

LUXULYAN PARISH COUNCIL

DRAFT Minutes of the meeting held in the Luxulyan Memorial Institute at 7.00 pm on
THURSDAY 14th NOVEMBER 2013.

PRESENT: Cllr C Austin (Chair), Cllr G Haywood, Cllr C Eich, Cllr D Olford, Cllr B Fahey, Cllr R Keam,
 Cllr M Linfoot, Cllr J Fisher. Clerk to the Parish: Mrs C Wilson.
 ALSO PRESENT: No one.
 ABSENT: None.

The meeting began at 7.00. The Chairman welcomed all.

13/111 **Apologies for absence.** PCSO Phillips. CC Rix apology arrived subsequently.

13/112 **Declarations of interest.**

- a) Declarations re agenda items. Cllr Keam for Club donation request, 118a. Cllrs Linfoot, Keam and Eich for the donation to the Lux Mem Institute 118c because they sit on the committee.
- b) Requests for dispensation. None.

13/113 **Public Session.** No contributions.

13/114 **Minutes.**

- a) The minutes of the ordinary Meeting of the Parish Council held on 10 October 2013 were approved. [GH; 2nd CE].
- b) The minutes of the Planning Committee meeting held on **24 October 2013** were approved by those who attended. [ML; 2nd BF]

13/115 **Playing Field inspection rota.** Previous month's forms were received; volunteers for this month's weekly inspections: BF, JF, ML, CE. The form will now include a report on the length of the grass. The Clerk will enquire with B Oliver about brackets for the benches.

13/116 **CC Rix's report.** None.

13/117 **PCSO Phillips' October report.** Read out by Cllr Austin and attached here. The Clerk will write to the Police & Crime Commissioner for Cornwall about a dangerous dog incident in early November and the unsatisfactory response of the Dog Warden and Police.

13/118 **Donations.**

- a) A donation for the Over 50's Club for help with their Christmas Lunch was approved for £200. [CE; 2nd DO]
- b) Donation for the purchase of 10 trees for the Playing Field orchard was approved up to £200. The Clerk will write to N Legard. [CA; 2nd RK]
- c) Approval for the donation of £3,000.00 to the LMI from the Sec 106 fund as recommended by the Finance Committee was unanimous. [DO; 2nd BF]

13/119 **Footpaths.**

- a) The Clerk will write to confirm the 2nd cut of the footpaths, and when completed, will send the invoices to request the Local Maintenance Partnership grant.
- b) Clerk will investigate the email from R Smith via Cllr Olford re the Saints' Way.

13/120 **Finance.**

- a) Upon recommendation of the Finance Committee it was decided that the Committee would become a Working Party. [ML; 2nd RK]
- b) **Payments** i) through vii) were approved. [CE; 2nd JF]
 - i. Clerk's salary & expenses, £418.97.
 - ii. Cleaner's salary, Public Conveniences. The invoice was not received in time. A Hawken agreed to be paid same as last month and adjust it next month, £189.05.

- iii. HMRC, £47.20.
- iv. Luxulyan Football Club, £200.00.
- v. A&A Garden Services, Footpaths July Cut, £471.00
- vi. South West Water for Toilets, 18 July - 11 Oct 2013, £97.64.
- vii. Bricknell's; envelopes & pockets; £4.94.
- viii. The Council will consult with A&A Garden Services re the invoice for grass cutting at the Playing Field, Rosemelling and the Cemetery, 24 Apr - 9 Sept.

- c) The Chairman will investigate other bank accounts which might pay more interest; also request a Change of Address for the accounts and request more cheques.
- d) **Precept 2014/15.** Upon recommendation of the Finance Committee, the precept is maintained without alteration at £18,405.00. [DO; 2nd RK]

13/121 Maintenance of Cemetery & Open Spaces.

- a) **Bus shelter** window cleaning. The Clerk will enquire with A Hawken who might take this on. Cllr Eich has offered to deal with any graffiti if it occurs.
- b) **Cemetery grave alteration.** In the past, graves in the Cemetery have been marked only with headstones. Grass over a grave is natural, neat and allows for easy maintenance. Currently some graves are paved with flagstones, flush with the ground, which also allows for ease of maintenance. Curb stones have not been allowed. It has now been decided to permit families to put gravel over a grave so long as it 1) is maintained by the family, 2) has a reasonably high retaining border for easy strimming, 3) is kept weeded, 4) maintains a good level of gravel, and 5) is kept neat and free of leaves, etc. For the benefit of everyone in the community, if a gravesite falls into disrepair or becomes unsightly, the Council retains the right to grass it over and charge the family an appropriate fee.
- c) **Village rubbish bins, Church Street.** The bins are not being emptied regularly by Cory. The Clerk will email Geoff Passmore to notify him.
- d) The **Cemetery car park** is in need of a harder surface. Cllr Fahey will get a quote.

13/122 **Flooding – Rosemelling, Sunnyside.** The Clerk resent an email to T Frost re drains at Sunnyside Rosemelling and has not heard anything. The Clerk will write to M Eddy to request an inspection by an engineer re: Sunnyside's flooding problems.

13/123 Matters for Report.

- a) Community Network Area. No report. Cllr Fisher was unable to attend.
- b) **Luxulyan Memorial Institute.** Cllr Eich will discuss spare keys; ask about handle for door, and the painting of the inner door.
- c) School Management Committee. None.
- d) Luxulyan Valley Partnership. None.
- e) Village Hall Committee. None.
- f) **Luxulyan Toilets.** Meter reading is still being sorted out.
- g) **The Village Shop & Post Office** will open Saturday, 14 December. Renovations are going on now.

13/124 Correspondence & Invitations. (See Clerk's Notes 14-11-13)

- a) **Grit Bins.** The Clerk will source 5 large grit bins with salt/grit for Beswetherick Fields, Atwell, Bodigga, , and 2 for Rosevale Gardens at a total cost of up to £1,000.
- b) The **Planning consultation** information was given to Cllr Fisher.
- c) **Glow Cornwall.** Information about insulation for homes will be posted on the notice board, website and sent to all Cllrs.
- d) Cllrs Linfoot and Fahey will fill out the **Flood Forum survey**.
- e) **Notification of temporary road closures** is on the website.

13/125 **Planning.**

- a) Reports on planning decisions. Posted on the website.
- b) Planning correspondence. None.
- c) **Applications.** Both applications were considered together and the Council has NO OBJECTION. [RK; 2nd ML]
 - i. **PA13/08788** Trevilyn Manor Farm Bugle St Austell Cornwall PL26 8RT. Listed building consent for redevelopment of curtilage listed store to annexe/ancillary accommodation to main dwelling with associated works. Mr And Mrs J Dunk. (Case Officer - Miss Myra Trust)
 - ii. **PA13/08634** Trevilyn Manor Farm Bugle St Austell Cornwall PL26 8RT. Planning permission for redevelopment of curtilage listed store to annexe/ancillary to main dwelling with associated works. Mr And Mrs J Dunk. (Case Officer - Miss Myra Trust)

*** We assume the Planning Authority will impose conditions in keeping with the nature of a listed building and Luxulyan Parish Council offers NO OBJECTION.

13/126 **Business for the next meeting.**

- a) **CLT.** Community Land Trust.
- b) **Lorry Signs for the village.** Placement and design.

13/127 Dates of next meetings: Planning if needed November 28th, **Full Council December 12th 2013.** Both at 7pm, Luxulyan Memorial Institute.

The Chairman thanked everyone and closed the meeting at 9.50 pm.
Mrs C Wilson ~ Parish Clerk ~ 17 November 2013