

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON
THURSDAY 9th NOVEMBER 2017 AT LUXULYAN MEMORIAL INSTITUTE AT 6.00 PM

Members of the public are cordially invited to attend.

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

Members of Luxulyan Parish Council are hereby summoned to transact the following business:

AGENDA

- 17/147 **Apologies for absence**
- 17/148 **Declarations of interest**
 - a) Declarations re agenda items.
 - b) Requests for dispensation.
- 17/149 **Public Session**
 - a) Welcome Packs.
 - b) Tregarrick Farm. Pre-application consultation for a housing development.
- 17/150 **Previous action points with further action if required**
- 17/151 **Meetings and governance**
 - a) To approve and sign the minutes of the ordinary meeting on 14 September 2017.
 - b) To approve and sign the minutes of the extraordinary meeting on 9 October 2017.
 - c) To approve and sign the minutes of the ordinary meeting on 12 October 2017.
 - d) Verbal report on the CALC Boundary Review Conference and CC public meeting, 6 Nov.
 - e) CONSULTATION: Disqualification criteria for Councillors and Mayors. Deadline 8 December.
 - f) To consider contracting an evaluation of the Clerk's job description and pay scale through CALC at the cost of approximately £100.
- 17/152 **Finance**
 - a) To review October *Payments against Budget, Cash Flow, and Bank Rec.*
 - b) To consider the Budget for fiscal year 2018/19.
 - c) To consider the Precept for fiscal year 2018/19.
 - d) To authorise payments. (See Clerk's Notes)
- 17/153 **PCSO report and Police Liaison Report**
- 17/154 **Cllr Saunders' report to the Parish**
- 17/155 **Neighbourhood Plan steering group report**
- 17/156 **To consider** Skate Park proposals from three companies.
- 17/157 **Playing Field inspections.** To receive the previous month's forms and consider a different schedule of inspections.
- 17/158 **To review** the Guidelines for the Citizen of the Year award.
- 17/159 **To review** the Complaints Procedure
- 17/160 **To consider** support of Welcome Packs for the parish.
- 17/161 **To consider** whether to leave only the wheelchair accessible loo open in winter at the Public Conveniences or leave them all open as they have been for the last three years.
- 17/162 **To consider** a Facebook page for the Parish Council.
- 17/163 **To consider** replacement of the goal posts on the Playing Field.

- 17/164 **To consider** a Contingency Protocol for the temporary replacement of the clerk.
- 17/165 **To consider** a Christmas Tree outside the Memorial Institute.
- 17/166 **Planning**
- a) **To review** the Planning Protocol for applications and pre-applications.
 - b) Planning correspondence.
 - c) Enforcements – reports and progress.
 - d) To report on planning decisions of special interest. (A complete report is in Clerk’s Notes and *Parish Planning* on the website.)
 - e) Applications for consultee comments.
 - i) **PA17/09036** | Ground floor extension to rear of property. | El-Carim Bridges Luxulyan Bodmin Cornwall PL30 5EF.
Case Officer: Myra Trust
Standard Consultation Expiry Date: Tue 17 Oct 2017; extension granted to LPC
Determination Deadline: Mon 20 Nov 2017
 - ii) Applications for consideration since the posting of this Agenda.
- 17/167 **Highways & Flooding.** To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at *Parish Highways*.
- 17/168 **Assets – reports and maintenance**
- a) Basketball court. Report from a member of the public.
 - b) Cemetery
 - c) Footpaths. Verbal footpath report from the contractor to the clerk.
 - d) Luxulyan Memorial Institute
 - e) Playing Field
 - f) Village Toilets.
 - g) Weed Control on pavements. Report on the 9th October spray.
 - h) Other matters for report
- 17/169 **Parish Matters – reports**
- a) Community Networks: St Blazey; China Clay
 - b) Luxulyan CLT
 - c) Luxulyan Parish Community Fund.
 - d) Luxulyan Valley Partnership
 - e) Street Sweeping / Knotweed
 - f) Village Hall Committee
 - g) Other matters for report
- 17/170 **Correspondence & Invitations** (complete list in Clerk’s Notes)
- a) Request from Cornwall Autistic Partnership to consider on a warning plaque in the Village Toilets regarding noise levels of hand dryers..
- 17/171 **Business for the next meeting**
- 17/172 **Dates of next meetings.** Planning if needed 23 November 2017, 6.00 pm and the Ordinary Meeting 14 December 2017, 6.00pm both at Luxulyan Memorial Institute.

Mrs C Wilson
Clerk to Luxulyan Parish Council
2 November 2017