

LUXULYAN PARISH COUNCIL

Clerk to the Council: Mrs C Wilson, Lower Burlorne Tregoose, Washaway, Bodmin PL30 3AJ  
www.luxulyanpc.co.uk | 01208 831283 | 07543 427141 | clerk@luxulyanpc.co.uk

## NOTICE

AN ORDINARY MEETING OF LUXULYAN PARISH COUNCIL WILL BE HELD ON  
THURSDAY 14 MARCH 2019 AT LUXULYAN MEMORIAL INSTITUTE AT 6.00 PM

**Members of the public are cordially invited to attend.**

PUBLIC QUESTION TIME. Time is allocated during the Public Session for members of the public to comment on any of the items detailed in the agenda below or to bring any relevant matter(s) to the attention of Luxulyan Parish Council. Contributions may be limited to 5 minutes on each subject.

**Members of Luxulyan Parish Council are hereby summoned to transact the following business:**

## AGENDA

18/179 **Apologies for absence**

18/180 **Declarations of interest**

- a) Declarations re agenda items.
- b) Requests for dispensation.

18/181 **Public Session**

18/182 **Reports on Actions**

18/183 **Meetings and governance**

- a) To approve and sign the minutes of the ordinary meeting on 14 February 2019.
- b) To receive Cllr Payne's report on the CALC conference.
- c) To appoint two councillors as lead councillors, Cornwall Community Governance Review.
- d) Explanation of Luxulyan's two wards and the ramifications for elections: Lockengate (Polling district ELN2) and Luxulyan (Polling district ELN1).
- e) To consider moving a portion of the clerk's annual leave to the next fiscal year.

18/184 **Finance**

- a) To review January 2019 *Payments against Budget, Cash Flow, and Bank Rec.*
- b) To approve certain payments are paid by the Bodwen Solar Park Fund (see *Clerk's Notes*).
- c) To review and change the name of the *Financial Risk Assessment* (approved Apr18) to '*Financial Procedures*'.
- d) To review the *Terms of Reference – Audit Panel*.
- e) To authorise payments. (See Clerk's Notes)
- f) To appoint an internal auditor to conduct the audit in April 2019.

18/185 **Reports**

- a) Chair's report
- b) Crime & Prevention
- c) Cllr Saunders' report to the Parish
- d) Neighbourhood Plan steering group report
- e) Skate Park Fundraising Group

18/186 **Considerations**

- a) To consider renewal of Friends of Luxulyan Valley corporate membership.
- b) To consider parking problems in the village.
- c) To consider WHS-World Heritage Site sign/stickers for the parish.
- d) To consider two quotes for weed spraying of pavements in Luxulyan village.
- e) To consider quotes for taking the moss of the cemetery car park.

- f) To consider who will attend the Cornwall Community Resilience Workshop. Tues, 19 March, Chasewater Village Hall, 9.30 am – 4.30 pm. Two places are available.
- g) To consider who will go to 'Meet the Planner' 21 March, 5-6.30 pm, Council offices St Austell. LPC has three places available to it.

18/187 **Planning**

- a) Planning issues and correspondence. Planning decisions are reported in *Clerk's Notes* and on the website.
  - i) To review the Terms of Reference for the Planning Working Party.
- b) Applications for consultee comments.
  - i) **PA19/00098** | Part demolition and conversion of the former Bodmin Radio Station to form a workshop and offices for the storage, repair, maintenance and distribution of plant and tool hire equipment (B1/B8/sui generis use), along with associated parking, provision of hardstanding, and landscaping | Bodmin Radio Station Lanivet Bodmin PL30 5HY.  
Case Officer: Stephen Kirby  
Standard Consultation Expiry Date: Mon 25 Feb 2019  
Determination Deadline: Tue 30 Apr 2019  
Consultee Comments at time of agenda: 10 consultees.
  - ii) **PA19/01357** | Proposed annexe and workshop | Catch 22 New Road St Blazey PL24 2SB.  
Case Officer: Michelle Billing  
Standard Consultation Expiry Date: Wed 27 Mar 2019  
Determination Deadline: Tue 30 Apr 2019  
Consultee Comments at time of agenda: zero
  - iii) Applications for consideration since the posting of this Agenda.

18/188 **Highways & Flooding.** To receive reports requiring the attention of the parish council. Often the best results come from direct reporting on the REPORT A POTHOLE section of Cornwall Council website. Links are available from the Parish Council website at *Parish Highways*.

18/189 **Assets – reports and maintenance**

- a) Playing Field. To receive the previous month's inspection reports.
- b) Cemetery
- c) Footpaths. Complaint about state of St Sulien footpath, FP15.
- d) Luxulyan Memorial Institute
- e) Village Toilets
- f) Website – report on new accessibility regulations, due Sept 2020.
- g) Other matters for report

18/190 **Parish Matters – reports**

- a) Luxulyan Parish Community Fund.
- b) Luxulyan Valley Partnership
- c) Village Hall Committee
- d) Other matters for report

18/191 **Correspondence & Invitations** (complete list in Clerk's Notes)

- a) Code of Conduct rejection. Ref: EG/55430, dated 13 Feb 2019.
- b) Launch of the Community Area Network SOS scheme.

18/192 **Business for the next meeting**

18/193 **Dates of next meetings.** Planning if needed 28 March, 6.00 pm and the Ordinary Meeting 11 April 2019, 6.00pm Luxulyan Memorial Institute.

**Mrs C Wilson — Clerk to Luxulyan Parish Council — 8 March 2019**

A NOTE ON NUMBERING

*The municipal year begins in May when the Chairman is elected and Committee members are appointed. During January – April the numbering of the Agendas and Minutes continues in sequence, with the same prefix. May's first Agenda item will be 19/01.*