to which LPC has no objection) and the nature of its situation in a rural hamlet.

- iii. **PA15/03853** Site 11 Minorca Lane Bugle Cornwall PL26 8QN Certificate of existing lawful use of land for siting of static caravans and chalet. - Mrs R Buckland - (Case Officer - Miss J Jasper). Roche Parish.

The case officer advised that this application has been withdrawn and will be submitted as a full application at a later date.

15/44 **Highways.**

- a) Not suitable for HGVs sign. The clerk had collected the sign and gave it to GH who will deliver it to A&A to put up.
- b) Cormac will be inspecting the tree which needs removal in the Living Churchyard (see Item 15/18). The clerk will write to Cormac and give them the contact details of BF and ML who would like to be present.
- c) Temporary Prohibitions of Traffic are always posted on the webpage Parish Highways. Some current notices were noted.
- d) The clerk will reply to Cormac's email of 22 May and emphasise the damage on the road that is washed away near the viaduct, and give them the contact details of BF.
- e) Illegal road signs. At the T-junction near Fahey's Concrete entrance there are still a large amount of advertising signs. The clerk will contact Highways again to see if they can do something about it.

15/45 **Assets – reports and maintenance.**

- a) CiLCA certificate. The clerk reported that her CiLCA portfolio is just over half complete. It is taking longer than she expected, but hopes it will be completed in the next few months. The council had a brief discussion about the benefits of the General Power of Competence which will be available to it with a CiLCA qualified clerk.
- b) Playing Field.
  - i. LPC is particularly worried about the swinging bridge of the Junior Multi-play which is still very rusty. Insurance issues may result if we don't get this fixed soon. The clerk will speak with Ben Oliver.
  - ii. Goal post netting is need. The clerk will order two nets.
  - iii. A rubbish bin is needed for the Playing Field area. LPC would be willing to provide the bin if it could be emptied by someone. ML will speak with the Village Hall committee about it.
- c) Cemetery. The clerk reported about recent burials.
- d) Footpaths. Nothing to report.
- e) Luxulyan Memorial Institute. ML is now chairperson of the Institute committee. They are getting quotes for further renovations. More fundraisers are being organised.
- f) Village Toilets. The clerk reported that the drains are blocked, especially in the disabled toilet. Andrew Linfoot will take a look to see what needs to be done.
- g) Other matters for report.
  - i. The hedges bordering the allotments are overgrown. The clerk will contact the Pub to find out who is responsible.
  - ii. A grit bin at Bodiggo has been destroyed. The clerk will write to the responsible person to request replacement.

## 15/46 Parish Matters

- a) Dog Issues. A dog attacked a smaller dog in the parish. Bodmin Police are dealing with it as a crime.
- b) Report on weed treatment. The first weed treatment of pavements in the village is complete. At the July meeting, the councillors will report whether they notice any difference.
- c) Flooding. AC reports the drains beside the phone box are still blocked. The clerk will email Cormac again and ask them to contact AC before they come out again.
- d) CLT – Community Land Trust. The developer would like to build houses on the remaining 3 plots to sell at market value and has appealed CC's refusal of his request. If his appeal is unsuccessful, it is most likely that Cornwall CLT will take over the construction of 3 more affordable houses.
- e) Luxulyan Valley Partnership, meeting 3 June. AC gave a report. The Heritage Lottery Fund bid will be resubmitted this month. The turbine is running at low capacity because of restricted water from the leats. The top leat is blocked. Councillors who have questions about the Partnership may contact AC and he can take a list of questions to the next meeting, which is in 3 months' time.
- f) Village Hall Committee. 26<sup>th</sup> September there is a Fun Day at the Village Hall to raise money for the new floor. CE has been voted secretary.

- g) School Management Committee. No report.
- h) Village Rubbish bins. It was reported that CC has written to some residents known to fill the public bins with household rubbish. Nothing further to report.
- i) Field bordering Luxulyan & Lanlivery. An enforcement notice is being investigated for illegal development. Both the County Councillors from our parish and Lanlivery are looking into it.

15/47 Finance.

- a) Clerk's report on Payments against budget was circulated.
- b) Internal Auditor's report. Deferred until the next meeting. GH will report.
- c) Payments totalling £1,196.68 were approved (proposed AC, 2<sup>nd</sup> JS). Clerk salary, £440.58; A Hawken, cleaner, £227.09; HMRC cleaner, £56.80; Lyn Thomas, internal auditor, £60.00; British Gas, April, direct debit, £12.57; Jim Cleare, GT postage, £86.87; A&A Garden Services, £300.00; British Gas, May, direct debit, £12.77.

15/48 Correspondence & Invitations. (complete list in Clerk's Notes 11-6-15)

- a) The two page Police consultation for town and parish councils was delegated to the clerk in conjunction with ML.

15/49 Business for the next meeting. Weed treatment report. Neighbourhood Plan steering group. Internal Auditor's report.

15/50 Dates of next meetings. Extraordinary meeting for planning June 25th 2015, 6.30 pm and the Ordinary Meeting 9th July 2015, 6.30pm, both at Luxulyan Memorial Institute.

*The Chairman thanked everyone and the meeting closed at 10:10 pm.*

*Mrs C Wilson ~ Parish Clerk ~ 19 June 2015*