

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ  
Tel: 01208 831 283 Mob: 07543 427 141 Council website: [www.luxulyanpc.co.uk](http://www.luxulyanpc.co.uk)

NOTICE

**THE ANNUAL MEETING OF LUXULYAN PARISH COUNCIL (AGM),  
IMMEDIATELY FOLLOWED BY THE ORDINARY MEETING,**

**WILL BE HELD ON THURSDAY 8 MAY 2014 AT LUXULYAN MEMORIAL INSTITUTE  
*AFTER THE ANNUAL PARISH MEETING, WHICH BEGINS AT 6.30 PM***

**Members of Luxulyan Parish Council are hereby summoned to transact the following business:**

PUBLIC QUESTION TIME. During the Public Session members of the public may comment on any of the items detailed in the agenda below or bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

**AGENDA — Annual Meeting of the Parish Council (AGM)**

- 14/001 Election of the Chairman and Declaration of Acceptance of Office.
- 14/002 Election of the Vice-chairman and Declaration of Acceptance of Office.
- 14/003 Apologies for absence.
- 14/004 Appointment of Responsible Financial Officer.
- 14/005 Appointment of Councillor to carry out quarterly Internal Control Checks.
- 14/006 Election of Finance Working Party.
- 14/007 Election of the Planning Committee.
- 14/008 Election of the Staffing Committee.
- 14/009 Election of the Cemetery and Open Spaces Committee.
- 14/010 Luxulyan Memorial Institute.
  - a) Declaration of ownership and custodianship.
  - b) Appointment of Trustees.
- 14/011 Appointment of LPC representatives for:
  - a) Footpath Committee
  - b) Community Network Area
  - c) School Management Committee
  - d) Luxulyan Valley Partnership
  - e) Village Hall Committee
  - f) Minorca Lane Project
  - g) CALC / Safer Cornwall / Rural Services Network / Vital Venues Newsletter
  - h) Cornwall Countryside Access Forum. Mr R James, of Luxulyan is a member.

- 14/012 Dates and times of the meetings for the next year.
- a) Ordinary Meetings– the 2<sup>nd</sup> Thursday of each month, starting at 7.00 pm.
  - b) Finance Working Party, with Internal Control Checks, will meet quarterly in July, October, January, April.
  - c) Planning and Staffing Committees will meet only as and when necessary, on the 4<sup>th</sup> Thursday of the month.
- 14/013 The next Annual Meeting of the Parish Council (AGM) will be Thursday, 14 May 2015.

In continuation:  
AGENDA — Ordinary Meeting

14/014 **Declarations of interest.**

- a) Declarations re agenda items.
- b) Requests for dispensation.

14/015 **Public Session.**

14/016 **Minutes.**

- a) To approve the minutes of the Parish Council's ordinary meeting of 10 April 2014 with the following modification: 13/213(b)ii. **The Footpath Committee is considering improvements to the path, but nothing has yet been actioned. The amount of work is daunting. It would require a few bridges and is quite boggy. Roche Parish has made some progress on their side.** [The following Item would be 13/213(b)iii.]
- b) To approve the minutes of the Planning Committee and Staffing Comm. meetings 24th Apr.

14/017 **Playing Field inspection rota.** To receive the previous month's forms and enlist volunteers for this month's weekly inspections.

14/018 **PCSO report.**

14/019 **Cllr Rix's report to the Parish.** Presented at the Parish Meeting.

14/020 **Task & Finish Group report.** To decide whether to continue the Task & Finish Group.

14/021 **Planning.**

- a) Reports on planning decisions. (See Clerk's Notes 8-5-14; also reported on LPC website).
- b) Planning correspondence. (See Clerk's Notes 8-5-14).
- c) **Applications.**
  - i. **PA14/02921** Little Carne Farm St. Blazey Par PL24 2SX. Kitchen/Diner extension with utility area. Mr Neal Barnes. Case Officer - Miss Myra Trust.
  - ii. **PA14/02824** Lestoon Farm Treskilling Luxulyan Bodmin Cornwall PL30 5EL Erection of steel framed building to cover silage storage area - Mrs P Hancock - (Case Officer - Tracy Young).
  - iii. **PA14/02396** | Works to trees covered by a Tree Preservation Order namely Fell one Sycamore tree, shorten stem to branch, top off approximately 40%, Fell one Beech tree, Fell one Sycamore tree, Remove lower limb of Beech tree, Top off 3 Beech Trees. | The Old Vicarage Luxulyan Bodmin Cornwall PL30 5EE
  - iv. **PA14/03551** The Mill (adj Woodmill Farm) Prideaux Road St Blazey Par Cornwall PL24 2SR. Conversion of redundant farm buildings to holiday accommodation (decision 01/01545) without complying with conditions 2 and 3 regarding use of properties for full time residential accommodation. - Mr And Mrs Peter Hume. Case Officer - Matthew Sleeman.
  - v. Applications for consideration since the posting of this Agenda.

- 14/022 For discussion: DCLG allow councils to list local building(s)/land as an Asset of Community Value. If the building/land comes up for sale, the parish council or other community organisation can bid to buy without any competition for the first six months.
- 14/023 **Parish Matters.**
- a) Footpaths.
    - i. Committee proposal: Link from our footpaths to the Penrose Tip.
    - ii. Report on Footpath/Bridleway 424/33/1.
    - iii. The Definitive Maps of Luxulyan Parish have been sent from Cornwall Council.
  - b) CLT-Beswetherick street lights.
  - c) Luxulyan Memorial Institute.
  - d) School Management Committee.
  - e) Village Hall Committee.
  - f) Village Rubbish bins.
  - g) Luxulyan Toilets, update from Clerk.
  - h) Luxulyan Valley Partnership.
  - i) Flooding.
    - i. Luxulyan Sandbags Scheme.
    - ii. Rosemelling update.
  - j) Minorca Lane Project.
  - k) Granite Stone 'Welcome' engraving.
  - l) What's On Cornwall
  - m) Other matters for report.
- 14/024 **Finance.**
- a) Report from Clerk re possible Banking Charges.
  - b) Update of signatories.
  - c) Authorisation of payments. (See Clerk's Notes 8-5-14)
- 14/025 **Clerk's Training.** CiLCA (Certificate in Local Council Administration) Training is available from CALC at £225 + VAT. Alternatively, SLCC have an online course for £99 + VAT.
- 14/026 **Correspondence & Invitations.** (See Clerk's Notes 8-5-14)
- 14/027 **Business for the next meeting.**
- 14/028 Dates of next meetings: Planning if needed May 22nd 2014 and the Ordinary meeting 12 June 2014, both at 7pm Luxulyan Mem. Institute.

*Mrs C Wilson*  
*Clerk to Luxulyan Parish Council*  
*2nd May 2014*