

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON
THURSDAY **12 OCTOBER 2017** AT LUXULYAN MEMORIAL INSTITUTE AT **6.00 PM**

Members of the public are cordially invited to attend.

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

Members of Luxulyan Parish Council are hereby summoned to transact the following business:

AGENDA

17/125 **Apologies for absence**

17/126 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

17/127 **Public Session**

- a) Mr A Sauer of BayWa re: an extension of 5 years for the Bodwen Solar Farm.
- b) Applicant for PA17/06411
- c) Other subjects

17/128 **Previous action points with further action if required**

17/129 **Meetings and governance**

- a) To approve and sign the minutes of the Extraordinary meeting on 9th October 2017.
- b) To appoint one more member of the staffing committee.
- c) To review Correspondence Policy.
- d) To consider mileage payments to councillors for council business.
- e) To explain and discuss how complaints are dealt with.
- f) Playing Field inspections. To receive the previous month's forms and enlist volunteers for this month's weekly inspections.

17/130 **Finance**

- a) To review September cumulative *Payments against Budget, Cash Flow, and Bank Rec.*
- b) To appoint at least two more members of the Audit Panel, with one or two people who are not signatories.
- c) To consider an equitable divide between the two parishes clerked by Mrs. Wilson: Luxulyan PC and St Ewe PC, regarding training/mileage, office supplies.
- d) To authorise payments. (See Clerk's Notes)

17/131 **PCSO report and Police Liaison Report**

17/132 **Cllr Saunders' report to the Parish**

17/133 **Neighbourhood Plan steering group report**

17/134 **To consider** a full contract with CORMAC for the cleaning of the Public Toilets after the four month trial period.

17/135 **Defibrillator at Gunwen**

a) To consider Davey & Gilbert Electrical for the installation of the defibrillator at Gunwen.

b) To decide which address for delivery of the PAD

c) To decide details about training, including who, where and funding.

17/136 **To consider** the purchase of junior goal posts for the playing field.

17/137 **To consider** Welcome Packs for new arrival in Luxulyan Parish.

17/138 **To consider** the possibility of a wooden bus stop.

17/139 **To consider a PC Facebook page after receiving** the Clerk's report on its pros and cons.

17/140 **Planning**

a) Planning correspondence.

i) **PA17/02473/PREAPP** | Pre-application advice for change of use of land from stationing six static holiday caravans and seven seasonal pitches to the stationing of ten park homes | Croft Farm Holiday Park Croft Farm Luxulyan Bodmin Cornwall PL30 5EQ

b) Enforcements – reports and progress.

c) To report on planning decisions of special interest. (A complete report is in Clerk's Notes and *Parish Planning* on the website.)

d) Applications for consultee comments.

i) **PA17/06411** | Change of use of ancillary accommodation to holiday accommodation | The Mowhay Lower Gurtla Farm Road From Moor Lane To Junction West Of Roseney Farm Luxulyan PL30 5DU.

Case Officer: Rosilyn Baker

Standard Consultation Expiry Date: Thu 05 Oct 2017

Determination Deadline: Tue 07 Nov 2017

ii) **PA17/06519** | Change of use of land to 3 no. Traveller pitch with associated works including, 3 no. mobile homes, 3 no. touring caravans, 3 no. dayrooms and hardstanding | Carne Cottages Carne Cross St Blazey Cornwall PL24 2SX.

Case Officer: Jonathan Luker

Standard Consultation Expiry Date: Fri 06 Oct 2017

Determination Deadline: Thu 09 Nov 2017

iii) **PA17/09036** | Ground floor extension to rear of property. | El-Carim Bridges Luxulyan Bodmin Cornwall PL30 5EF.

Case Officer: Myra Trust

Standard Consultation Expiry Date: Tue 17 Oct 2017

Determination Deadline: Mon 20 Nov 2017

iv) Applications for consideration since the posting of this Agenda.

17/141 **Highways & Flooding.** To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at *Parish Highways*.

a) **To consider** a working group for a database of highway issues for Luxulyan parish.

b) **To report** on an informal discussion about the old drain near the Cemetery.

17/142 **Assets – reports and maintenance**

- a) Cemetery
- b) Churchyard. A letter from Living Churchyard Group to the Archdeacon.
- c) Defibrillator at the Institute.
 - i) To decide who will check the function light weekly.
 - ii) To receive the list of those trained and their contact telephone numbers.
- d) Footpaths
- e) Luxulyan Memorial Institute
- f) Playing Field
- g) Village Toilets. To agree who will be key holders.
- h) Other matters for report

17/143 **Parish Matters – reports**

- a) Community Networks: St Blazey; China Clay
- b) Luxulyan CLT
- c) Luxulyan Parish Community Fund.
- d) Luxulyan Valley Partnership
- e) Street Sweeping / Knotweed at Treskillig
- f) Village Hall Committee
- g) Other matters for report

17/144 **Correspondence & Invitations** (complete list in Clerk's Notes)

17/145 **Business for the next meeting.**

17/146 **Dates of next meetings.** Planning if needed 26 October, 6.00 pm and the Ordinary Meeting 9th November, 6.00pm Luxulyan Memorial Institute.

Mrs C Wilson
Clerk to Luxulyan Parish Council
7th October 2017