

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ  
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## NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON  
THURSDAY 14 APRIL 2016 AT LUXULYAN MEMORIAL INSTITUTE AT 6.30 PM

**Members of the public are cordially invited to attend.**

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

*A NOTE ON NUMBERING. From January – April, numbering of the Agendas and Minutes continues prefixed by the previous year. The municipal year begins in May and May's first Agenda item will be 16/001.*

**Members of Luxulyan Parish Council are hereby summoned to transact the following business:**

## AGENDA

15/230 **Apologies for absence.**

15/231 **Declarations of interest.**

- a) Declarations re agenda items.
- b) Requests for dispensation.

15/232 **Public Session.**

15/233 **Previous action points with further action if required.**

15/234 **Meetings and governance.**

- a) To approve and sign the minutes of the ordinary meeting on 10 March 2016.
- b) The chairman will sign the Notice of the Parish Meeting.
- c) The clerk will give the Chairman a sealed dated envelope holding the passwords for Luxulyan Parish Council business.
- d) Playing Field inspections. To receive the previous month's forms and enlist volunteers for this month's weekly inspections.
- e) Report on Electoral review event held 30<sup>th</sup> March at County Hall.
- f) Code of Conduct alteration. To remove the words within the brackets in Para 3.5A:

3.5A Where a Member has a non-registerable interest in a matter to which paragraph 3.5 relates that does not benefit from a valid dispensation[ *and that interest arises only from the Member's participation in or membership of a body whose objects or purposes are charitable, philanthropic or otherwise for the benefit of the community or a section of the community*], the Member may, with the permission of the Chairman of the meeting or until such time as the Chairman directs the Member to stop, address the meeting to provide such information as they reasonably consider might inform the debate and decision to be made before complying with paragraphs 3.5(i), (ii) and (iii).

Ratification of a decision about this section will be voted on at the May meeting. A copy of the full document can be found on the council's website.

g) Standing Order 18(a) & (c) alteration. The amount, above which the clerk will procure quotes with a formal tender, will change from £60,000 to £25,000 in accordance with the council's recently reviewed Financial Regulations.

Ratification of this decision will be voted on at the May ordinary meeting. A copy of the full document can be found on the council's website.

h) Grant Awarding Policy. A draft will be distributed for discussion, with a view to ratify the agreed policy at the May ordinary meeting.

15/235 **To review the cleaner's salary.**

15/236 **Finance.**

a) Year-end virements.

b) Quarterly Internal Control Check report and review the clerk's year-end finance reports.

c) Authorisation of payments. (See Clerk's Notes)

15/237 **PCSO report.**

15/238 **Cllr Rix's report to the Parish.**

15/239 **Letter of support** for Gunwen Methodist Chapel Heritage Lottery Fund.

15/240 **Letter of support** for Par running track and its associated facilities to DOUG SCRAFTON CC as message of support to bring the track and its environs into local community ownership.

15/241 **Neighbourhood Plan.** To consider starting the Neighbourhood Plan process.

15/242 **'Tidy up the Village' campaign.**

15/243 **Defibrillator, Churchtown**

a) Progress report.

b) Organisation of training for 10 volunteers.

c) To consider an application to the Luxulyan Parish Community Fund for a second defibrillator with the location to be decided by the community with a request to Cllr Rix Community Fund for £500 to allay costs.

15/244 **Planning.**

a) Planning correspondence.

**APP/D0840/S/16/3143592.** Modification or discharge of affordable housing requirements in relation to a planning (England) appeal Appeal by Quay Developments Luxulyan Ltd Site Address: Land off St. Cyriac, Luxulyan, BODMIN, PL30 5EF. Relating to: **PA15/08298** | Application for variation of S106 planning obligation dated 23.11.2009 (relating to affordable housing) attached to decision 08/01791 | Land Adjacent St Cyriac St Cyriac Luxulyan Cornwall. Relating to: **C2/08/01791**. Proposed residential development of 13 Affordable and 6 speculative houses.

b) Enforcements – reports and progress.

c) To report on planning decisions of special interest. (A complete report is in Clerk's Notes and *Parish Planning* on the website.)

d) Applications - other.

i. **PA16/01613** | Single storey kitchen extension to rear of property. | 30 St Julitta Luxulyan Bodmin Cornwall PL30 5ED. Application Type: General Permitted Development Extensions. [There have been no consultations requested for this application.]

ii. **PA16/00600/PREAPP.** Land Adjacent To Fairhaven Luxulyan Bodmin Cornwall PL30 5EQ Preapplication advice for construction of a new dwelling and associated works. - Mr A Rundle And Miss R Rowe-Best

e) Applications - for consultee comments.

- i. **PA16/01635** | Outline planning permission with all matters reserved: Construction of two semi detached dwellings | Moorland View Conce Moor Bugle Cornwall PL26 8RT.
- ii. **PA16/02117** | Demolition of the existing single block garage and replacement with a double width double block garage. | Savath Bungalow Savath Lane Lockengate Bugle St Austell Cornwall PL26 8SA
- iii. **PA16/02210** | Construction of replacement dwelling | South Barn Road From Junction North Of Bodiggo To Cross Park Farm Luxulyan Cornwall PL30 5DR
- iv. Applications for consideration since the posting of this Agenda.

15/245 **Highways.** To receive reports requiring the attention of the parish council.

15/246 **Assets – reports and maintenance**

- a) Playing Field. Playing Field fence
- b) Footpaths
- c) Cemetery
- d) Village Toilets
- e) Luxulyan Memorial Institute
- f) Other matters for report

15/247 **Parish Matters – reports**

- a) Flooding
- b) Village Rubbish Bins and Street Sweeping
- c) Village Hall Committee
- d) School Management Committee
- e) Luxulyan Valley Partnership
- f) Luxulyan Parish Community Fund
- g) CLT – Community Land Trust. **APP/D0840/S/16/3143592.** See Item 241.a.
- h) Other matters for report

15/248 **Correspondence & Invitations.** (complete list in Clerk's Notes)

- a) 18 Apr. China Clay Community Network Panel Meeting, Monday 18th April at 7pm in the Function Room at Roche Victory Hall.
- b) Code of Conduct training available free on a number of dates May-Sept.

15/249 **Business for the next meeting.**

15/250 **Dates of next meetings.** Planning if needed on 28 April, 6.30 pm.

On **Thurs, 12 May** at the Luxulyan Memorial Institute:

The Parish Meeting begins at **6.00 PM.** Local organisations are invited to give a report on their activities.

The Annual Meeting of the Parish Council follows it, and after that the Ordinary Meeting.

All are welcome to attend.

**Mrs C Wilson**  
**Clerk to Luxulyan Parish Council**  
**7 April 2016**