

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ
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NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON
THURSDAY 9 JANUARY 2020 AT LUXULYAN MEMORIAL INSTITUTE AT 6.00 PM

Members of the public are cordially invited to attend.

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

Members of Luxulyan Parish Council are hereby summoned to transact the following business:

AGENDA

19/150 **Apologies for absence**

19/151 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

19/152 **Public Session**

19/153 **Reports on Actions**

19/154 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 12 December 2019.
- b) Code of Conduct training survey.
- c) Wards. To review the pros and cons of two wards in Luxulyan parish starting with the 2021 parish elections. In 2021, Lockengate ward will elect 3 councillors and Luxulyan ward will elect 7 councillors. Each ward will have a different Cornwall Councillor. The council could propose to keep 10 councillors for the whole parish, and this could be considered during the Community Governance Review.

19/155 **Finance**

- a) To review *Budget Comparison, Cash Flow, and Bank Reconciliation* through December 2019.
- b) To hear a report from the Audit Panel meeting earlier today.
- c) To consider the Budget 2020-21.
- d) To consider the Precept 2020-21.
- e) To authorise payments. (See Clerk's Notes)

19/156 **Reports**

- a) Chair's report
- b) Crime & Prevention
- c) Cornwall Councillor Saunders' report to the Parish
- d) Neighbourhood Plan steering group report

19/157 **Considerations**

- a) Citizen of the Year Award 2019.
- b) A bench for the cemetery and two other benches for the parish.

19/158 **Planning**

- a) Planning issues and correspondence. Planning decisions are reported in *Clerk's Notes* and on the website.
 - i. Planning Working Group, volunteers needed
 - ii. StARR project update
 - iii. **PA19/03139/PREAPP** | Pre-application advice for the creation of dwelling from former pigshed. | Penrose Farm Luxulyan Bodmin Cornwall PL30 5EQ
Case Officer: Rosilyn Baker
Determination Deadline: Fri 10 Jan 2020
- b) Applications for consultee comments.
 - i) **PA19/07333** | Proposed change of use of land to an extended family Traveller pitch including 6 no. mobile homes, 6 no. touring caravans, 1 no. day room, hardstanding, and associated works | Land At Okewoon Farm Luxulyan Bodmin PL30 5HU.
Case Officer: Michelle Billing
Standard Consultation Expiry Date: Thu 19 Dec 2019
Determination Deadline: Thu 27 Feb 2020
Comments at time of agenda: 2
 - ii) **PA19/10862** | The proposed removal of a storage unit, the erection of one affordable dwelling and the installation of a septic tank | Land North West Of Appletree Farm Conce Moor Bugle St Austell Cornwall PL26 8RT.
Case Officer: Rosilyn Baker
Standard Consultation Expiry Date: Thu 09 Jan 2020
Determination Deadline: Mon 10 Feb 2020
Comments at time of agenda: zero
 - iii) **PA19/10726** | Construction of single-storey extension, cladding, installation of new balcony, construction of new entrance porch, reconfiguration of windows and doors. removal of existing chimney, installation of new stainless steel flue, reinstatement of boundary wall and installation of 3kW solar panel array. | 29 St Sulien Luxulyan PL30 5EB.
Case Officer: Myra Trust
Standard Consultation Expiry Date: Mon 13 Jan 2020
Determination Deadline: Mon 17 Feb 2020
Comments at time of agenda: zero
 - iv) **PA19/10492** | Demolition of garage and construction of residential annexed accommodation for family members and holiday letting. | Old Stone Cottage Treskilling Luxulyan Bodmin Cornwall PL30 5EL.
Case Officer: Myra Trust
Standard Consultation Expiry Date: Mon 13 Jan 2020
Determination Deadline: Mon 17 Feb 2020
Comments at time of agenda: zero
 - v) Applications for consideration since the posting of this Agenda.

19/159 **Highways & Flooding.** To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at *Parish Highways*.

19/160 **Assets – reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths
- d) Luxulyan Memorial Institute
- e) Village Toilets
- f) Other matters for report

19/161 Parish Matters – reports

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership – meeting 8th January.
- c) Village Hall Committee
- d) Other matters for report

19/162 Correspondence & Invitations (complete list in Clerk's Notes)

19/163 Business for the next meeting. Outdoor maintenance of the Institute.

19/164 Dates of next meetings.

- a) Planning if needed 23 January, 6.00 pm, Luxulyan Memorial Institute
- b) Ordinary Meeting 13 February, 6.00pm, Luxulyan Memorial Institute.

Mrs C Wilson
Clerk to Luxulyan Parish Council
3 January 2020

A NOTE ON NUMBERING

The municipal year begins in May when the Chairman is elected and Committee members are appointed. January – April the numbering of the Agendas and Minutes continues in sequence, with the same prefix. May's first Agenda item will be 20/01.