

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

**THE ANNUAL MEETING OF LUXULYAN PARISH COUNCIL (AGM),
IMMEDIATELY FOLLOWED BY THE ORDINARY MEETING,**

**WILL BE HELD ON THURSDAY 14 MAY 2015 AT LUXULYAN MEMORIAL INSTITUTE
*AFTER THE ANNUAL PARISH MEETING, WHICH BEGINS AT 6.00 PM***

Members of the public are cordially invited to attend.

PUBLIC QUESTION TIME. Time is allocated during the Public Session of the ordinary meeting for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

Members of Luxulyan Parish Council are hereby summoned to transact the following business:

AGENDA — Annual Meeting of the Parish Council

- 15/001 Election of the Chairman and Declaration of Acceptance of Office.
- 15/002 Election of the Vice-chairman and Declaration of Acceptance of Office.
- 15/003 Apologies for absence.
- 15/004 Appointment of Responsible Financial Officer.
- 15/005 Appointment of four Trustees for the Luxulyan Memorial Institute.
- 15/006 Appointment of Lead Councillors and Representatives
 - a) CALC representative
 - b) Renewable Energy
 - c) Internal Control Check
 - d) Community Network Panel Representative
 - e) Footpath Committee Representative
 - f) School Management Committee Representative
 - g) Luxulyan Valley Partnership Representative
 - h) Village Hall Committee Representative
 - i) Minorca Lane Focus Group Representative
 - j) Luxulyan Community Land Trust Representatives, up to two
- 15/007 Election of Finance Audit Panel.
- 15/008 Election of the Staffing Committee.
- 15/009 Dates and times of the meetings for the next municipal year.
 - a) Ordinary Meetings – the 2nd Thursday of each month, starting at 6.30 pm.

- b) Finance Audit Panel, with Internal Control Checks, will meet quarterly in July, October, January, April, at 5.30pm before the ordinary meeting, unless otherwise indicated.
- c) Staffing Committee will meet as and when necessary, on the 4th Thursday of the month.

15/010 The next Annual Meeting of the Parish Council (AGM) will be Thursday, 12 May 2016.

In continuation: AGENDA — Ordinary Meeting

15/011 **Declarations of interest.**

- a) Declarations re agenda items.
- b) Requests for dispensation.

15/012 **Public Session.**

15/013 **Minutes and Governance.**

- a) To approve the minutes of the Parish Council's ordinary meeting of 9 April 2015.
- b) Training available: Chairmanship, 7 July; Freedom of Information and Data Protection, 23 Sept; Budget Setting and Precept, 30 Sept.
- c) Playing Field inspection rota. To receive the previous month's forms and enlist volunteers for this month's weekly inspections.

15/014 **PCSO report.**

15/015 **Cllr Rix's report to the Parish.** Presented at the Parish Meeting.

15/016 **Planning.**

- a) Reports on planning decisions. (See Clerk's Notes 14-5-15; also reported on the website).
- b) Planning correspondence. (For a complete list, see Clerk's Notes 14-5-15.)
 - i. **PA15/01175/PREAPP.** Pre-application advice for proposed provision of temporary classroom unit for min. 7 yrs - Luxulyan Junior & Infant School Luxulyan Bodmin Cornwall PL30 5EE. Target Determination Date: 22 May 2015. Determination Deadline: 01 Jun 2015.
 - ii. **PA15/02652.** |Demolition of existing conservatory and construction of a single storey extension. |Pendeen Ebenezer Bugle Cornwall PL26 8RR. The date for consultee comments for this application has passed. Tulip Foods response to complaint about lorries.
- c) Applications.
 - i. **PA15/02760** | Installation of white UPVC conservatory | Gwel Ryan Croft Farm Park Luxulyan Cornwall PL30 5EH
 - ii. **PA15/03708** Erection of cottage to be used for residential purposes Planning Application Land South East Of The Mill Prideaux Road St Blazey Cornwall
 - iii. **PA15/02837** 6 The Cross Road From Junction North Of Bodiggo To Cross Park Farm Luxulyan Cornwall PL30 5DP. Demolition of existing garage and erection of new garage with guest accommodation over. Extension to existing cottage. - Mr Robert Blackmore - (Case Officer - Matthew Sleeman)
 - i. **PA15/03838 (14 May 2015)** Tortoise Shell Barn Bodiggo Park Luxulyan Bodmin Cornwall PL30 5DR Single Storey Extension. - Mr And Mrs Miller - (Case Officer - Myra Trust)

ii. Applications for consideration since the posting of this Agenda.

15/017 Highways.

b) CC proposal for Rural Hwy maintenance.

15/018 Assets – reports and maintenance.

c) Cemetery

d) Footpaths.

i. Overgrown hedge by Village Hall.

e) Luxulyan Memorial Institute

f) Playing Field

g) Village Toilets

15/019 Parish Matters.

h) Election report

i) CLT – Community Land Trust

j) Flooding

k) Luxulyan Valley Partnership

l) School Management Committee

m) Village Hall Committee

n) Village Rubbish bins

o) Minorca Lane Project

p) Field bordering Luxulyan & Lanlivery

q) Other matters for report

15/020 Finance.

r) Authorisation for a Standing Order for payment of the cleaner's salary.

s) Authorisation of payments. (See Clerk's Notes 14-5-15)

15/021 Correspondence & Invitations. (See Clerk's Notes 14-5-15)

15/022 Business for the next meeting.

15/023 Dates of next meetings: Planning if needed May 28th 2015, 7pm and the Ordinary meeting 11 June 2015, 6.30pm Luxulyan Memorial Institute.

*Mrs C Wilson
Clerk to Luxulyan Parish Council
9th May 2015*