

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON
THURSDAY 8 SEPTEMBER 2016 AT LUXULYAN MEMORIAL INSTITUTE AT 6.30 PM

Members of the public are cordially invited to attend.

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

Members of Luxulyan Parish Council are hereby summoned to transact the following business:

AGENDA

- 16/93 **Apologies for absence**
16/94 **Declarations of interest**
a) Declarations re agenda items.
b) Requests for dispensation.
16/95 **Public Session**
16/96 **Previous action points with further action if required.**
16/97 **Meetings and governance**
a) To receive the Declaration of Acceptance of Office from Cllr Catherine Grey.
b) To receive the Email Request Form from Cllr Grey.
c) To approve and sign the minutes of the ordinary meeting held on 11 August 2016.
d) Appointment of a councillor for the following committees:
i. Luxulyan Memorial Institute Trustee
ii. Luxulyan Community Land Trust
iii. School Management Committee
iv. Village Hall Committee
e) To discuss the a rotation of Chairperson policy.
f) To discuss the revised job description of the clerk.
g) To consider, at a provisional cost of £15, Planning training for Clerks, Thursday 6 October 2016, 1.30 pm - 4.30 pm, Launceston Guildhall.
h) To consider the one-off move of the JULY 2017 ordinary meeting from Thurs 13 July to Thurs 6 July because of the clerk's annual leave for family matters. The meeting can be taped, and then the minutes will be prepared during the week beginning 10th July.
i) To consider granting the clerk's annual leave from 3rd July – 7th July 2017. This will mean that the Agenda for the July meeting is prepared and the summons sent by 30th June.
j) Update on the Cornwall Electoral Review.
k) Playing Field inspections. To receive the previous month's forms and enlist volunteers for this month's weekly inspections.
16/98 **Finance**
a) To review the clerk's reports on *Payments against Budget, Cash Flow and Bank Rec.*
b) To review the bank signatories and elect another signatory.
c) To consider the use of the office equipment by Ruthern Valley Players with reimbursement of one ink cartridge and a box of paper.
d) To authorise payments. (See Clerk's Notes)

- 16/99 **PCSO report and Police Liaison Report**
 a) Police Liaison Group, Tuesday 04th October at 7.00pm in St Austell Police Station.
- 16/100 **Cllr Rix's report to the Parish**
- 16/101 **Neighbourhood Plan steering group report**
- 16/102 **Good Citizen Award decision.**
- 16/103 **To consider allowing children's football club on the playing field starting in September 2016 without charge.** The club will advise the LPC of its insurance coverage. The club will purchase children's goal posts and all other equipment. It will cut the grass as necessary for their practice and games. It will advise LPC in advance of match schedules for posting on a dedicated webpage with other information pertinent to the club. A minimal amount of the clerk's time will be used for setting up and maintaining the club's webpage. If the club does not send the information in a timely manner, the Council has the right to delete the page. This arrangement will be reviewed by the Council in August 2017.
- 16/104 **To consider the pruning of trees along the St Cyriac side of the playing field.**
- 16/105 **Cemetery Policy Review**
- 16/106 **To consider quotes for the cemetery fence repair.**
- 16/107 **To consider a draft Parish Walks Policy.**
- 16/108 **To consider a suggestion by a member of the public** that all parish committees are unified within the Parish Council .
- 16/109 **Planning**
- a) Planning correspondence.
- i. To discuss whether to post the planning list on the notice boards, weekly or monthly, what information, and what day of the week or month.
- b) Enforcements – reports and progress.
- c) To report on planning decisions of special interest. (A complete report is in Clerk's Notes and *Parish Planning* on the website.)
- i. **APPEAL WITHDRAWN. APP/D0840/S/16/3143592** Modification or discharge of affordable housing requirements [request for change from 5 year delivery to 10 year delivery window] Quay Developments Luxulyan Ltd. Beswetherick, Luxulyan. The hearing on 23 August did not take place.
 - ii. **PA16/07577.** Submission of details to discharge conditions 3, 4, 5, 6 and 7 in respect of decision notice **PA15/03708** (allowed at appeal) - Land South East Of The Mill Prideaux Road St Blazey Cornwall. Status: Pending Consideration. Consultee comments are not requested.
- d) Applications for consultee comments.
- i. **PA16/07440** | Creation of a purpose built wedding venue | Corgee Farm Strawberry Lane Luxulyan Bodmin Cornwall PL30 5DS. Case Officer Helen Blacklock.
 Standard Consultation Expiry Date Fri 09 Sep 2016
 Determination Deadline Fri 18 Nov 2016
 - ii. **PA16/07506** | Listed building consent for removal of rear lean to roof and replacement with new flat roof to blockwork lavatory block to enable more effective weathering to original window and enhancement of window as a feature | Gunwen Chapel Luxulyan Bodmin Cornwall PL30 5DU. Case Officer Tracy Young.
 Standard Consultation Expiry Date Fri 09 Sep 2016
 Determination Deadline Fri 07 Oct 2016
 - iii. **PA16/07401.** Resubmission of existing permission **PA16/02117** - Demolition of the existing single block garage and replacement with a double width double block garage, changes to the existing planning permission, namely - 1 Square up the building front and back to be the same size, 2. Resize garage to 6.550mm wide, 9350mm to fit on foundations laid and 3. Add stairs to first floor storage, 4 raise the roof to 5358mm overall height 5. Add extra window to ground floor end wall 6. Add extra door to front of garage. Case Officer Myra Trust.
 Standard Consultation Expiry Date Wed 14 Sep 2016

Determination Deadline Tues 4 Oct 2016

LPC commented on PA16/02117: Luxulyan Parish Council SUPPORTS this application. It is a reasonable improvement to the property that will support the owner's hobby. It does not affect neighbouring properties and the Council trusts that the case officer will ensure that the design is in keeping with its surroundings.

- iv. **PA16/07890** | Construction of new dwelling | Fairhaven Rosemelling Luxulyan Bodmin Cornwall PL30 5EQ. Case Officer Tracy Young.
Standard Consultation Expiry Date Wed 21 Sep 2016
Determination Deadline Thu 20 Oct 2016

v. Applications for consideration since the posting of this Agenda.

16/110 **Highways & Flooding.**

- a) To report on the evidence required to request a 'Don't follow your Sat-Nav' sign for the Eden Project.
- b) To receive reports requiring the attention of the parish council.

16/111 **Assets – reports and maintenance**

- a) Cemetery
- b) Footpaths.
 - i. To receive suggestions for the removal or addition of footpaths to the Local Maintenance Partnership (LMP).
 - ii. To report on FPs 408/6/1 and 10/1
- c) Luxulyan Memorial Institute
- d) Playing Field
- e) Village Toilets. Metro Rod needed to clear the drains again.
- f) Other matters for report

16/112 **Parish Matters – reports**

- a) Community Networks: St Blazey; China Clay
- b) Luxulyan CLT
- c) Luxulyan Parish Community Fund.
- d) Luxulyan Valley Partnership
- e) School Management Committee
- f) Street Sweeping
- g) Village Hall Committee
- h) Other matters for report

16/113 **Correspondence & Invitations** (complete list in Clerk's Notes)

- a) An offer of quarterly 'operational inspections' for the play equipment starting at £295/year.

16/114 **Business for the next meeting.** Consideration of grants from the Small Community Fund.

16/115 **Dates of next meetings.** Planning if needed 22 September , 6.30 pm and the Ordinary Meeting 13 October 2016, 6.30pm Luxulyan Memorial Institute.

Mrs C Wilson

Clerk to Luxulyan Parish Council

1st September 2016