

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ  
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## NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON  
THURSDAY 14 DECEMBER 2017 AT LUXULYAN MEMORIAL INSTITUTE AT 6.00 PM

**Members of the public are cordially invited to attend.**

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

**Members of Luxulyan Parish Council are hereby summoned to transact the following business:**

## AGENDA

17/173 **Apologies for absence**

17/174 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

17/175 **Public Session**

- a) Neighbourhood Plan Report – Questionnaire results and Shopping Voucher Draw

17/176 **Previous action points with further action if required**

17/177 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 9 November 2017.
- b) To consider a contingency protocol which would be a reciprocal arrangement with a clerk of nearby parishes.
- c) Clarification of procedure when letters are sent from LPC to members of the community.
- d) To ratify Standing Order 3(h) “The council must receive a letter or email from a candidate for co-option to the council, which explains his or her reasons for wanting to join the council. It need not be lengthy.”
- e) To discuss the Code of Conduct.
- f) To discuss the procedures for signed minutes.

17/178 **Finance**

- a) To review December *Payments against Budget, Cash Flow, and Bank Rec.*
- b) To consider the equitable division of payments for training between Luxulyan and St Ewe Parish Councils.
- c) To consider the Budget for fiscal year 2018/19.
- d) To consider the Precept for fiscal year 2018/19.
- e) To authorise payments. (See Clerk’s Notes)

17/179 **PCSO report and Police Liaison Report**

17/180 **Cllr Saunders’ report to the Parish**

17/181 **To select** goal posts for the playing field.

- 17/182 **The contractor has requested LPC consider** who will continue with the grass cutting schedule through the winter because of this mild weather and the youth football practices.
- 17/183 **To consider** a grant for Granite Towers running costs.
- 17/184 **To consider** traffic calming measures for St Cyriac.
- 17/185 **To receive** an update, if any, on proposals for a Skate Park. Letters from the public.
- 17/186 **To organise** the Good Citizen Award plaque and presentation.
- 17/187 **To consider** a larger waste bin for the village bus stop
- 17/188 **To consider** a PC Facebook page with discussion of the pros, cons and costs and risks.
- 17/189 **Planning**
- a) To consider a response to this CC consultation: Cornwall Statement of Community Involvement for Planning.
  - b) Review of planning protocol for applications and pre-applications.
  - c) Enforcements – reports and progress.
    - i. To decide whether the council will take action regarding PA17/02310:  
**EN17/01862**. Status: Case Closed. Alleged works not been carried out in accordance with approved plans PA13/06904 - holiday unit built higher than approved - Rock Mill Prideaux St Blazey Par Cornwall PL24 2SS. ... and  
**EN17/02310** Received Date Tue 28 Nov 2017. Status: Course of Action Agreed. Decision Reason: Further investigations ongoing.  
 Alleged works not been carried out in accordance with approved plans **PA13/06904** - holiday unit built higher than approved, changes in roof design, change in access/driveway - Rock Mill Prideaux St Blazey Par Cornwall PL24 2SS.
  - d) To report on planning decisions of special interest. (A complete report is in Clerk's Notes and *Parish Planning* on the website.)
    - i. **PA16/09846**. Status: APPROVED WITH CONDITIONS. Siting of two mobile homes, two touring caravans (for nomadic use) and construction of one utility dayroom for use by extended family - Apondarose Minorca Lane Bugle St Austell Cornwall PL26 8QN
  - e) Applications for consultee comments.
    - i) **PA17/10585** | Variation of condition 11 (25 year operational life) of decision APP/D0840/A/14/2217727 (**PA13/03710**) to allow for an additional five years of electricity generation | Land South Of A391 Near Bodwen Access To Higher Menadew Bugle PL26 8R.  
 Case Officer: Tim Warne  
 Standard Consultation Expiry Date: Mon 11 Dec 2017  
 Determination Deadline: Wed 07 Feb 2018  
 Consultee Comments at time of agenda: 8 with no objections.
    - ii) Applications for consideration since the posting of this Agenda.
- 17/190 **Highways & Flooding**. To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at *Parish Highways*.
- 17/191 **Assets – reports and maintenance**
- a) Damaged culvert beside the cemetery.
  - b) Cemetery
  - c) Footpaths. Luxulyan FP10 & Roche FP4 - Criggan Moor. Maintenance report on FP15 & steps
  - d) Defibrillators – report on both.
  - e) Luxulyan Memorial Institute
  - f) Playing Field
  - g) Village Toilets

h) Other matters for report

17/192 **Parish Matters – reports**

a) Community Networks: St Blazey; China Clay

b) Luxulyan CLT

c) Luxulyan Parish Community Fund.

d) Luxulyan Valley Partnership

e) Street Sweeping / Knotweed

f) Village Hall Committee. Report on metal cage around the gas tank.

g) Other matters for report

17/193 **Correspondence & Invitations** (complete list in Clerk's Notes)

17/194 **Business for the next meeting**

17/195 **Dates of next meetings.**

a) Planning if needed 28 December, 6.00 pm and the Ordinary Meeting 11 January, 6.00pm  
Luxulyan Memorial Institute.

b) The Audit Panel will meet at 5.00 pm before the 11 January meeting.

c) Staffing Meeting.

d) Question and Answer session with the Clerk.

e) Parish Meeting to hear and discuss suggestions for the use of the Bodwen Solar Park fund on  
Friday, 16 February 2018, 7.30 pm, Luxulyan Village Hall.

***Mrs C Wilson***

***Clerk to Luxulyan Parish Council***

***8 December 2017***