

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN EXTRA-ORDINARY MEETING OF LUXULYAN PARISH COUNCIL
WILL BE HELD ON THURS 9 OCTOBER 2017 AT LUX. MEM. INSTITUTE AT 6.00 PM

Members of the public are cordially invited to attend.

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

Members of Luxulyan Parish Council are hereby summoned to transact the following business:

AGENDA

- 17/114 **Apologies for absence**
17/115 **Declarations of interest**
a) Declarations re agenda items.
b) Requests for dispensation.
17/116 **Public Session**
17/117 **PCSO Report**
17/118 **Meetings and governance**
a) To approve and sign the minutes of the ordinary meeting on 14 September 2017.
b) To decide on the best time to post the Agendas for meetings.
c) To decide who will post the public notices and minutes.
d) To review the Correspondence Policy and decide on the best method of delivery of the many emails received.
e) To consider three additions to Standing Orders. See attachment.
17/119 **Finance**
a) To appoint 2 more bank signatories for authorisation of online payments. Cllr Payne has already been appointed.
b) To explain public liability insurance regarding the Playing Field and its inspections.
17/120 **Citizen of the Year Award procedures.**
a) To consider closure of the meeting for this item in accordance with the Public Bodies (Admission to Meetings) Act 1960, because of the confidential nature of the business to be transacted.
b) To consider the Citizen of the Year Award procedures.
17/121 **Planning**
a) To review Pre-planning protocol.
b) To review full Planning protocol.
17/122 **Other matters for report or maintenance**
17/123 **Business for the next meeting**
17/124 **Dates of next meeting.** Audit Panel 12 October, 5.00 pm; Ordinary Meeting 12 October, 6.00pm, both at the Luxulyan Mem. Institute.

M. Linfoot

Cllr Michaela Linfoot
Chair, Luxulyan Parish Council
4th October 2017