

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ  
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## NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON  
THURSDAY 11 FEBRUARY 2016 AT LUXULYAN MEMORIAL INSTITUTE AT 6.30 PM

**Members of the public are cordially invited to attend.**

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

**Members of Luxulyan Parish Council are hereby summoned to transact the following business:**

## AGENDA

15/193 **Apologies for absence.**

15/194 **Co-option** of a parish councillor.

15/195 **Declarations of interest.**

a) Declarations re agenda items.

b) Requests for dispensation.

15/196 **Public Session.**

15/197 **Previous action points with further action if required.**

15/198 **Meetings and governance.**

a) To approve and sign the minutes of the ordinary meeting on 14 January 2016.

b) To consider Draft Financial Regulations for ratification at the 10 March ordinary meeting.

c) To consider the format the councillors prefer for their copies of the Standing Orders, Code of Conduct and other Policies.

d) Modification of the Good Citizen Award Policy as ratified in November.

e) Playing Field inspections. To receive the previous month's forms and enlist volunteers for this month's weekly inspections.

15/199 **Finance**

a) To review the clerk's reports on *Payments against Budget* and *Cash Flow*.

b) To authorise payments. (See Clerk's Notes)

c) To consider whether to Opt-in or Opt-out of the new External Audit arrangements by the sector-led body Smaller Authorities' Audit Appointments Ltd (SAAAL).

d) Appointment of the Internal Auditor.

e) To consider the Transparency Code and Data Protection.

15/200 **PCSO report** and new Community Engagement Policy.

15/201 **To discuss a possible defibrillator at Churchtown.**

15/202 **Cllr Rix's report to the Parish.**

15/203 **Neighbourhood Plan steering group report.**

15/204 **To consider a grant to Granite Towers.**

15/205 **Planning.**

a) Planning correspondence.

- i. To decide on the purchase of a projector to assist with 'paperless' planning
- ii. Planning Partnership: Consultation on the Proposed Changes to the National Planning Policy Framework
- iii. To consider support for the letter to all CC Councillors about Paperless Planning.

b) Enforcements – reports and progress.

c) To report on planning decisions of special interest. (A complete report is in Clerk's Notes and *Parish Planning* on the website.)

d) Applications for consultee comments.

- i. **PA15/10660** | Change of use of land for siting of 10 residential static caravans | Apondarose Minorca Lane Bugle St Austell Cornwall PL26 8QN
- ii. **PA16/00379.** Toms Cottage Nanscawen St Blazey Par Cornwall PL24 2SR Two storey extension to existing house including replacing existing sun room and enlarging residential curtilage. - Mr Mitchell Hart
- iii. **PA16/00386.** Heywards Heath New Road St Blazey Par Cornwall PL24 2SB Replacement of existing dwelling - Mr Derek Heyward
- iv. Applications for consideration since the posting of this Agenda.

15/206 **Highways.** To receive reports requiring the attention of the parish council.

a) Collapsed granite culvert next to Cemetery.

15/207 **Assets – reports and maintenance**

a) Salt Bins.

b) Playing Field. To consider three quotes (using new standardised format) for repair of the play equipment.

c) Footpaths

d) Cemetery. To consider quotes for the reduction of the fir trees at the side of the car park.

e) Village Toilets

f) Luxulyan Memorial Institute

g) Other matters for report

15/208 **Parish Matters – reports**

a) Flooding

b) Village Rubbish bins

c) Village Hall Committee

d) School Management Committee

e) Luxulyan Valley Partnership

f) Luxulyan Parish Community Fund.

g) CLT – Community Land Trust

h) Other matters for report

15/209 **Correspondence & Invitations.** (complete list in Clerk's Notes)

a) St Blaise PC re Police presence.

b) Consultation: Cornwall Local Plan.

c) Rural Services Network. SURVEY. We are the national organisation that seeks to speak for rural areas across England. We fervently believe in community input and think that networking across all rural areas is massively important at this really difficult time. Could you please discuss with your Parish/Town Councillors and complete the online survey.

d) St Austell Bay Economic Forum ( SABEF ) Investment Plan final report.

15/210 **Business for the next meeting.**

15/211 **Dates of next meetings.** Planning if needed 25<sup>th</sup> February, and the Ordinary Meeting 10<sup>th</sup> March, both 6.30pm at the Luxulyan Memorial Institute.

**Mrs C Wilson**

**Clerk to Luxulyan Parish Council**

**5<sup>th</sup> February 2016**

*A NOTE ON NUMBERING*

- *The municipal year begins in May with the Annual Meeting of the Parish Council, when the Chairman is elected and Committee members are confirmed.*
- *During January – April, numbering of the Agendas and Minutes continues in sequence and is prefixed by the previous year. Therefore, this January 2016 Agenda still uses 15 as its prefix. May's first Agenda item will be 16/001.*
- *Item numbers for the Agenda and subsequent Minutes correspond.*