

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ  
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**NOTICE**

A MEETING OF

**THE STAFFING COMMITTEE**

FOR LUXULYAN PARISH COUNCIL WILL BE HELD ON

**TUESDAY 27 SEPTEMBER 2016 AT LUXULYAN MEMORIAL INSTITUTE AT 6.00 PM**

**Members of Luxulyan Parish Council Staffing Committee are hereby summoned to transact the following business:**

**AGENDA**

- 16/16 Apologies for absence
- 16/17 Declarations of interest
  - a) Declarations re agenda items.
  - b) Requests for dispensation.
- 16/18 To approve the minutes of the previous meeting of the Staffing Committee on 6 September 2016.
- 16/19 To resolve to close the rest of the meeting to the public because of the nature of the business to be transacted in accordance with the Public Bodies (Admission to Meetings) Act 1960.
- 16/20 To consider proposals to formalise the job description, employment terms and related documents for the cleaner of the public conveniences.
- 16/21 Business for the next meeting
- 16/22 Date of next meeting.

***Mrs C Wilson***  
***Clerk to Luxulyan Parish Council***  
***26 September 2016***