

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

A MEETING OF

THE STAFFING COMMITTEE

FOR LUXULYAN PARISH COUNCIL WILL BE HELD ON

FRIDAY 26 AUGUST 2016 AT LUXULYAN MEMORIAL INSTITUTE AT 6.30 PM

Members of Luxulyan Parish Council Staffing Committee are hereby summoned to transact the following business:

AGENDA

- 16/1 Election of the Chair of the Staffing Committee
- 16/2 To resolve to close the meeting to the public because of the nature of the business to be transacted in accordance with the Public Bodies (Admission to Meetings) Act 1960.
- 16/3 Apologies for absence
- 16/4 Declarations of interest
 - a) Declarations re agenda items.
 - b) Requests for dispensation.
- 16/5 To consider the emergency situation of the absence of the employed cleaner and a suitable replacement for her.
- 16/6 To consider steps to formalise the job description and employment terms of the cleaner.
- 16/7 Business for the next meeting
- 16/8 Dates of next meetings.



Mrs C Wilson
Clerk to Luxulyan Parish Council
26 August 2016