

**LUXULYAN PARISH COUNCIL**

**DRAFT** Minutes of the Ordinary Meeting at the Luxulyan Memorial Institute, 6.00 pm,

**THURSDAY 14 NOVEMBER 2019**

PRESENT:

Cllr Michaela Linfoot (Chair), Cllr Keith Bilston (Vice-chair), Cllr Michael Grindley, Cllr Bob Hatton, Cllr Margaret Higman, Cllr Sarah Kemp, Cllr Michele Latham, Cllr Francis Payne.

ALSO PRESENT:

Clerk to the Parish, Mrs Christine Wilson, Ward Member Cllr Sally-Anne Saunders, and no Members of the Public.

ABSENT:

Cllr Kay Baker and Cllr Tina Windsor.

Abbreviations: Councillors are abbreviated with their initials; Luxulyan Parish Council (LPC), Cornwall Council (CC), Cornwall Assoc. of Local Councils (CALC), Footpath (FP), Local Maintenance Partnership (LMP), Community Network Panel (CNP), Friends of Luxulyan Valley (FOLV), General Data Protection Regulations (GDPR), Luxulyan Neighbourhood Plan (LNP). \*\*\* indicates the Consultee Comments submitted to the Planning Authority; the general points are proposed and decided by LPC; formal submission is delegated to the Clerk.

*The meeting began at 6.00 PM and the Chair welcomed all.*

19/120 Apologies

Apologies were received from TW and KBa.

19/121 Declarations of interest or requests for dispensation.

MLi declared an interest in Item 19/128.B.

19/122 Public Session

None.

19/123 Review of action points

It was **RESOLVED** (proposed MLa, 2<sup>nd</sup> KBi) that the decision for nominations for Citizen of the Year will be extended until the January meeting. The exact final date for final submissions will be decided by KBa and MLi.

**ACTION: Clerk, KBa & MLi**

19/124 Meetings and governance

A The council **RESOLVED** that the minutes, as read, of the meeting held on 10 October 2019 were a true and correct record (proposed FP, 2<sup>nd</sup> MLi) and they were duly signed.

B CALC November 2019 AGM. There were no volunteers to attend as there was no training topic for this AGM.

C Eden Geothermal. It was **RESOLVED** (proposed MLi, 2<sup>nd</sup> FP) to appoint MG as the second council representative on the Eden Geothermal Liaison Group. The next meeting is 26 November at the Eden Project.

D The review of the electoral wards in Luxulyan parish was **DEFERRED**.

19/125 Finance

A The clerk answered all questions about the accounts and it was **RESOLVED** (proposed KBi, 2<sup>nd</sup> MLa) to receive the Clerk's reports *Budget Comparison, Cash Flow and Bank Reconciliation* through 31 October 2019 as a correct record.

B Budget 2020-2021. This item was **DEFERRED**. The clerk will bring a new Draft Budget to the next meeting which addresses the purchase of benches and grit bins, the cost of website accessibility, cost of outside maintenance of the Institute.

**ACTION: Clerk**

C The council **AUTHORISED** payments for November 2019 totalling £1,923.23 (proposed BH, 2<sup>nd</sup> MH).

<i>Mrs C Wilson *2008</i>	14 Nov 19	<i>Clerk's salary and expenses</i>	faster	£	855.15
<i>HMRC-PAYE *2008</i>	14 Nov 19	<i>HMRC payment</i>	faster	£	62.89
<i>HMRC-PAYE</i>	15 Nov 19	<i>Employer's NIC paid to HMRC</i>	faster	£	293.07
<i>NEST Pensions</i>	14 Nov 19	<i>Clerk's Pension Sept &amp; Oct19</i>	DD	£	89.83
<i>Andy I. Inv 447</i>	14 Nov 19	<i>Playground inspections - 5 weeks</i>	faster	£	57.50
<i>Cormac Cleaning</i>	14 Nov 19	<i>Public Conven. Cleaning Sept19</i>	faster	£	391.66
<i>South West Water</i>	14 Nov 19	<i>Toilets, water - estimated</i>	faster	£	56.22
<i>British Gas</i>	14 Nov 19	<i>Public Conveniences, electricity</i>	DD	£	11.92
<i>Bricknells</i>	14 Nov 19	<i>Coloured paper</i>	faster	£	8.99
<i>SLCC</i>	14 Nov 19	<i>Regional Training Seminar</i>	faster	£	96.00

## 19/126 Reports

A Chair's Report. It has been a quiet month. The Chair attended a meeting about the StARR project with parishioners and Luxulyan Parish Council was uninvited to a further meeting with Cornwall Council about StARR without explanation. Potholes and drains continue to be monitored and reported.

B Crime & Prevention. Nothing particular to report; however, it was noted that St Austell is the Number 1 hotspot for crime in Cornwall.

C Cllr Saunders' report to the Parish.

- Community Governance Review. Discussed the outcome of the Governance Review Panel meeting at the start of Nov, where the panel decided, in respect of the suggestion made by Luxulyan Parish Council, regards the boundary line between Luxulyan and Lanivet Parishes, that their recommendation at this stage would be that "There be no change" This need not necessarily be the end of the matter, should Luxulyan PC feel that they have further evidence, in particular from residents, to support their suggestion. Once the panel's recommendations have been considered and approved at Full Council on the 10 December, the review process will move on to Stage 3, where the panel's recommendations will be put out to public consultation.
- Confirmed that she continues to press for a solution to the road safety concerns raised by residents at Lockengate and outlined discussions thus far, being that - In respect of the speed issue specifically, Highways have made the suggestion that an Expression Of Interest to the Community Highway Scheme might be made, for a flashing speed sign at this location. She is seeking further clarification from Highways regards their intentions to address the issue of the kerb which appears to play a part in sending out of control vehicles across the highway into a neighbouring property's garden.
- Discussed the Planning Inspector Appeal held in St Austell on the 15 October in respect of the unauthorised development on Land South East of Minorca Lane. The enforcement notice was withdrawn on the day because there was an inconsistency in the enforcement notice; however, the inspector's final decision regards the planning application appeal will follow in due course.
- Outlined recent developments on the StARR Project. In particular, regards changes to the timetable in respect of when the planning applications for the proposed works at Prideaux Road, Lavrean and Pontsmill can now be anticipated.
- Outlined recent developments in respect of the Council's new Waste contract and

looking ahead to the next Full Council meeting on the 26 November, invited a discussion regards the proposed Spaceport at Newquay Airport.

D GDPR update. MG and the clerk have met and made an initial GDPR audit for the parish council. The clerk will produce a draft accessibility statement and a draft data asset register.  
**ACTION: Clerk**

19/127 Considerations

A New Pub Notice Board. The clerk has not received all the promised quotes for the notice board so this was **DEFERRED**.

B Grit Bins. This item was **DEFERRED** so that councillors can consider where new bins would be placed and whether they should be purchased.  
**ACTION: Councillors**

C Bench(s). This item was **DEFERRED**. MLi and KBa have catalogues and three benches will be considered at: the Cemetery, the Atwell triangle, and the Institute.  
**ACTION: MLi and KBa**

D StARR Project. Cllr Saunders reported on the current situation. A resident of the parish is having a conversation with the officers at CC in charge of the project and has copied in the parish council. The parishioner has a number of concerns that need further investigation and explanation. The shape of the project is still in flux.

E Leats and the Weir. After lengthy discussion it was decided that BH would draft a letter for the Strategic Director at Cornwall Council. He and the clerk will try to get some action to preserve the leats around the weir that are being washed away because the sluice gates are kept shut.  
**ACTION: BH and Clerk**

19/128 Planning

A Planning issues and correspondence. Planning decisions are reported in Clerk’s Notes and on the website.

B Applications for consultee comments.

*MLi left the chamber for the duration of the discussion and voting on this item 19/128.B.i  
 KBi took the chair during her absence.*

i. **PA19/08569** | Submission of reserved matters (appearance, landscaping, layout and scale) following outline approval PA18/10874 for a single dwelling | Land North Of Fairhaven Rosemelling Luxulyan Bodmin Cornwall PL30 5EQ  
 The council considered the plans and discussed the application. It **RESOLVED** (proposed MLa, 2<sup>nd</sup> KBi) to submit the following consultee comments:  
 \*\*\* Luxulyan Parish Council has NO OBJECTION to this application.

ii. **PA19/08981** | Proposed removal of existing conservatory and replace with new day room extension and new entrance extension and garage/utility/store extension. | Accommodation At Barguse Riding Centre Lockengate Bugle St Austell PL26 8RU.  
 The council considered the plans and discussed the application. It **RESOLVED** (proposed MLi, 2<sup>nd</sup> KBi) to submit the following consultee comments:  
 \*\*\* Luxulyan Parish Council has NO OBJECTION to this application.

iii. **PA19/09181** | Single storey extension for Bedroom with en-suite facilities - 32 St Julitta Luxulyan PL30 5ED  
 The council **DEFERRED** this item in order to hold a site meeting.

iv. **PA19/09542** | Demolition of existing dwelling and construction of new dwelling | Lower Bodelva Farm Prideaux Road St Blazey PL24 2SR.  
The council **DEFERRED** this item in order to hold a site meeting.

19/129 Highways & Flooding

A 2020-21 Highways Scheme. MLI will discuss a designated pedestrian footpath on the railway bridge at Bridges with the Highways Manager when they have their next drive around the parish.

**ACTION: MLI**

B The clerk reported on the query with the department for Common Land Registration regarding the overgrown state of the lane between Gunwen Chapel and Corgee Moor. The officer stated that it should be maintained by Cornwall Council. "I have checked with Land Registry and the ownership of the commons are not registered; thus I think Highways should treat this as any other overgrown lane for which there is no known owner." MLI will mention this to the Highways Manager when they have their next drive around the parish.

**ACTION: MLI**

19/130 Assets – reports and maintenance

A Playing Field. Playing Field inspections for October were received and **NOTED**.

B Cemetery. Nothing to report.

C Footpaths. Nothing to report.

D Luxulyan Memorial Institute. Outside maintenance as responsibility of LPC will be discussed at the next meeting. The clerk will get quotes for weed control.

**ACTION: Clerk**

E Village Toilets. Nothing to report.

19/131 Parish Matters – reports

A Luxulyan Parish Community Fund. There will be a meeting in December to consider new applications for its funds.

B Luxulyan Valley Partnership. Nothing to report.

C Village Hall Committee. Nothing to report.

D Signs for the coming Election. It was **AGREED** that LPC will use the backs of the banners from the Neighbourhood Plan referendum to sign the polling station at Danish Crown car park more clearly. Danish Crown has agreed to support an initiative for better signage.

**ACTION: FP**

19/132 Correspondence & Invitations (complete list in Clerk's Notes)

None that is not in Clerk's Notes.

19/133 Business for the next meeting

Maintenance of outside of the Institute. Grit Bins. 3x Benches.

19/134 Dates of next meetings

Planning if needed 28 November, 6.00 pm and the Ordinary Meeting 12 December 2019, 6.00pm, both at the Luxulyan Memorial Institute.

*The Chair thanked everyone and closed the meeting at 8.50 pm.*

*Mrs C Wilson ~ Parish Clerk ~ 25 November 2019*