

LUXULYAN PARISH COUNCIL
 DRAFT Minutes of the
 Ordinary Meeting
 held in the Luxulyan Memorial Institute
 after the Annual Parish Meeting and Annual Meeting of the Parish Council
 which began at 6.30 pm on
THURSDAY 8 MAY 2014

PRESENT: Cllr Chris Austin (Chair), Cllr George Haywood (Vice-chair), Cllr David Olford, Cllr Barbara Fahey, Cllr Ralph Keam, Cllr Jodie Fisher, Cllr Michaela Linfoot. Clerk to the Parish: Mrs Christine Wilson.

ABSENT: Cllr Clare Eich, Ward Member Cllr Simon Rix.

ALSO PRESENT: Mr R James, Chair of the Footpath Committee and Mr J Satterthwaite.

Abbreviations: Luxulyan Parish Council (LPC), Cornwall Council (CC), Strategic Planning Committee (SPC), Community Land Trust (CLT), Parish Councillors are abbreviated with their initials.

*** indicates the Consultee Comments submitted to the Planning Authority by LPC, delegated to the Clerk.

*After the Annual Meeting of the Parish Council, this meeting began at 7.45 pm.
 The Chairman welcomed all.*

14/014 Apologies and Declarations of Interest.

- a) Cllr Clare Eich because of exams and Ward Member Cllr Simon Rix, no reason given. ML apologised that she had to leave the meeting early because of family obligations after discussion of the proposed footpath, Item 023(a)i. It was agreed to discuss this item after the Public Session, in order to accommodate Mr James and ML.

Mr James left the room after the discussion of Item 23(a)i.

- b) Declarations re agenda items. JF declared an interest because of family connections in Item 021(b)ii, concerning PA14/02959. JF, signed the Record of Declarations of Interest and left the room during the discussion of this item.

- c) Requests for dispensation. None.

14/015 Public Session. None.

14/016 Minutes.

- a) It was decided that the minutes of the Parish Council's ordinary meeting of 10 April 2014 should be modified with the following:

13/213(b)ii. The Footpath Committee is considering improvements to the path, but nothing has yet been actioned. The amount of work is daunting. It would require a few bridges and is quite boggy. Roche Parish has made some progress on their side. [The following Item would be 13/213(b)iii.]

The minutes were not signed because the Clerk must print a true copy for signature which includes the amendment.

- b) The minutes of the Planning Committee and Staffing Comm. meetings 24th April were approved by those who attended, CA, GH and DO. CA signed them.

14/017 Playing Field inspection rota. The Clerk received last month's reports and the

inspectors of the play equipment for the next 5 weeks will be: BF, JF, DO, GH, CA.

- BF will lift and adjust the gate.
- The Clerk will contact a local person who can help fix the rust on the equipment and have them get in touch with CA or another member of the Council to be shown what to do.

14/018 PCSO Phillips' report was read out and is attached.

14/019 Cllr Rix's report to the Parish. None.

14/020 It was agreed that the Task & Finish Group will continue for the time being.

14/021 Planning.

a) Planning decisions were reported in Clerk's Notes 8-5-14 and are also available on the LPC website.

b) Planning correspondence.

- i. **EN14/00553**. Enforcement case at Lestoon Farm. Alleged widening of access road over CL626 Treskilling Downs. CC advised that this case is 'non-urgent' and could take 13 weeks, up to 20 June, for a decision. On 7 May the Case Officer rang the Clerk for further information. The Clerk will write to the Case Officer to voice LPC's concerns that the case is 'non-urgent' and inquire whether activity has been halted or not.
- ii. **PA14/02959**. The Case Officer wrote that the application will be approved at officer level unless Cllr Rix will call the application to committee with a valid planning reason. A reply by LPC must be submitted no later 13th May 2014. The Clerk will write to the Case Officer with a copy to Cllr Rix and Cllr Jackie Bull, Ward Member for Bugle, former Ward Member for Luxulyan and a member of the SPC, to request that this application be taken to the SPC.

JF left the room for the duration of the above Item 21(b)ii.

c) Applications.

- i. **PA14/02921** Little Carne Farm St. Blazey Par PL24 2SX. Kitchen/Diner extension with utility area. Mr Neal Barnes. Case Officer - Miss Myra Trust. NO OBJECTION; proposed by CA, 2nd DO.

*** Luxulyan Parish Council has no objection.

- ii. **PA14/02824** Lestoon Farm Treskilling Luxulyan Bodmin Cornwall PL30 5EL Erection of steel framed building to cover silage storage area - Mrs P Hancock - (Case Officer - Tracy Young). NO OBJECTION; proposed by DO, 2nd JF.

*** Luxulyan Parish Council has no objection to this building being erected for silage storage.

- iii. **PA14/02396** | Works to trees covered by a Tree Preservation Order namely Fell one Sycamore tree, shorten stem to branch, top off approximately 40%, Fell one Beech tree, Fell one Sycamore tree, Remove lower limb of Beech tree, Top off 3 Beech Trees. | The Old Vicarage Luxulyan Bodmin Cornwall PL30 5EE. SUPPORT. The councillors were in unanimous agreement that the work should be done urgently to make the trees safe for people and property.

*** Luxulyan Parish Council supports this work wholeheartedly.

- iv. **PA14/03551** The Mill (adj Woodmill Farm) Prideaux Road St Blazey Par Cornwall PL24 2SR. Conversion of redundant farm buildings to holiday accommodation (decision 01/01545) without complying with conditions 2 and 3 regarding use of properties for full time residential accommodation. - Mr And

Mrs Peter Hume. Case Officer - Matthew Sleeman. NO OBJECTION; proposed by RK, 2nd JF. Four in favour, two abstentions.

*** Luxulyan Parish Council has no objection to the properties Little Tom's Cottage and Buttercup Cottage being converted from holiday accommodation to full-time residential use.

14/022 It was noted by LPC that the DCLG now allows councils to list local building(s)/land as an Asset of Community Value. If the building/land comes up for sale, the parish council or other community organisation can bid to buy without any competition for the first six months.

14/023 **Parish Matters.**

a) Footpaths.

- i. Mr R James explained the Footpath Committee proposal to link our bridleway 408/11/3 with Penrose Tip. It was decided that ML and Mr James would liaise with the owners of the farm and fields next to the bridleway and to apologise for any misunderstanding about the Council's or the Footpath Committee's intentions. It was never their intention to make a decision or act without input from and discussion between all involved. If the landowners are amenable, Mr James, ML and CA can discuss the possibility of a link to the Tip with them and bring it back to the LPC if any further action is required.
- ii. Footpath/Bridleway **424/33/1**. After St Blaise Town Council requested permission to cut back the vegetation on a triangle of land on this path. This is not a Luxulyan path. DO advised the Town Council that they should speak with the owner of the land in the first instance and LPC is willing to help if they need anything else.
- iii. The Definitive Maps of Luxulyan Parish have been sent from Cornwall Council. They are 4 maps in black & white, dated 15 September 2006. Upon the Clerk's enquiry, CC explained that the only change to Luxulyan's definitive map (as far as they could tell after a quick search) is the Innes Downs double roundabout.

b) CLT-Beswetherick street lights. As discussed earlier during the Parish Meeting, Luxulyan CLT, Cornwall CLT and Cornwall Council are in discussion with the developer to have the lights installed. Since the last flat has been sold, the developers say they are now in a position to do so. Even if the developers don't put up the lights there should be some advance after November this year. **The AGM of the Luxulyan CLT is 3rd June 2014 at the Village Hall, 7 PM.**

c) Luxulyan Memorial Institute. Report given by N Legard at the Parish Meeting.

d) School Management Committee. No official report received. It was noted that an article in the Cornish Guardian reported that the School and Governors had been criticised in their recent Ofsted report.

e) Village Hall Committee. No report.

f) Village Rubbish bins. GH reported that they fill up quickly and are emptied regularly. CA proposed we apply for a Dog Litter bin to be placed near the Cemetery. It could be placed in the car park. A member of the public is emptying the bins regularly but the dog mess is disgusting. It was decided to find or order a sign that says: **No dog waste in these bins**. The Clerk will request/order a Dog Litter bin.

g) Luxulyan Toilets, update from Clerk. The solicitor has written to say the Transfer deed is about to be finalised. British Gas has written recently and promised an electricity bill, which will be for an entire year from 1st May 2013 (!), but it has not arrived. We should have a reversible meter, but we can't change the meter until

British Gas gives us the necessary paperwork.

- h) Luxulyan Valley Partnership. No report.
- i) Flooding.
 - i. Luxulyan Sandbags Scheme. CA will try to borrow a banding machine to reinforce the box for the sand.
 - ii. Rosemelling update. The drains are fine at the moment, but they still will not cope with a lot of water off the fields.
- j) Minorca Lane Project. ML is awaiting a meeting date from the organiser.
- k) Granite Stone 'Welcome' engraving. The Clerk will try to contact the engraver again.
- l) What's On Cornwall. This is a new free service for information about events in Cornwall. JF volunteered to become the Parish's 'Area Ambassador'. The Clerk will send on the info.
- m) Other matters for report.
 - i. Cemetery. A councillor was informed that grass cuttings were left strewn on at least one grave, leaving it very untidy. The Clerk will talk to A&A about it.
 - ii. Rosemelling Green. Now needs a cut. The Clerk will contact A&A to cut the grass at Rosemelling Green.
 - iii. Verges either side of the Bus Shelter need cutting. The Clerk will advise Cormac.

14/024 Finance.

- a) Report from Clerk re possible Banking Charges from Lloyds Bank because of the amount of money that went through the account last year. The Council will probably change banks if Lloyds decides to charge for what was a one-off S.106 donation.
- b) Update of signatories. After a delay because of a mistake, the form will go to the bank this month.
- c) Payments were authorised for a total of £1,286.98: Clerk's salary & expenses, £402.99; Cleaner's salary, Public Conveniences, £227.29; HMRC-PAYE, £56.60; South West Water, £63.94; Bricknells, £26.96; Stephens Scown Solicitors, £509.20. Proposed RK, 2nd BF. On 16 April the cheque for the £1,000 grant toward the windows of Gunwen Chapel was signed, as authorised in March 2014, Item 13/198(e).

The Clerk informed the Council that she will be taking on the clerkship of St Ewe, a small parish on the south coast, from 1st June 2014. CA was a referee and has spoken with the Chair of St Ewe.

- 14/025 Clerk's Training. LPC approved CiLCA (Certificate in Local Council Administration) Training for the Clerk and requested she decide between two formats available, one at £225 + VAT, and alternatively an online course for £99 + VAT. She advised that, apart from the training, the registration fee for the Certificate will be £250. The Clerk also explained that it is customary for the Parish to pay the costs of the Certificate; however, she would not charge the Parish for training or study.

It was decided that, because of the size difference between the parishes, if St Ewe Parish Council approves CiLCA training and the CiLCA Certificate, LPC would pay 75%, if St Ewe would pay 25% of the costs. Proposed DO, 2nd JF.

14/026 Correspondence & Invitations.

- a) CC – Review of Polling Districts and Polling Places. The Clerk will reply to the review stating that the Portacabin at Tulip Foods, Ebenezer is awkward for the elderly.

- b) A letter of thanks was received from the Secretary of Gunwen Chapel, J Hugo, for the grant of £1,000 for help with new windows
- c) Audit Training by CALC on 27 May, £20 per person, was approved for the Clerk, DO and JF. The Clerk will send details to the councillors.

14/027 Business for the next meeting.

- a) Community Bus grant.

14/028 Dates of next meetings: Planning if needed May 22nd 2014 and the Ordinary meeting 12 June 2014, both at 7pm Luxulyan Memorial Institute.

The Chairman thanked everyone for coming and apologised for the time. It was noted that Mr Satterthwaite did not nod off once, and the meeting closed at 10.25 pm.

Mrs C Wilson ~ Parish Clerk ~ 17 May 2014