

LUXULYAN PARISH COUNCIL

DRAFT Minutes of the Ordinary Meeting at the Luxulyan Memorial Institute, 6.00 pm,

THURSDAY 12 DECEMBER 2019

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston (Vice-chair), Cllr Michael Grindley, Cllr Margaret Higman, Cllr Francis Payne.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Ward Member Cllr Sally-Anne Saunders, and 3 Members of the Public.

ABSENT:

Cllr Kay Baker, Cllr Bob Hatton, Cllr Sarah Kemp, Cllr Michele Latham, Cllr Tina Windsor.

Abbreviations: Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Local Maintenance Partnership (LMP), Community Network Panel (CNP), Friends of Luxulyan Valley (FOLV), General Data Protection Regulations (GDPR), Luxulyan Neighbourhood Plan (LNP). *** indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

The meeting began at 6.00 PM and the Chair welcomed all.

19/135 Apologies

Apologies were received from KBa, BH, SK, MLa, TW.

19/136 Declarations of interest or requests for dispensation.

None.

19/137 Public Session

A The applicant for the planning application PA19/09850 answered questions from the members about the application. The Chair brought Item 19/143.B.iii forward. See the council's decision at that item.

Two members of the public left the meeting.

B A member of the public stated that he was here regarding Item 19/139.A.i about the gate on his property. The Chair brought the discussion forward. See the discussion at that item.

C The member of the public also mentioned a kissing gate on the Saint's Way that is in a dilapidated state. The Cornwall Councillor said she would look into it.

One member of the public left the meeting.

19/138 Review of action points

A Citizen of the Year Award nominations extended until 1st January.

B Owners of the properties in front of the Institute have attended to or will be addressing the tree branches overhanging the road.

C Notices have been laminated for the bins in the Cemetery so that people will dispose of their organic waste or metal and plastic from the wreaths in separate bins..

19/139 Meetings and governance

A The council **RESOLVED** that the minutes, as read, of the meeting held on 14 November 2019 were a true and correct record (proposed KBi, 2nd MH) and they were duly signed.

- i. The September minutes were discussed during the public session, Item 19/137.B (and are minuted here, corresponding to the agenda.) A letter to the parish council queried the September 2019 minutes regarding the existence of a gate at a lane near Rock Mill, Minute 19/85.F The member of the public in attendance explained that he was the landowner and that Minute 19/85.F was correct regarding the previous existence of a gate. The gate has not been there for some years but there was also previously a sign saying 'Private'. The landowners have recently reinstated a gate in the same position with a sign saying 'Private'.

B Community Governance Review. The Electoral Review Panel will not be suggesting any change to the borders of the parish. LPC requested that the northern border move to the A30 and the council has sent letters to all the affected residents at Beam Villas. One resident replied that they are happy to move into Lanivet parish as they have more connections with Lanivet. There have been no further replies. The clerk will write again to all residents explaining the situation and that they now have a chance to be heard regarding their wishes.

ACTION: Clerk

C Wards. This item was **DEFERRED** and the clerk will bring maps to the next meeting and request formal estimates of the costs of contested elections in each ward.

ACTION: Clerk

19/140 Finance

A The clerk answered questions about the accounts and it was **RESOLVED** (proposed KBi, 2nd FP) to receive the Clerk's reports *Budget Comparison, Cash Flow and Bank Reconciliation* (through 30th November) as a correct record.

B It was **RESOLVED** (proposed KBi, 2nd MH) to accept the Local Maintenance Partnership grant for 2020-21. Cornwall Council has promised to raise the LMP each year by a percentage.

C The clerk circulated a DRAFT Budget and Precept for 2020-21 which was briefly discussed. The item was **DEFERRED** so that the Clerk, MG and KBa can look at the Budget more closely before a discussion at the January Audit Panel meeting. The Audit Panel can bring its recommendations to the January meeting.

ACTION: MG and Audit Panel

D The council **AUTHORISED** payments for December 2019 totalling £3,589.40 (proposed KBi, 2nd MG). The last column is recoverable VAT.

Mrs C Wilson	12 Dec 19	Clerk's salary and expenses	faster	£	860.20		
HMRC-PAYE	12 Dec 19	HMRC payment	faster	£	62.69		
NEST Pensions	16 Dec 19	Clerk's Pension Nov19	DD	£	27.00		
Andy I. Inv464	12 Dec 19	Playground inspections - 4 weeks	faster	£	46.00		
Cormac Cleaning	12 Dec 19	Public Conven. Cleaning Oct19	faster	£	391.67		65.28
British Gas	12 Dec 19	Public Conveniences, electricity	DD	£	11.98		0.57
WALLGATE LTD	12 Dec 19	Wallgate keys: VAT	faster	£	12.93		12.93
Jim Cleare	12 Dec 19	Granite Towers postage Dec/Jan	faster	£	34.03		
A&A Garden Services	12 Dec 19	inv 911, Footpaths 1st cut	faster	£	543.20		
A&A Garden Services	12 Dec 19	inv 912, Footpaths 2nd cut	faster	£	543.20		
A&A Garden Services	12 Dec 19	inv 913, grass cutting	faster	£	472.50		
A&A Garden Services	12 Dec 19	inv 914, cemetery hedge replanting	faster	£	275.00		
A&A Garden Services	12 Dec 19	inv 916, Parish verge cuts	faster	£	130.00		
SLCC (3/4, 1/4)	12 Dec 19	SLCC membership	faster	£	161.00		
Unity Trust Bank	31 Dec 19	Quarterly bank fee	DD	£	18.00		

19/141 Reports

A Chair's Report. The Chair's report is brief this month. She has made a few site visits regarding planning.
B Crime & Prevention. Nothing to report.
C Weed Spraying. There is no evidence to date that the second weed spray was effective.
D Cllr Saunders' report to the Parish. <ul style="list-style-type: none"> • Cllr Saunders confirmed that whilst she is still working on several issues related to the Parish there is no further progress to be reported at this time. • She went on to highlight that Cornwall Council are now considering their Budget for 2020/2021. Alongside their deliberations they are running a public consultation on the matter until the 29 Jan 2020. Anyone wishing to know more and/or comment on the proposals by filling in the online survey, can go to the Cornwall Council website at www.cornwall.gov.uk/budget2019. Alternatively, they can also email comments to haveyoursay@cornwall.gov.uk
E The Neighbourhood Plan will no longer be a regular item on the agenda.
F MG reported on the meeting he attended at the Eden Project about the Geothermal Energy project. It is a 40-month project (beginning April 2019). The first hole must be drilled and fully tested before funding for the second hole is awarded. It is hope that the energy from this project will provide Eden with all its needs and some energy for other industry in the area.

19/142 Considerations

A With apologies to the community, there will be no Christmas tree at the Institute this year because of the family commitments of the councillors. A tree will be arranged earlier next year.
B It was RESOLVED (proposed MG, 2 nd KBi) to defer indefinitely a decision about a large, bespoke wooden parish council notice board for the side wall of the Kings Arms Pub. It was pointed out that it would be a significant cost and no member of the public has requested one. If there is interest, it will be discussed again.
C Three benches for the parish will be discussed in January when the councillors can bring their suggestions to the meeting.
D The discussion about taking over the outside maintenance of the Institute was DEFERRED until the February meeting. The clerk will get a quote from A&A for cleaning the guttering and pressure washing the building. ACTION: Clerk
E It was RESOLVED (proposed MLI, 2 nd KBi) to fill the parish council grit bins as they are only partly full and request that Cormac fill the other grit bins in the parish at the same time. It was further decided to DEFER any decision about new grit bins until more investigation can be done. ACTION: Clerk

19/143 Planning

A Planning issues and correspondence. Planning decisions are reported in Clerk's Notes and on the website. <ul style="list-style-type: none"> i. LPC discussed a letter from a parishioner about a development that seems to be going on without planning permission near Gunwen. MLI and TW investigated briefly
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but will go again and send a more detailed report to the clerk so it can be reported properly to Cornwall Council.

ACTION: MLI, FP, Clerk

ii. LPC received a letter about another unauthorised development at Carne Cross

iii. StARR Project. Cllr Saunders had nothing to report this month but will distribute the StARR Project's first newsletter by email.

iv. Enforcements. **NB:** Please note that when a member of the public reports a 'Breach of Planning' (enforcement) they can tick a box that asks "Do you want your Cornwall Councillor to know about this report?" If the box is ticked, Cllr Saunders can help, follow-up on the report and get more details about the investigation.

B Applications for consultee comments.

i. **PA19/09181** | Single storey extension for Bedroom with en-suite facilities - 32 St Julitta Luxulyan PL30 5ED.

The council received a report on the site visit attended by MLI, MG, SK, MLa, FP and TW. The council discussed the application and **RESOLVED** (proposed MLI, 2nd MG) to submit the following consultee comments:

*** Luxulyan Parish Council conducted at site visit and has NO OBJECTION to this application.

ii. **PA19/09542** | Demolition of existing dwelling and construction of new dwelling | Lower Bodelva Farm Prideaux Road St Blazey PL24 2SR

The council discussed the application and it was considered that the application lay outside the policies of Luxulyan's Neighbourhood Plan. It was **RESOLVED** (proposed MG, 2nd KBi) to submit the following consultee comments:

*** Luxulyan Parish Council has NO OBJECTION to this application.

iii. **PA19/09850** | Construction of new agricultural general purpose store building. | Land North East Of Luxulyan FC Rosemelling Luxulyan Cornwall PL30 5EQ

The council discussed the application and **RESOLVED** (proposed KBi, 2nd MH) to submit the following consultee comments:

*** Luxulyan Parish Council has NO OBJECTION to this application.

iv. **PA19/07333** | Proposed change of use of land to an extended family Traveller pitch including 6 no. mobile homes, 6 no. touring caravans, 1 no. day room, hardstanding, and associated works | Land At Okewoon Farm Luxulyan Bodmin PL30 5HU.

The council discussed the application and **DEFERRED** its consultee comments until a site visit can be made. The clerk will arrange this with the agent.

ACTION: Clerk, Councillors

19/144 Highways & Flooding

A It was **NOTED** that the St Austell Community Speedwatch group is looking to expand into other areas and would like volunteers. If you are interested, contact Cllr Saunders.

B Highways Scheme. The work has been approved and is due to begin soon on the Virtual Footway from the Institute to the Village Shop and also the new speed limit sign at Challow Terrace.

19/145 Assets – reports and maintenance

A Playing Field. Playing Field inspections for November were received and **NOTED**.

- B Cemetery. The Cemetery has been cleaned up for the Christmas season. Signs will be placed on the bins so that people stop leaving old wreaths and other items around the cemetery. Bins are available for flowers and another for non-organics.
- C Footpaths. Nothing to report.
- D Luxulyan Memorial Institute. Nothing to report.
- E Village Toilets. The Wallgate unit keys are working now.

19/146 Parish Matters – reports

- A Luxulyan Parish Community Fund. The panel have made a new grant to the Preschool and have put the £2,000 earmarked for the Skate Park back in the fund so that they didn't have to pay the 10% on the grant that was not yet being used. The Skate Park Group may apply again when they are ready to use the money.
Also, the panel has called an AGM for the Luxulyan Parish Community Fund in April 2020. All members of the panel will step down and a new committee will be formed. Panel member may be elected again.
- B Luxulyan Valley Partnership meets in January.
- C Village Hall Committee. The Committee has claimed on the VH insurance for the leaky roof and has begun repairs. It has also ordered a new aluminium door.

19/147 Correspondence & Invitations (complete list in Clerk's Notes)

- A Two 'Winter Wellbeing Manual's will be left in the Institute.
- B A survey about climate change from the manager of Treverbyn VH will be sent by email to all councillors to respond individually if they wish.

19/148 Business for the next meeting

Wards. Budget & Precept. Citizen of the Year.

19/149 Dates of next meetings

- A Audit Panel. 9th January, 5.00 pm at the Luxulyan Memorial Institute.
- B Ordinary Meeting is 9th January, 6.00pm, at the Luxulyan Memorial Institute.

*The Chair thanked everyone and closed the meeting at 8.20 pm.
Mrs C Wilson ~ Parish Clerk ~ 4 January 2019*